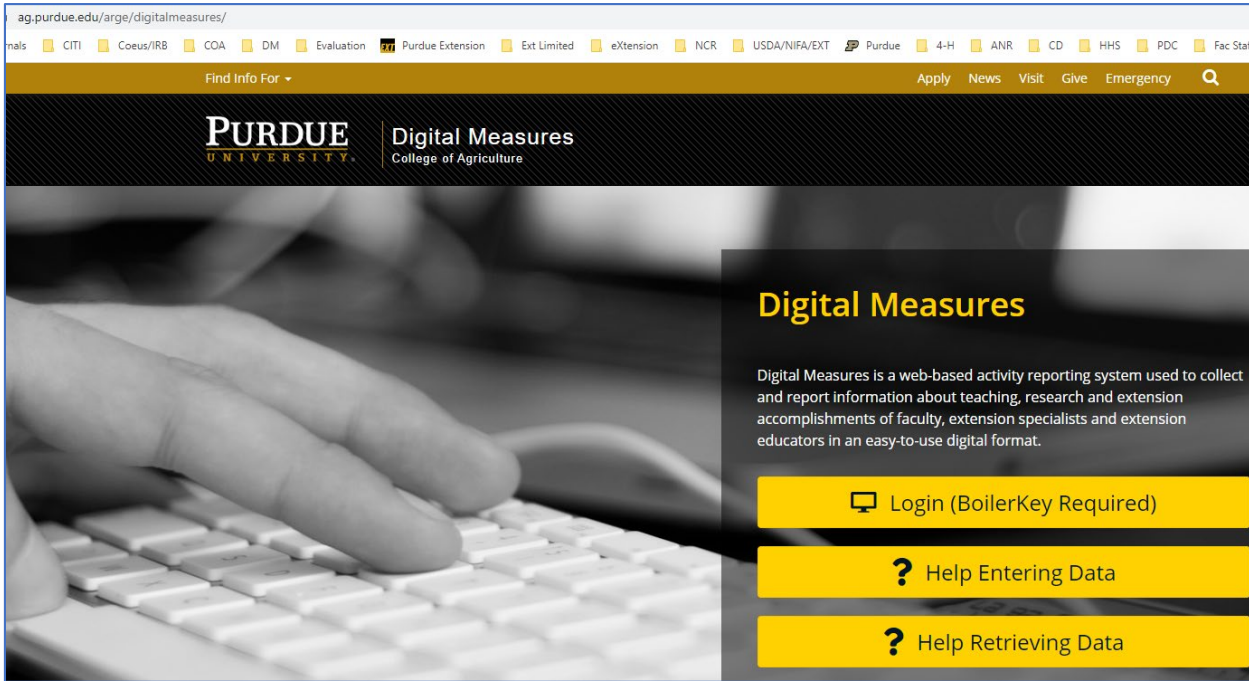


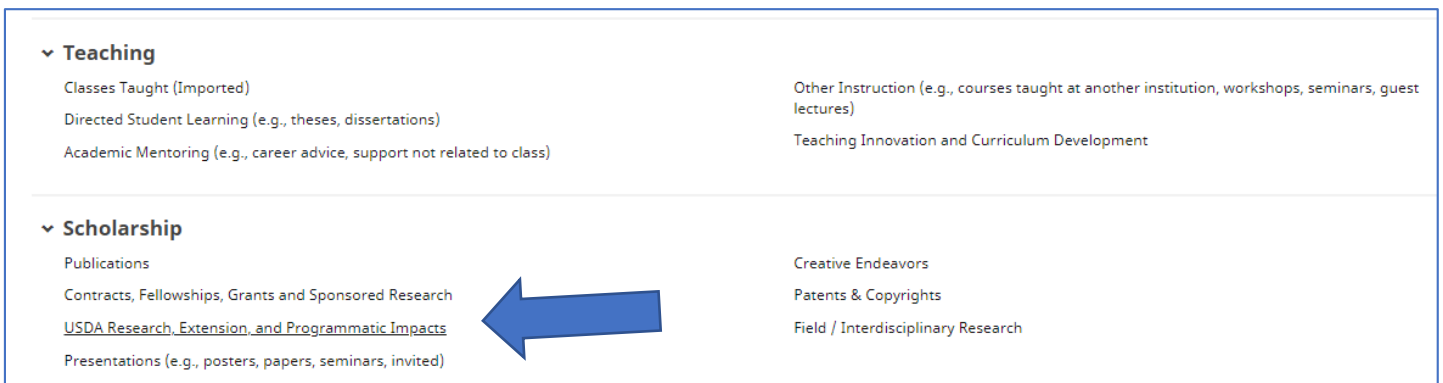
INSTRUCTIONS FOR ON-GOING EXTENSION-RELATED PROGRAMS OR RESEARCH PROJECTS THAT YOU HAVE ENTERED IN DIGITAL MEASURES BEFORE (AND DID NOT ENTER IN REEport).

If you have an Extension program or research project that is in progress (or just completed in the fall 2020), you can simply “copy” what you reported in Digital Measures before, and update it for 2020.

1. Login to DM (use BoilerKey) <https://ag.purdue.edu/arge/digitalmeasures/>



2. Under **Scholarship, select “USDA Research, Extension, and Programmatic Impacts”**



3. On this menu of “Items” you have reported in the past, look to the item with 2019 or your most recent item – then on the FAR right, check the box.


After you have selected that item with the check mark, you will see that the “DUPLICATE” button on the top becomes available. Click on “Duplicate” to make a copy of that previous information.

← **USDA Research, Extension, and Programmatic Impacts** + Add New Item Duplicate 🗑️

This screen may be completed by Faculty or Extension Specialists. This screen is used to report information about any formula funded research including USDA Hatch, McIntire-Stennis, Smith-Lever, Animal Health or competitive grants from any agency, foundation or other organization. You can report on results from individual research, extension grants, or your overall program. For example, you may have 2 or 3 competitive grants to meet the goals of your Hatch program. You can combine the results of several grants to report on one goal or accomplishment. Questions? Email DMhelp@lists.purdue.edu or click on “?” in the top navigation.

[Click here](#) for instructions.
[Click here](#) for a list of all outcome indicators.

Item	<input type="checkbox"/>
Research Project or Extension Program not using REEport 2019	<input checked="" type="checkbox"/>



4. The next screen you see is the duplicated copy. Now you need to update it for 2020.

- Change the year to 2020.
- Review the rest of SECTION 1 – that information probably remains the same for 2020.

Edit USDA Research, Extension, and Programmatic Impacts

[Click here](#) for instructions.
Questions? Email DMhelp@lists.purdue.edu or click on “?” in the top navigation.

Reporting Year

Is this a multi-state program?
Do any activities of your grant or program activities cross state borders officially or unofficially? If yes, click yes.*

Section 1: REEport Data, Impact Statement/One Story ⓘ
This section is for you to describe the results of a particular grant.

Program Title/Name* ⓘ

Use REEport Data?* ⓘ

REEport Accession Number

Grant Evaluation ⓘ
What metrics are you using to determine progress toward grant/program objectives?
*

B I U x² x₂ ↶ ↷ ↵

post survey responses

5. In “Section 2: Outputs/Outcomes/Outreach for Your **ENTIRE** Program”, select the category most applicable to your research. You can click on the “carrot” (“down arrow”) next to the sections to collapse them for easier viewing.

Review the Output numbers you reported before, and update them for 2020.

Section 2: Outputs/Outcomes/Outreach For Your Entire Program ⓘ

This section summarizes data for your entire program whereas Section 1 above is focused on one impact statement/story.

- ▶ Childhood Obesity
- ▶ Climate Change
- ▶ Food Safety
- ▶ Global Food Security and Hunger
- ▼ **Human, Family, and Community, Health and Well-Being**

Human, Family, and Community, Health and Well-Being Outputs ⓘ

Number of community collaborations, coalitions, and partnerships

Not all items may be applicable to your program. For example, many researchers do not track consultations.


Number of consultations <input type="text"/>	Number of Extension publications, written new or revised <input type="text" value="2"/>	Number of research projects ⓘ <input type="text" value="1"/>	Number of research publications <input type="text" value="3"/>
Number of volunteers <input type="text"/>	Approx. total number of volunteer hours contributed <input type="text"/>	Number of workshops conducted ⓘ <input type="text" value="5"/>	

6. Review your program/research Outcomes and update it for 2020. (Human, Family, and Community, Health, and Well-Being shown in the example).

Edit USDA Research, Extension, and Programmatic Impacts Cancel Save Save + Add Another

Vet Medicine

DISEASES 1.1 - # of projects related to infectious diseases and immunology of humans and domestic animals <input type="text" value="1"/>	DISEASES 1.2 - # of projects related to cancer approaches for humans and animals <input type="text"/>	DISEASES 1.3 - # of projects related to neuroscience/musculoskeletal biology and orthopedics <input type="text"/>	DISEASES 1.4 - # of projects related to animal welfare and human/animal bond <input type="text"/>
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Continue below if your Impact Statement/Story listed in Section 1 is NOT in REEport.

Section 3: Additional Grant Information If Not Using REEport Short Cut (Section 1)

You must be able to point to a report in REEport to avoid filling out this section.

Funding Sources ⓘ

- Smith-Lever
- USDA Animal Health
- USDA Competitive
- USDA Hatch
- USDA McIntire-Stennis
- Private/Foundation
- Other

Describe "Other" (NSF, NIH, DOD, DOE, gift, etc.)

If this is a multi-state grant or program, indicate the states.

- All
- Alabama
- Alaska
- Arizona
- Arkansas
- California
- Colorado

Grant Type ⓘ

8. Review **Purdue team members** and **Non-Purdue Partners** for your program/project and make any updates for 2020.

To add, remove or reposition these Purdue team members or Non-Purdue partners, use the “Actions” dropdown, the “+ Add Row” button, or the six dots on the left (to drag and drop).

▼ Purdue and Cooperative Extension Team Members (1) ⌵

Please either select a person from the drop down list or enter their name in the input fields.

1st Team Member Actions ▼

⋮ People at Your University Role

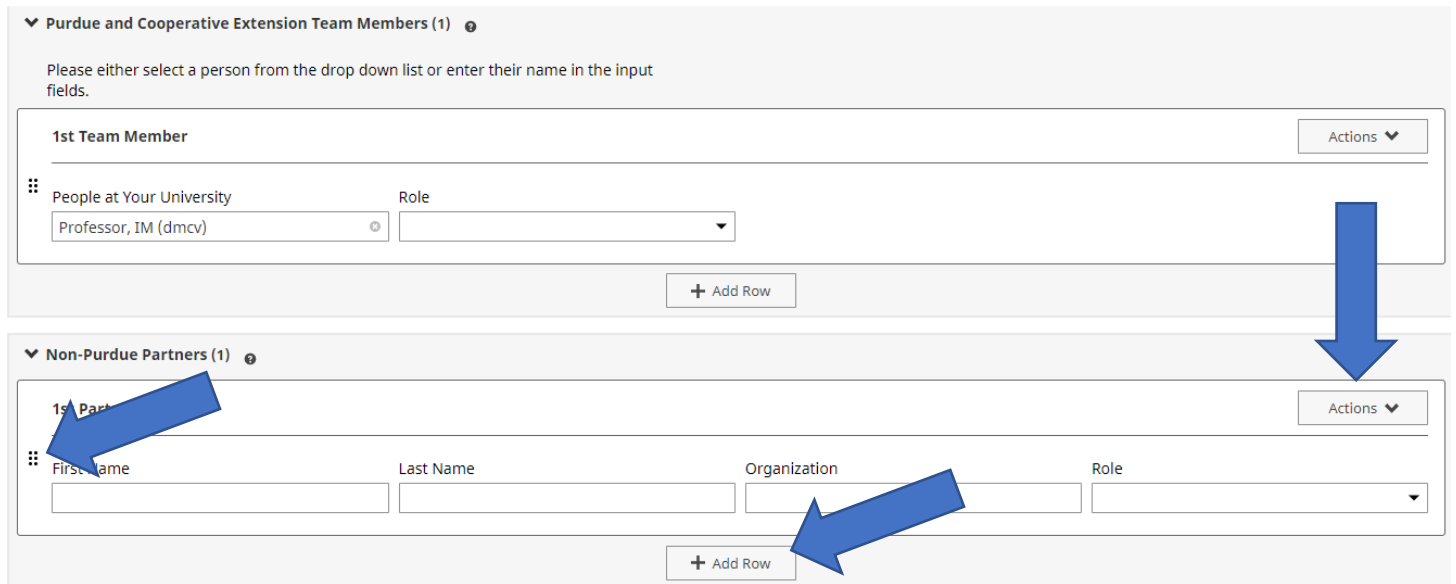
+ Add Row

▼ Non-Purdue Partners (1) ⌵

1st Part Actions ▼

⋮ First Name Last Name Organization Role

+ Add Row



9. In Section 4, enter your new/updated narrative for 2020 for your program/project (that has not been entered in REEport). It works best to draft your narrative in WORD and save it, then cut and paste into DM.

Section 4: Impact Statement for those not using REEport (Section 1) information. ⌵

Issue (Who Cares and Why)/ REEport Non-Technical Summary

B *I* U x² x₂ ↺ ↻ ↗

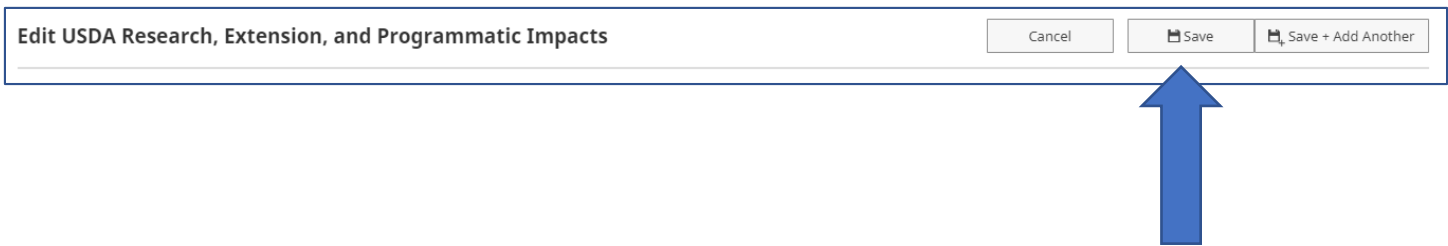
What Has Been Done/ REEport Major goals of the project

B *I* U x² x₂ ↺ ↻ ↗

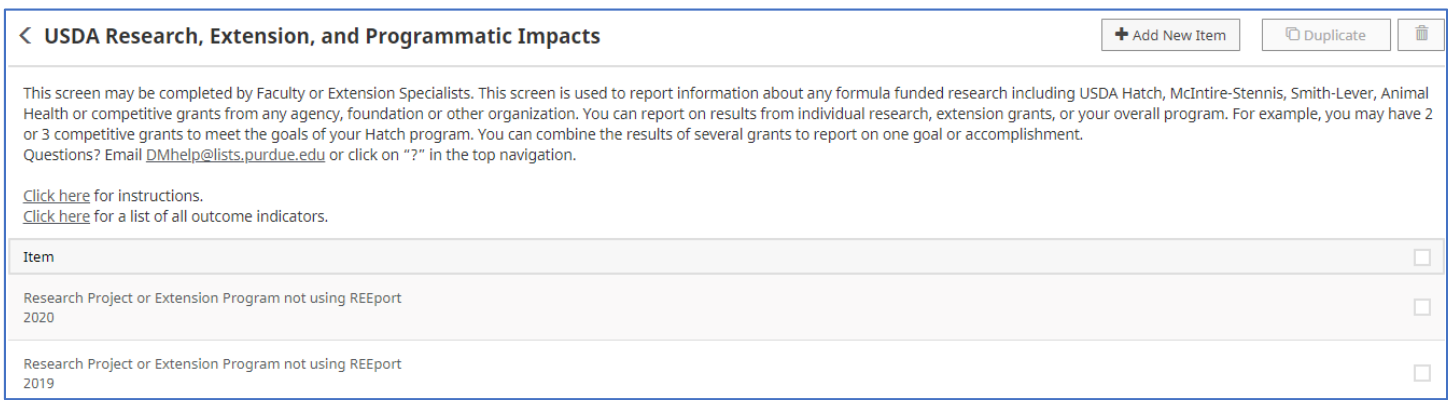
Results/ REEport What was accomplished under these goals?

B *I* U x² x₂ ↺ ↻ ↗

10. Save your entry for 2020. Click the “Save” button at top.



11. Your 2020 ongoing program/project now shows at the top of your USDA Research, Extension, and Programmatic Impacts “Item” list.



12. Log out --- Click on the icon of a person at the top of screen, then select “log out.”

