

# Arcadia Assistant Fire Management Officer - Suppression, WFMS

**Salary**

\$50,088.00 - \$67,380.00 Annually

**Location**

Spokane County – Other, WA

**Job Type**

Full Time - Permanent

**Job Number**

2024-5-A108-05934

**Department**

Dept. of Natural Resources

**Opening Date**

05/15/2024

**Closing Date**

6/5/2024 11:59 PM Pacific

**Salary Information**

The high end of the salary range, Step M is typically a longevity step

- [DESCRIPTION](#)
- [BENEFITS](#)
- [QUESTIONS](#)

## Description



WASHINGTON  
NATU



**Arcadia Assistant Fire Management Officer - Suppression, WFMS  
Recruitment #2024-5-A108**

**Full-time, Permanent, Represented position**

**Location: Northeast Region- Deer Park, WA**

**Relocation Compensation may be available and considered**

**Salary: \$4,174.00 - \$5,615.00 Monthly**

**Review of applications is ongoing.** We reserve the right to make a hiring decision or close this recruitment at any time after 5/22/24. It is in your best interest to submit materials as soon as possible.

**Want to join something GREAT and make a difference?**

The Department of Natural Resources (DNR) has an exciting opportunity within our Northeast Region. Northeast Region is actively seeking a **Suppression Assistant Fire Management Officer (Wildland Fire Management Specialist)** to join the Arcadia Fire Control program. This position will be based out of Deer Park, WA which consists of diverse fuel types that range from agriculture/shrub, steppe/dry

ponderosa pine to hemlock/subalpine fir forests. The Arcadia District is responsible for wildfire suppression, prevention, and regulation on all or parts of four counties (Spokane, Pend Oreille, Stevens, and Lincoln) including one hundred thousand acres of state trust land. The Arcadia District conducts suppression actions on approximately 300 fire starts annually and provides training courses to our local cooperators.

Under the direction of the Fire Management Officer, the Assistant Fire Management Officer (AFMO) will have great influence on the quality, image, and message delivered to the general public of Washington State. This position works closely with collaborators and other agencies and plays a leadership role in fire suppression activities. A large part of the Arcadia District is located in the Wildland Urban Interface of the greater Spokane area. Interagency cooperation occurs on the majority of the wildland fires and in most fire training courses in the Arcadia District. Interagency cooperation includes working with local fire districts, and state and federal partners and is a key function of the position.

## Duties

### Responsibilities:

- Coordinate with another Suppression AFMO to provide leadership and oversight of the day-to-day operations of 12, Type 5 Wildland Engine.
- Work closely with the Regulation program in assisting with the conducting of Wildland Fire Investigations, issuing burn permits, and interpreting/applying fire regulations and IFPL restrictions. Suppression AFMOs will be asked occasionally to mitigate Smoke Complaints or Illegal Burning.

The AFMO position will include a variety of other job duties, including but not limited to, being a lead and/or unit instructor for NWCG fire courses for wildland fire training, and leading and participating in wildland fire prevention activities. This position will be responsible for reviewing seasonal firefighter applications, hiring, onboarding, training, and general supervision of approximately 24 seasonal firefighters. The Suppression AFMOs will lead weekly District meetings which will cover critical topics related to the Engine Program. Each member of Arcadia Fire Control is also expected to participate in Wildland Fire Origin and Cause Determinations which involve field investigation and in the office report writing.

The Arcadia District is a fast-paced and complex work environment that requires team members who will work within the team goals and dynamics to be successful.

## Qualifications

### Required Qualifications:

- High School Diploma or GED.
- Experience with:

- Regulatory education and enforcement with large and small landowners.
- Forest fire prevention and suppression techniques.
- Incident Command System.
- Technical writing skills, communication skills, and public speaking experience.
- Supervisory Experience.
- NWCG Qualifications:
  - 1 NWCG Single Resource Boss qualifications (Engine Boss, Crew Boss, Felling Boss, Heavy Equipment Boss, or Helicopter Manager)
  - NWCG Incident Commander Type 4
- Must annually pass the work capacity test at the arduous level.
- Experience in computer applications such as Microsoft Word, Excel, mapping, and Global Positioning technology.
- Experience in agreement and contract negotiations.
- Demonstrated commitment to fostering and supporting an environment that honors diversity, equity, inclusion, and environmental justice practices.
- Perform assigned duties in a manner consistent with applicable laws, regulations and public records retention and requests are followed.
- Team effectiveness- understanding and ability to increase team effectiveness by focusing on situational awareness, communication skills, teamwork, task allocation, and decision-making within a framework of standard operating procedures.
- Employee empowerment.
- DNR Core Competencies:
  - Personal Accountability
  - Value Others
  - Compassionate Communication
  - Inspire Others
  - Commitment to Excellence

**Special Requirements and Conditions of Employment:**

- The position's assigned duty station is the Deer Park Work Center. Work is performed in an office setting (30%) and alone in isolated unimproved natural areas within the unit (70%). Incumbent must be able to traverse uneven terrain in all weather conditions.
- Requires travel (50%) to the field for project work, fires, supervision, and attending meetings or various trainings. Frequent overnight travel is required for trainings, meetings, and fire assignments.
- A valid unrestricted driver's license and have two years of driving experience. This position requires driving as an essential function. Finalists and/or interview candidates will be asked to provide a driving record from all states in which they have held a license during the past three years.

**Desired Qualifications:**

- A bachelor's degree or an associate degree in Fire Science, Natural Resource Management, or a closely related field.
- Five years of wildland firefighting experience with at least one year of experience leading wildland firefighters.
- NWCG Qualifications:
  - 2 NWCG Single Resource Boss qualifications (1 must either be Engine Boss or Crew Boss)
  - NWCG Task Force Leader and/or Strike Team Leader
  - Prescribed Fire Burn Boss Type 2 (RXB2)
  - NWCG Wildland Fire Investigator
- Commitment to continual learning and adaption to technology advances.
- Skills in evaluating others' abilities and assessing training needs.
- Facilitative skills to work with groups of people to solve issues.

**Don't let doubts stop you from applying for this position** - If you have any questions about the required qualifications or how your past experience relates to them, please contact us at [DNRrecruiting@dnr.wa.gov](mailto:DNRrecruiting@dnr.wa.gov). A note to potential candidates: Studies have shown that women, trans, non-binary, Black, Indigenous, and people of color (BIPOC) are less likely to apply for jobs unless they feel they meet every qualification as described in a job description. We value diversity and inclusion in our organization, and we are looking for the best person for the job. Don't hesitate to apply!

## Supplemental Information

### Application Requirements:

- **Apply online:** at [www.careers.wa.gov](http://www.careers.wa.gov) (Click on the APPLY button above).
- **Letter of interest:** describing your specific qualifications to the position and position required, desired, and special requirements.
- **Resume:** that details your experience and qualifications.
- **References:** at least three professional references with current telephone numbers— you may attach a document, use the References text field in the online application, or include it with your resume.
- **Important:** Do not attach any documents that include photos or private information (social security number, year of birth, etc.).
- **Complete all supplemental questions.**
- Candidates who move forward in the recruitment process may be contacted via email at [info@governmentjobs.com](mailto:info@governmentjobs.com) with interview information/scheduling instructions. Please monitor the email listed in your application materials and check your junk email folder to ensure you receive those communications.

**Questions?** Please contact Austin Hatten at [Austin.hatten@dnr.wa.gov](mailto:Austin.hatten@dnr.wa.gov) or e-mail us at [DNRrecruiting@dnr.wa.gov](mailto:DNRrecruiting@dnr.wa.gov)

### [About the Department of Natural Resources \(DNR\).](#)

At DNR we approach our work through the lens of making Washington a better place environmentally and are dedicated to serving Washington's lands and

communities through diversity, equity, and inclusion.

**Our Vision** – Our actions ensure a future where Washington’s lands, waters, and communities thrive.

**Our Mission** – Manage, sustain, and protect the health and productivity of Washington’s lands and waters to meet the needs of present and future generations.

**Our Core Values:**

- Safety and Well-Being —Our top priority is the safety of the public and our employees.
- Public Service —We value and respect the public we serve, and we value and respect the people of the Department of Natural Resources who step up to serve.
- Innovation and Creative Problem-Solving — We solve our state’s most pressing challenges through innovative thinking, dedication, and bold and creative vision.
- Leadership and Teamwork —We are committed to building leaders at all levels and building teams for success.

**DNR provides excellent benefits, a few of which include:**

- Commitment to organizational health and wellness
- Work/life balance
- DNR Employee Resource Groups (Diversity, Equity and Inclusion Council, Women’s Employee Resource Group, Veterans Employee Resource Group, etc.)
- Statewide Employee Business Resource Groups, [visit here to learn more](#)
- Leadership that empowers and supports employees
- Professional development opportunities
- Educational and career development aid
- Public Service Loan Forgiveness Eligibility
- Opportunities to participate in wildland fire suppression assignments
- A comprehensive benefits package that includes employer contributions toward health insurance, paid holidays, retirement plans, sick leave, and vacation days. Visit <http://careers.wa.gov/benefits.html> for more information.

**Additional Information:**

This recruitment may be extended and may also be used to fill future similar vacancies for up to sixty (60) days.

DNR does not use the E-Verify system. For more information, please visit [www.uscis.gov](http://www.uscis.gov).

Veterans wishing to claim Veteran’s preference please attach a copy of your DD-214, NGB-22, or other verification of military service. Please black out your social security number prior to attaching it. We thank you and are grateful for your service!

Equal Opportunity Employer: The Washington State Department of Natural Resources is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation, and gender identity diversity. Women, racial and ethnic minorities, persons of

disability, persons over 40 years of age, veterans, military spouses or people with military status, and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application/testing process or this job announcement in an alternative format may call (360) 522-2500 or email [DNRrecruiting@dnr.wa.gov](mailto:DNRrecruiting@dnr.wa.gov). Applicants who are deaf or hard of hearing may call through the [Washington Relay Service](#) by dialing 7-1-1 or 1-800-833-6384.

Once you submit your online application, you can check your status by logging into your account. If you experience technical difficulties creating, accessing or completing your application call NEOGOV toll-free at (855) 524-5627 or email [CareersHelp@des.wa.gov](mailto:CareersHelp@des.wa.gov).

**Check us out on:** [DNR's website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#) | [WordPress](#)

**Agency**

State of Washington

**Address**

[View Job Posting for Agency Information](#)

[View Job Posting for Location, Washington, 98504](#)

**Phone**

[View Posting for Agency Contact](#)

**Website**

<http://www.careers.wa.gov>