Department of Biochemistry Safety Committee Meeting Minutes

January 20, 2016

Members in attendance: Karyn Rodkey, Carrie Leach, Connie Bonham, Kim Muldoon, Sherry Honn, Jo Cusumano, K. K. Ho, Steve Broyles, Sandy Rossi, Yuilin Nguyen, Joe Lynch, Mayank Srivastara

The meeting began with everyone introducing themselves.

Karyn Rodkey began by explaining some of the items that need to be addressed after the safety audit last year. There needs to a member on the committee from each peer group from every building. There was much discussion about exactly what documentation was needed and where is was to be kept.

There were also many questions about the various scenarios that could happen in the labs, e.g. what if a person borrows chemicals from another lab must they ask the person borrowing the chemicals if they've been trained on how to handle them? (Yes)

The Chemical Hygiene Plan (CHP) needs to be printed off and put into the yellow binders that will be kept in each lab and make sure it is also included in the binder in the main office.

There should be copies of everyone's Lab Specific Training Certification (pg. 85 in CHP) in the binder in the main office.

PPE is separate from the CHP and each person should be trained according to the chemicals they are using. Documentation for training needs to be kept in the yellow binders in each individual lab.

Sandy Rossi and Jo Cusumano will create a training document streamlining the procedures that need to be done.