

Position Available

ASSISTANT COORDINATOR – BAYWATCHERS MONITORING PROGRAM

Temporary – Summer 2025

Position Summary

The Assistant Coordinator supports the organization's objectives of developing watershed residents into Bay stewards to help with understanding the Buzzards Bay ecosystem and its response to human-related impacts, in order to guide restoration and protection. The Assistant Coordinator supports the long-term, water quality monitoring program to gather high quality scientific data to support conservation, restoration, and protection of our water resources.

The Assistant Coordinator is responsible for helping to coordinate the 33-year-old bay-wide, volunteer Baywatchers Monitoring Program and for helping to maintain programmable continuous water quality sensors at locations around Buzzards Bay and on Martha's Vineyard. The position will assist with additional watershed natural resource monitoring programs (stream flow, anadromous fish, saltmarsh, etc.) as needed. The Assistant Coordinator position is a combination of fieldwork, lab work, data entry and working with citizen volunteers. The Assistant Coordinator must be able to closely follow monitoring instruction, pay attention to detail, accurately record and enter data, and be flexible to adjust to changing field monitoring conditions.

This full-time seasonal position is from May to August and reports directly to the Buzzards Bay Coalition's Director of Monitoring Programs. The work schedule is variable with many early morning sampling days, assistance on checking monitoring sensors, weekly data entry required, and averages 40 hours per week. The Assistant Coordinator will be required to comply with the Buzzards Bay Coalition's safety protocols. The position is based at the Coalition's Science and Field Operations Center in Marion, MA.

Specific Responsibilities

Tasks include, but are not limited to:

- Construct, maintain, and calibrate water monitoring equipment.
- Assist with recruiting, training and working closely with approximately 180 "Baywatchers" volunteers.
- Assist in the organization, distribution, and collection of water monitoring supplies and equipment.
- Collect water samples and field measurements of water quality characteristics such as salinity, dissolved oxygen, temperature, water clarity, and filter samples for nutrient and chlorophyll analysis.
- Support programmable continuous water quality sensors through data retrieval, field calibration checks, and removal of biofouling.
- Assist with transportation of water samples and water sampling equipment.
- Maintain daily data entry and quality check of weekly water quality data from volunteer data sheets.
- Assist occasionally with other watershed monitoring projects: river flow/temperature monitoring, river herring counting, salt marsh, etc.
- Assist with Buzzards Bay Coalition organized outreach and Bay education events as needed.

Professional & Personal Qualifications

- At least two years of college training, preferably with environmental science topics.
- Ability to work well with and train community volunteers.

- Excellent communications skills.
- Comfortable working in the field under physical conditions including accessing the water around uneven and/or rocky terrain, docks, heat, humidity, wet, and buggy conditions, as well as carrying equipment up to 30 pounds.
- Ability to work independently and as part of a team.
- High energy level, well-organized, and able to take initiative, and also share information on monitoring issues.
- The Assistant Coordinator must have their own reliable transportation to cover monitoring in the Buzzards Bay watershed (mileage will be reimbursed).
- Enthusiastic commitment to the mission of the Buzzards Bay Coalition to protect the Bay.
- Familiarization with Buzzards Bay and Watershed is a plus.
- Attention to detailed and familiarization with Excel data entry a plus.
- Comply with Buzzards Bay Coalition safety protocols, including a CORI background check.

Compensation

This is a temporary at-will position starting in May and ending in August working out of the Marion Science & Field Operations Center. The schedule is variable and averages 40 hours per week for this position. Hourly rate is \$18.50 per hour. Travel will be reimbursed at the prevailing IRS rate per mile. If local housing is needed, Buzzards Bay Coalition may be able to provide co-housing accommodations at a BBC Reserve property for lower than market rate rent. In your application, please state your interest. No health insurance or other benefits are available.

Equal Opportunity Employer

Buzzards Bay Coalition is proud to be an Equal Opportunity employer. All qualified persons are encouraged to apply and will be considered without regard to race, national origin, gender, gender identity or expression, sexual orientation, disability, age, religion, or veteran status.

To Apply

Interested applicants should send a letter, resume, and contact information for 3 references to: Tony Williams - Director of Monitoring Programs, Buzzards Bay Coalition, 114 Front Street, New Bedford, Massachusetts 02740 or e-mail williams@savebuzzardsbay.org

January 2025