



## Indianapolis Zoo Internships – Fall 2024

*Indianapolis, IN*

Internship Dates: August 26-November 22, 2024

The Indianapolis Zoo is accepting applications for Fall 2024 interns. Available internships include Marine Mammal Animal Care, Veterinary Hospital Animal Care/Nutrition, and Volunteer Management.

Applicants must be a current college sophomore, junior, senior, or graduate student.

Applications are **due July 10, 2024**. Please prepare to submit a resume, cover letter, transcript (official or unofficial), and two letters of recommendation. Please see below for information about each of the internship openings.

For more information and to submit an application, please visit <https://www.indianapoliszoo.com/about-the-zoo/internships/>. Questions? Contact us at [volunteer@indyzoo.com](mailto:volunteer@indyzoo.com) or 317-630-2193

### **Marine Mammal Animal Care Internship**

The Indianapolis Zoo's Internship Program offers a unique opportunity for current college students to become actively involved in the Zoo's conservation, research, education and recreation efforts. Interns can enhance their knowledge and experience in various administrative, animal care and education roles.

Zoo Internships are open to current college students – who are at least at entering their sophomore year – enrolled in a four-year degree program. Interns serve 20-40 hours per week for 12 consecutive weeks. Positions are experience-based and are therefore unpaid. The Zoo can provide information to assist with your housing and transportation search.

#### Marine Mammal Animal Care

Working with one of the most diverse marine mammal collections in the U.S., this internship is ideal for individuals wishing to learn more about proper husbandry for marine mammals. Interns in these areas may encounter Atlantic bottlenose dolphins, California sea lions, grey seals and Pacific walrus.

#### Duties and Responsibilities:

- Support the Zoo's mission of protecting nature and inspiring people to care for our world.
- Participate in weekly Trainer Lecture Series, complete required quizzes and comprehensive final examination.
- Perform diet preparation, cleaning and occasional feeding of animals under the supervision of staff.
- Perform maintenance of exhibits, back-up areas and food preparation areas.
- May observe and assist with daily inspection of animals and exhibits to forecast potential health, security problems and exhibit needs.

- May observe and assist training staff with the treatment of animals for medical purposes.
- May observe and assist training staff in the collection and transfer of animals.
- May observe and report equipment and maintenance needs.
- May assist staff in training demonstrations.
- Under the supervision of staff, performs record keeping, including food and medication sheets, as well as a concise daily log as needed.
- May assist staff with the enrichment of animals.
- Works with other Zoo departments as needed.
- Performs related duties as required.

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The Indianapolis Zoo protects nature and inspires people to care for our world. The Zoo is a world-renowned facility and the first to be accredited as a zoo, an aquarium and a botanical garden by the Association of Zoos and Aquariums and the American Association of Museums. Home to nearly 1,600 animals and 23,000 plants, including many threatened and endangered species, the Indianapolis Zoo is the largest zoo in the United States that receives no direct tax support.

### **Veterinary Hospital Animal Care/Nutrition Animal Care Internship**

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### **Veterinary Hospital Animal Care/Nutrition Animal Care Internship**

Pre-Veterinary majors have the chance to work alongside some of the top veterinary professionals in the industry. Interns assist the veterinary hospital keepers in providing care for the hospital patients and quarantine animals. Interns also assist the Commissary Staff in daily diet preparation, delivery and inventory management.

#### **Duties and Responsibilities:**

- Support the Zoo's mission of protecting nature and inspiring people to care for our world.
- Clean and disinfect animal enclosures.
- Diet preparation for hospital and quarantine animals.
- Assists the hospital keepers with the transfer and restraint of animals.
- Assists the hospital keepers in observing and monitoring hospital and quarantine animals.
- Assists the hospital keepers in the treatment of hospital and quarantine animals and in providing behavioral enrichment.

- Assists the hospital keepers in maintaining animal records.
- Assist Commissary Coordinator in daily diet preparation for Zoo collection.
- Responsible for reviewing weekly research articles with Nutritionist.

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### **Volunteer Management Internship**

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### **Volunteer Management Internship**

Join this fast-paced department and take part in all aspects of volunteer management. Help recruit, select, train, motivate and supervise our great group of nearly 1,000 individuals between the ages of 14 and 95. You will gain administrative and organizational skills, learn about non-profit management and have fun, too!

#### **Duties and Responsibilities:**

- Support the Zoo's mission of protecting nature and inspiring people to care for our world.
- Assist with special events, including Zoobilation, ZooBoo and/or Christmas at the Zoo.
- Assist with Volunteer Program Introduction, New Volunteer Orientation and event orientations.
- Work in conjunction with Human Resources Department Staff and Intern on an assigned project.
- Check office mail, voicemail and emails. Respond to all information requests in a timely manner.
- Assist current volunteers with their scheduling, paperwork or other needs.
- Assist with entering records in volunteer database.
- Assist with interviewing new adult volunteer prospects.
- Research and execute activities to reward volunteers for their service.
- Attend intern and volunteer fairs as scheduled.
- Other projects or duties will be determined specific to student's interests and course requirements.

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<http://www.indianapoliszoo.com/wp-content/uploads/2023/01/Apprenticeship-Application-Form-Summer-2023.pdf>