

Team Member Roles and Certifications

ROLE/TEAM MEMBER	RESPONSIBILITIES	TRAINING/CERTIFICATIONS
PI/Supervisor (Name)		
Researcher (Name)		
Researcher (Name)		
Researcher (Name)		

Situational Response Instructions (NA is an option if situation not anticipated)

SITUATION	RESPONSE
Vehicle Accident/Break Down	
Vehicle Stuck	
First Aid Needed	
Medical Emergency	
Missing Person	
Rescue	
No communication available (no cell service, dead battery)	
Damage to property (private or public)	
Legal/Government Authority	
Confrontation with person(s) (mad neighbor, hunter, intoxicated person)	
Natural Disaster	
Civil Unrest	
Cancelled or Delayed Travel Arrangements (flight, train, etc.)	
Other	

Emergency Contact Information (local law enforcement and hospital info for FNR property on website)

Local Hospital Phone Number	
Local Hospital Address	
Distance/Travel Time to Local Hospital	
Local Law Enforcement Number	
Local Emergency Services Number (e.g., 911)	
Local Towing/Repair Shop Number	
U.S. Embassy or Consulate Number (if international)	
International Medical Insurance Number	
Other	

Local Emergency Contact Person Name	
Daytime Phone Number	
Cell/After Hours Phone Number	

University Emergency Contact Person Name	
Office Phone Number	
Cell/After Hours Phone Number	

Emergency Communication Instructions: Should include the conditions and order in which to call emergency contacts and who should make the calls. If providing a satellite phone, indicate instructions on use.

Meeting Locations: Designated meeting points in case of emergency. The location of the rally point may vary due to the situation and access to means of communication, so you may have multiple rally points for various incidents.

Project Information

Purpose of Field Research (research title):

Location(s) of Field Research (include town, State, landowner, etc):

Timeframe for field research:

Field Activities and General Itinerary: Should include the scope of the expected work and a general schedule of the trip. For example: *Field activities include vegetation sampling in ten locations (list) in Hoosier National Forest.. Field work will start March 15 with typical days starting at 8:00 and ending at 5. Lodging on will be at a reserved campsite in State Park. Home on weekends.*

Field Responsibilities: Set by the PI/Supervisor and should cover conduct, who does what, and any site-specific guidelines, include requirements for off-duty hours if applicable.

Field Specific Training Plan: Should include what type of training is needed and for who.

Communication Plan: Should indicate how frequently and how the field team members should check-in with the supervisor.

Field Equipment and Supplies

<u>EQUIPMENT</u>	<u>QUANTITY</u>	<u>PPE REQUIRED, SPECIALIZED TRAINING?</u>
<i>First Aid Kit</i>	<i>1</i>	

Authorization needed (COVID related, travel permission, research site clearance, etc): PI will know

Field Hazard Identification

Objective: To establish potential hazards and risks associated with the type and location of an activity for a specific project. To prepare for hazards and identify training that may need to occur.

Field Hazard Identification and Controls

- Hazards associated with conducting regular field activities (check all that apply and provide description and controls to be used).
- Examples of controls include:

<u>ENGINEERING</u>	<u>ADMINISTRATIVE</u>	<u>PERSONAL PROTECTIVE EQUIPMENT</u>
<ul style="list-style-type: none"> • Walls • Mufflers • Noise Reducing Insulation • Machine Guards • Other 	<ul style="list-style-type: none"> • Rotating Schedules • Vaccinations • SOP's • Training • Other 	<ul style="list-style-type: none"> • Gloves • Safety Glasses/Sunglasses • Fall Protection Harness • Reinforced-toe Shoes • Other

ACTIVITY HAZARD	DESCRIPTION	CONTROL(S)
<input type="checkbox"/> Use of mechanical equipment		
<input type="checkbox"/> Strenuous physical activity		
<input type="checkbox"/> Driving a vehicle		
<input type="checkbox"/> Driving a vehicle off road		
<input type="checkbox"/> Driving a vehicle winter		
<input type="checkbox"/> Driving with a trailer		
<input type="checkbox"/> Use of hand tools (axes, saws, picks, etc.)		
<input type="checkbox"/> Use of power tools (drills, chainsaws, brushsaws, etc.)		
<input type="checkbox"/> Use of drones/UAV/UAS		
<input type="checkbox"/> Use of ATV/UTV		
<input type="checkbox"/> Use of chemicals		

<input type="checkbox"/> Noise exposure		
<input type="checkbox"/> Lone worker		
<input type="checkbox"/> Night work		
<input type="checkbox"/> Work with animals		
<input type="checkbox"/> Work potentially involves human, plant, animal infectious agents, or other biological hazards (indicate)		
<input type="checkbox"/> Use of boat or diving equipment		
<input type="checkbox"/> Excavation, trenching, or other confined space		
<input type="checkbox"/> Carrying/Use of Firearms or other weapons		
<input type="checkbox"/> Highly repetitive or poor ergonomics		
<input type="checkbox"/> Other (indicate)		

LOCATION HAZARD	DESCRIPTION	CONTROL(S)
<input type="checkbox"/> Limited access to reliable means of communication		
<input type="checkbox"/> Personal security issues		
<input type="checkbox"/> Travel to private property		
<input type="checkbox"/> Travel to public property		
<input type="checkbox"/> Limited access to potable drinking water and appropriate food storage		
<input type="checkbox"/> Animal encounter (indicate species)		
<input type="checkbox"/> Poisonous plant encounter (indicate species)		
<input type="checkbox"/> Camping outdoors		
<input type="checkbox"/> Roadside work		
<input type="checkbox"/> Potential for trespassing/getting lost		
<input type="checkbox"/> Use of fire, or other hot work activities		
<input type="checkbox"/> Hiking over uneven terrain		
<input type="checkbox"/> Technical climbing		
<input type="checkbox"/> Proximity, crossing, or entering a body of water		

LOCATION HAZARD	DESCRIPTION	CONTROL(S)
<input type="checkbox"/> High elevation		
<input type="checkbox"/> Potential for wildfires		
<input type="checkbox"/> Underground area (e.g., cave, mine)		
<input type="checkbox"/> Canyon, valley, or floodplain		
<input type="checkbox"/> Work at height (fall potential of >6 feet)		
<input type="checkbox"/> Sun/UV exposure		
<input type="checkbox"/> Extreme heat		
<input type="checkbox"/> Extreme cold		
<input type="checkbox"/> Potential of being outside during a storm		
<input type="checkbox"/> Potential of severe storms (e.g., tornado)		
<input type="checkbox"/> Work during hunting season		
<input type="checkbox"/> Travel to a country with an active travel alert or warning from the U.S. State Department		
<input type="checkbox"/> Other (indicate)		

<u>HEALTH HAZARD</u>	<u>DESCRIPTION</u>	<u>CONTROL(S)</u>
<input type="checkbox"/> Work could exacerbate pre-existing health concerns		
<input type="checkbox"/> Potential for allergic reaction		
<input type="checkbox"/> Potential for dehydration		
<input type="checkbox"/> Potential exposure to vector-borne disease (see below)		
<input type="checkbox"/> Potential exposure to other endemic diseases (indicate)		
<input type="checkbox"/> Other (indicate)		

<u>DISEASE</u>	<u>VACCINATION(S)/PROPHYLAXIS</u>

Research Signatures

	Signature	Date
Written by:		
Read and Understood by:		
Accepted by:		