How to Adjust Flash Settings
Adobe Acrobat Connect Pro

**Step 1:** From the meeting room, right-click anywhere on the screen.

In the menu that appears, click Settings.

*(circled in red in the image to the right)*

**Step 2:** The Flash Player Settings dialog box will appear.

By default, the tab with the computer screen with an eye will be open.

Select the Allow button and the Remember box.

*(circled in red in the image to the right)*

**Step 3:** Click to select the Microphone tab.

Select the Reduce Echo box.

*(circled in red in the image to the right)*

Select the microphone you are using the drop down list.

*(highlighted in red in the image to the right)*

Test the microphone by speaking into it. A green bar on the left will move as you speak, and may turn yellow or red as sound fluctuates. If there is no movement, select a different microphone.

*(Sound bar area boxed in yellow in the image to the right)*
Adjust Flash Settings (cont’d)

**Step 4:** If you have a camera, select the Camera icon (fourth.)

Select your camera from the drop-down list.

*(highlighted in red in the image to the right)*

If you do not have a camera, skip this step.

**Step 5:** Now, your Flash settings are complete. Click Close button in the lower right corner.

*(circled in red in the image to the right)*