

Compliance Monitoring Field Coordinator, Natural Resource Specialist 3 (NRS3)

Salary

\$58,380.00 - \$78,468.00 Annually

Location

Thurston County – Olympia, WA

Job Type

Full Time - Permanent

Remote Employment

Flexible/Hybrid

Job Number

2024-7-6616-07684

Department

Dept. of Natural Resources

Opening Date

07/08/2024

Closing Date

8/5/2024 11:59 PM Pacific

Salary Information

The high end of the salary range, Step M is typically a longevity step

- [DESCRIPTION](#)
- [BENEFITS](#)
- [QUESTIONS](#)

Description



Compliance Monitoring Field Coordinator, Natural Resource Specialist 3 (NRS3)

Recruitment #2024-7-6616

Full-time, Permanent, Represented position

Location flexibility may be available and considered: Natural Resources Building- Olympia, WA

Work Hours and Partial Telework flexibility may be available and considered
Relocation Compensation may be available and considered
Salary: \$4,865.00 - \$6,539.00 Monthly

Review of applications is ongoing. We reserve the right to make a hiring decision or close this recruitment any time after 7/22/24. It is in your best interest to submit materials as soon as possible.

Want to join something GREAT and make a difference?

The Department of Natural Resources (DNR) has an exciting opportunity within our Forest Regulation Division. Are you someone who enjoys being outdoors, and is passionate about maintaining natural resource protections in Washington State? If you enjoy working in a forest setting, getting out to see all the beautiful landscapes across the state, and working closely with a team to produce accurate data, then this is the job for you.

The Compliance Monitoring Program is seeking a Field Coordinator to join a team that collects and reports data on statewide Forest Practices Rule compliance rates and monitors compliance trends over time. This position supports the program mission by serving as the field protocol specialist and lead coordinator on the ground. The person in this position is responsible for planning site visits, collecting field-based data alongside a small team, conducting quality control, and organizing data for analysis. This position also trains and consults with Timber, Fish, and Wildlife (TFW) partner's field staff from Washington Departments of Ecology and Fish and Wildlife, Tribes, region DNR Forest Practices staff, and small and large forest landowners to proficiently perform field data collection.

Duties

Responsibilities:

- Serves as the primary lead in field reviews for the Compliance Monitoring Program.
- Coordinate and plan field operations for over 100 site visits per year across all regions in the state.
- Complete field data collections using data sheets/forms to determine compliance at an array of post-timber harvest locations statewide in accordance with Washington's Forest Practice rules and permits.
- Gathers, organizes, and compiles monitoring data for analysis.
- Audits field work to ensure data are correctly and consistently collected.
- Assign field roles and lead Timber, Fish and Wildlife, and DNR staff at site visits.
- Participates in the review and development of protocols for operations in the Compliance Monitoring Program.
- Keep a current working knowledge of scientific techniques associated with monitoring natural resource environments.
- Communicates effectively with individuals from diverse backgrounds.
- Participate in agency training, attending workshops and program meetings in natural resource monitoring and the Forest Practices Program.

Qualifications

Required Qualifications:

- 3 years of professional experience managing field data collection in a forest setting or natural resource management environment;
OR an equivalent combination of education and/or experience.
- Ability to follow and interpret statutes/laws, rules, policies, and procedures.
- Experience analyzing and manipulating data in Microsoft software such as Excel, and Access; experience working with GIS mapping software.
- Experience managing multiple ongoing projects.
- Demonstrated commitment to fostering and supporting an environment that honors diversity, equity, inclusion, and environmental justice practices.
- Perform assigned duties in a manner consistent with applicable laws, regulations and public records retention and requests are followed.
- DNR Core Competencies:
 - Personal Accountability
 - Value Others
 - Compassionate Communication
 - Inspire Others
 - Commitment to Excellence

Special Requirements and Conditions of Employment:

- Work will be split between an office setting (35%) and fieldwork (65%) associated with training of region foresters and site reviews to ensure compliance monitoring data is properly collected.
- The fieldwork will be conducted in all weather conditions across the various landscapes of forestland in the state. Fieldwork in the forest setting can be arduous. DNR field safety protocols are to be used to mitigate safety hazards associated with the work setting.
- Office work can be done at an open workstation (i.e. “cubicle”) in the Forest Regulation Division’s work area at the Natural Resources Building (NRB) in Olympia, or through telework. The NRB workstation is subject to background noise such as nearby conversations and “white noise” generated by the heating and air conditioning systems.
- Travel will be required with several consecutive overnight stays weekly during the sampling season. A DNR vehicle will be available for use. Travel costs are entirely covered by DNR.
- A valid unrestricted driver’s license and have two years of driving experience. This position requires driving as an essential function. Finalists and/or interview candidates will be asked to provide a driving record from all states in which they have held a license during the past three years.

Desired Qualifications:

- Bachelor’s degree in forest resources/sciences, natural resources management, or similar field.

- Knowledge and/or experience with Forest Practices regulations and rules.
- Ability to professionally respond to difficult, stressful, or sensitive interpersonal situations in a way that reduces or minimizes potential conflict and maintains good working relationships among internal staff and external customers.

Don't let doubts stop you from applying for this position - If you have any questions about the required qualifications or how your past experience relates to them, please contact us at DNRrecruiting@dnr.wa.gov. A note to potential candidates: Studies have shown that women, trans, non-binary, Black, Indigenous, and people of color (BIPOC) are less likely to apply for jobs unless they feel they meet every qualification as described in a job description. We value diversity and inclusion in our organization, and we are looking for the best person for the job. Don't hesitate to apply!

Supplemental Information

Application Requirements:

- **Apply online:** at www.careers.wa.gov (Click on the APPLY button above).
- **Letter of interest:** describing your specific qualifications to the position and position required, desired, and special requirements.
- **Resume:** that details your experience and qualifications.
- **References:** at least three professional references with current telephone numbers— you may attach a document, use the References text field in the online application, or include it with your resume.
- **Important:** Do not attach any documents that include photos or private information (social security number, year of birth, etc.).
- **Complete all supplemental questions.**
- Candidates who move forward in the recruitment process may be contacted via email at info@governmentjobs.com with interview information/scheduling instructions. Please monitor the email listed in your application materials and check your junk email folder to ensure you receive those communications.

Questions? Please contact Mary Murdock at Mary.murdock@dnr.wa.gov/360-481-9838 or e-mail us at DNRrecruiting@dnr.wa.gov

For persons needing accommodation in the application/testing process or this job announcement in an alternative format may call (360) 522-2500 or email DNRrecruiting@dnr.wa.gov. Applicants who are deaf or hard of hearing may call through the [Washington Relay Service](#) by dialing 7-1-1 or 1-800-833-6384.

[About the Department of Natural Resources \(DNR\).](#)

At DNR we approach our work through the lens of making Washington a better place environmentally and are dedicated to serving Washington's lands and communities through diversity, equity, and inclusion.

Our Vision – Our actions ensure a future where Washington's lands, waters, and communities thrive.

Our Mission – Manage, sustain, and protect the health and productivity of Washington’s lands and waters to meet the needs of present and future generations.

Our Core Values:

- Safety and Well-Being —Our top priority is the safety of the public and our employees.
- Public Service —We value and respect the public we serve, and we value and respect the people of the Department of Natural Resources who step up to serve.
- Innovation and Creative Problem-Solving — We solve our state’s most pressing challenges through innovative thinking, dedication, and bold and creative vision.
- Leadership and Teamwork —We are committed to building leaders at all levels and building teams for success.

DNR provides excellent benefits, a few of which include:

- Commitment to organizational health and wellness
- Work/life balance
- DNR Employee Resource Groups (Diversity, Equity and Inclusion Council, Women’s Employee Resource Group, Veterans Employee Resource Group, etc.)
- Statewide Employee Business Resource Groups, [visit here to learn more](#)
- Leadership that empowers and supports employees
- Professional development opportunities
- Educational and career development aid
- Public Service Loan Forgiveness Eligibility
- Opportunities to participate in wildland fire suppression assignments
- A comprehensive benefits package that includes employer contributions toward health insurance, paid holidays, retirement plans, sick leave, and vacation days. Visit <http://careers.wa.gov/benefits.html> for more information.

Additional Information:

This recruitment may be extended and may also be used to fill future similar vacancies for up to sixty (60) days.

DNR does not use the E-Verify system. For more information, please visit www.uscis.gov.

Veterans wishing to claim Veteran’s preference please attach a copy of your DD-214, NGB-22, or other verification of military service. Please black out your social security number prior to attaching it. We thank you and are grateful for your service!

Equal Opportunity Employer: The Washington State Department of Natural Resources is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation, and gender identity diversity. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, veterans, military spouses or people with military status, and people of all sexual orientations and gender identities are encouraged to apply.

Once you submit your online application, you can check your status by logging into your account. If you experience technical difficulties creating, accessing or completing your application call NEOGOV toll-free at (855) 524-5627 or email CareersHelp@des.wa.gov.

Check us out on: [DNR's website](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#) | [WordPress](#)

Agency

State of Washington

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