

**CONSTITUTION OF THE**  
**INDIANA ASSOCIATION OF AGRICULTURAL EDUCATORS – PURDUE**

**ARTICLE I**

**Name**

Section 1. The name of this organization shall be the Purdue affiliate of the Indiana Association of Agricultural Educators. The organization may be referred to as IAAE-Purdue.

**ARTICLE II**

**Purpose**

Section 1. The purpose of this organization is:

1. To promote the teaching of Agricultural Science and Business in public schools.
2. To provide a unifying element for students enrolled in agricultural education.

**ARTICLE III**

**Membership**

Section 1. Membership of this organization shall consist of two kinds: (1) active and (2) honorary.

1. Active membership shall be composed of Purdue University students who have an interest in Agricultural Education and have paid their dues.
2. Those eligible for honorary membership are husbands and wives of active members and those who have rendered outstanding service to this organization. An individual may be elected to honorary membership by a majority vote of those present at any regular meeting. Honorary members do not have voting privileges.

Section 2. Membership and participation are free from discrimination based on race, religion, color, sex, age, national origin or ancestry, marital status, parental status, sexual orientation, disability, or status as a disabled or Vietnam-era veteran.

Section 3. Active membership dues shall be determined prior to the start of each school year by the executive committee.

ARTICLE IV  
Officers

Section 1. The officers of this organization shall be the president, vice-president, vice-president of fundraising and marketing, vice-president of campus relations, vice-president of public relations, secretary, treasurer, and reporter.

Section 2. Only dues-paying members that have filed an official officer application form are eligible to hold an office. The officers will be elected at the last regular meeting of the organization.

Section 3. The term of office shall be one year, starting on January 1st of the next year.

Section 4. Officers may not elect to student teach during their term of office.

ARTICLE V  
Duties of Officers

Section 1. The president shall create agendas for and preside at all meetings with proper parliamentary procedure, fill all vacancies by appointment otherwise not provided for, utilize and update the IAAE-Purdue BoilerLink, hosting an executive committee training session, and lead executive committee meetings. The president is also responsible for commuting the organization's needs to Purdue and department staff/faculty.

Section 2. The vice-president shall preside over meetings in the absence of the president, serve as ex-officio member of all standing and ad hoc committees, and serve as the chaplain of the organization, being responsible for the devotional and inspirational caretaking of the organization. The vice-president shall be in charge of Ag Week festivities and serve as the IAAE-Purdue representative to the ASEC Ambassadors Mentor/Mentee program. They are also responsible for sending emails over the aged listserv with important updates.

Section 3. The vice president of fundraising and marketing shall work to lead the planning of fundraising activities, filling out grant applications, and shall oversee the merchandising orders of IAAE-Purdue. They will co-chair on the Awards, Membership, and Finance Committee.

Section 4. The vice-president of campus relations shall serve as the Ag Council Representative, update everyone on its happenings, and oversee our involvement in the Hot Chocolate Social, Ice Cream Social, and the COA Hog Roast. They shall work to host all other on-campus IAAE-Purdue activities that are not a part of a standing committee, represent IAAE-Purdue at College of Agriculture events, and also co-chair the Campus and Community Committee.

Section 5. The vice president of public relations shall coordinate off-campus IAAE-Purdue activities, plan the Collegiate Exchange Program, and oversee our affiliations at the Indiana FFA State Convention and National FFA Convention. They shall also co-chair the Campus and Community Committee.

Section 6. The secretary shall keep and send minutes to all members, inscribe all amendments to the constitution and by-laws in an authorized copy of the same, and maintain an active calendar. They shall also track member attendance, points, and membership status. This position is also responsible for the plan of the Holiday Party and IAAE-Purdue Banquet. The secretary shall chair the Program and Career Development Events Committee.

Section 7. The treasurer shall understand that this is a position of trust through receiving, recording, and depositing funds and issuing receipts. They shall make transactions in a manner approved by and through close work with the Business Office for Student Organizations (BOSO). The treasurer shall collect dues, maintain the membership roster, complete a yearly budget, and co-chair the Awards, Membership, and Finance Committee.

Section 8. The reporter shall take pictures, compile a presentation of IAAE-Purdue year-in-review, and update and maintain the IAAE-Purdue permanent display boards. They shall also oversee the organization's presence on social media, the management of the organization's website, and creation of monthly and semesterly newsletters. The reporter shall chair the Publicity Committee.

## ARTICLE VI Executive Committee

Section 1. The Executive Committee shall consist of the officers of the organization. Advisors and all members may attend Executive Committee meetings as non-voting members.

1. Whereas IAAE-Purdue has a representative serving as a recognized NAAE National Teach Ag Ambassador, therefore they will be asked to serve on the

Executive Committee pending their acceptance they shall serve as a non-voting member.

2. Whereas the recognized National Teach Ag Ambassador is serving as an IAAE-Purdue officer, therefore those duties will trump the non-voting status and they shall serve as a voting member of the IAAE-Purdue Executive Committee.

Section 2. It shall be the duty of this committee to prepare a tentative program of activities and attend to such other business as is necessary for the proper functioning of the organization. The Executive Committee shall have full power to act as necessary for the organization in accordance with actions taken at IAAE-Purdue meetings and various regulations or by-laws adopted from time to time.

Section 3. The Executive Committee will set regularly scheduled meetings.

ARTICLE VII  
Non-Discrimination Clause

Section 1. Membership and participation are free from discrimination on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

ARTICLE VIII  
Amendments

Section 1. All amendments to the constitution must be passed by the majority of active members in attendance at a scheduled IAAE-Purdue meeting.

Section 2. All amendments to the constitution and bylaws are subject to the approval of the Office of the Dean of Students.

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Date of Adoption  
Recognition

Date of

\_\_\_\_\_  
\_\_\_\_\_  
President's Signature  
of Students

Office of the Dean

\_\_\_\_\_  
Advisor's Signature

**BYLAWS OF THE**  
**INDIANA ASSOCIATION OF AGRICULTURAL EDUCATORS - PURDUE**

**ARTICLE I**  
**Officer Elections**

Section 1. The offices of president, vice-president, vice-president of fundraising and marketing, vice-president of campus relations, vice-president of public relations, secretary, treasurer, and reporter will be elected by all IAAE-Purdue members.

Section 2. The nominating committee shall be composed of nine people including all senior class officers and individuals selected by them to fill the other vacant seats. In the event that there are no seniors on the officer team the advisors shall select three seniors to serve on the committee. Those seniors shall select the remaining six members. Nominating committee members are not eligible to run for office. The nominating committee shall propose a slate of officer nominees at the last regularly scheduled meeting of the organization of the fall semester.

Section 3. All non-graduating members of IAAE-Purdue shall be eligible to run for office provided they have completed the application for office, the interview process, and have paid their dues.

Section 4. The nominating committee shall determine the interview procedures.

Section 5. The executive committee and advisor(s) have the power to ask any officer for his/her resignation if he/she fails to complete his/her assigned duties as an officer.

**ARTICLE II**  
**Standing Committees**

Section 1. There shall be five standing committees. The committees and their duties are:

A. Awards, Membership, and Finance: Design and purchase awards for an awards program recognizing outstanding members and special guests. Create and facilitate sales of IAAE-Purdue apparel and promotional items. This committee is also responsible for organizing fundraising efforts and implementing the budget.

B. Campus and Community: Evaluate the needs of the community and then develop community service projects in accordance with those needs, as well as plan and coordinate joint activities with other collegiate organizations. This committee is also responsible for planning IAAE-Purdue events on and off campus.

C. Executive: Plan and conduct regular and special meetings, evaluate current activities, and initiate new activities. They are also responsible for maintaining the program of activities, budget, and the organization's constitution and by-laws.

D. Program and Career Development Events: Develop and conduct an awards program recognizing outstanding members and promote career development events for student judging/volunteer participation. This committee is also responsible for planning the IAAE-Purdue Holiday Party.

E. Publicity: Conducts activities to inform the members and the public of the organization's functions and publish the Ag Educator appropriately.

Section 2. Committee members will consist of dues-paying members and will have the power to elect the committee chairman and/or co-chairmen.

### ARTICLE III Standing Sub-Committees

Section 1. The need for sub-committees and their duties shall be determined as needed by the executive committee.

Section 2. Sub-committee members will consist of seven dues-paying members, one of whom will be an IAAE-Purdue officer.

Section 3. Sub-committees will meet externally from regular IAAE-Purdue meetings.

ARTICLE IV  
Standing Planning Committees

Section 1. The need for planning committees shall be determined as needed by the executive committee with their duties focused on event planning.

Section 2. Planning committee members will consist of dues-paying members, one of whom will be an IAAE-Purdue officer.

Section 3. Planning committees will meet externally from regular IAAE-Purdue meetings.

ARTICLE V  
Advisors

Section 1. There shall be advisors to this organization that are members of the agricultural education staff/faculty within the Purdue College of Agriculture.

ARTICLE VI  
Voting Procedures

Section 1. The latest edition of Robert's Rules of Order Newly Revised will serve as the organization's parliamentary authority.

Section 2. A quorum will be 25% of the active members, excluding those who are student teaching each semester.

Section 3. Only dues-paying members will have the right to vote on items of business.