How to Locate Meeting Recordings
Adobe Acrobat Connect Pro

**Step 1:** Log into:

https://gomeet.itap.purdue.edu

with your OnePurdue account information.

Once you are logged in, click on Meetings.

*(circled in red in the image to the right)*

**Step 2:** A list of all the meeting rooms you have created in Adobe Connect will be displayed.

Click on the meeting room you used to make your recording.

*(circled in red in the image to the right)*

**Step 3:** Now, the information for this particular meeting can be accessed.

To gain access to the recordings that have been done in this meeting room, click on Recordings.

*(circled in red in the image to the right)*
Step 4: A list of all recordings that have been made in this meeting room is now displayed. Click on the recording that you want to access.

(circled in red in the image to the right)

Step 5: Now, the URL for the recording is listed.

(circled in red in the image to the right)

You can copy and use this URL to create a link on a Web page or email this URL to those who want to view the recording.