

Dee Major

Current Address

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Permanent Address

123 S 456 W
Indianapolis, IN 46123

Objective To obtain a fulltime position as a Zoo Keeper at the Indianapolis Zoo

Education

Purdue University, West Lafayette, IN May 2014
Bachelor of Science in Animal Sciences, Behavior
Psychology Minor
Study Abroad, France June 2008

Work Related Experience

Intern & Volunteer, Animalia Inc., Thorntown, IN Oct. 2011- Present

- Maintain animal facilities and prepare diets for over 55 animal species
- Write shaping plans for new behaviors and train these behaviors to target animal
- Present Animal Outreach Programs to audiences of over 300 people
- Assistant trainer in canine obedience classes and aid in animal rescue

Administrative Assistant, Novatek Corp. Generator Service, Huntington, IN Feb. 2009- Present

- Produce payroll utilizing QuickBooks and file invoices for archives
- Effectively communicate responsibilities to technicians
- Edit 60-point Service Test Forms for accuracy before sending to client
- Maintain up-to-date inventory and market prices of generator parts for technicians

Marine Mammal/ Aquatics Intern, Fort Wayne Children's Zoo, Fort Wayne, IN May 2013 – Aug. 2015

- Performed routine life support maintenance & trouble-shoot when necessary
- Updated all SDS sheets, PPE, and safety protocol for entire Aquatics section
- Conducted behavioral observations for the zoo's Sea lion Behavior Study
- Restrained animals for vet examinations & administered medication

Student, Dolphin Research Center, Marathon Key, FL May 2011

- Interacted in behavior and medical sessions with the resident cetaceans
- Demonstrated training signals during public shows
- Learned physiology, behavior and means of conservation of marine mammals
- Obtained understanding on basic training techniques and strategies

Activities

Best Buddies 2013- Present
Purdue University Zoological Society 2013 - Present