



ARKANSAS DEPARTMENT OF AGRICULTURE



Sarah Huckabee Sanders
Governor

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Wes Ward
Secretary of Agriculture

**AN EQUAL OPPORTUNITY EMPLOYER
JOB OPPORTUNITY
August 1, 2024**

TITLE LOCATION	ANNUAL SALARY POSITION #	APPLICATION MUST BE RECEIVED BY:
<p>Fiscal Support Analyst</p> <p>Arkansas Department of Agriculture Fiscal Pulaski County/Little Rock</p> <p>Hiring Authority: Arkansas Department of Agriculture #1 Natural Resources Drive Little Rock, AR 72205 Phone: 501/219-6347 E-mail: elza.albert@agriculture.arkansas.gov</p> <p>Standard State of Arkansas employment application required.</p> <p>Apply on line: http://arcareers.arkansas.gov</p>	<p>Entry Level Salary: \$32,405</p> <p>Grade GS05</p> <p>Positions #22087661 Req #41899</p>	<p>Open Until Filled</p>

STATE'S MINIMUM QUALIFICATIONS:

Education/experience requirements:

- The formal education equivalent of an associate's degree in general business, business management or a related field.
- Three years of experience in fiscal operations.

Knowledge of:

- Accounting principles and database management.
- Software applications.
- Applicable laws, regulations, and policies of assigned section.
- Customer service techniques.

Ability to:

- Comprehend and assimilate technical and business related documents.
- Apply policies and procedures and other applicable regulations associated with assigned department or program.
- Conduct research, perform quantitative quality assurance reviews, and prepare reports.