

## Fourth Course Attempt Request Form

Students who would like to request to take a course for a fourth time must complete this form through question #5, and then submit it to their Academic Advisor via email. The Academic Advisor will then fill out the remainder of the form and submit it to [agoap@purdue.edu](mailto:agoap@purdue.edu) for consideration by the Office of Academic Programs in the College of Agriculture.

Name: \_\_\_\_\_ PUID: \_\_\_\_\_ Anticipated graduation date: \_\_\_\_\_

Primary Major: \_\_\_\_\_ First semester of enrollment: \_\_\_\_\_

Academic Advisor: \_\_\_\_\_ Classification: \_\_\_\_\_

Class requested for 4<sup>th</sup> attempt: \_\_\_\_\_ Class CRN: \_\_\_\_\_

*Example: AGR 10100*

*[Link to: How to find the CRN for a course](#)*

1. Why were you unsuccessful the first time you attempted the class?

2. Why were you unsuccessful the second time you attempted the class?

3. Why were you unsuccessful the third time you attempted the class?

4. What will you do to ensure that you will be successful in your fourth attempt? Be specific in your answer.

5. What will you do if your fourth attempt is unsuccessful? *(for example: CODO, take class at another institution, etc.)*

**STUDENT, send your completed form to your Academic Advisor for them to complete. Your advisor will notify you of the status of your request.**

**THIS SECTION TO BE COMPLETED BY THE STUDENT'S ACADEMIC ADVISOR ONLY.**

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Please use this box to explain your perspective of the student's situation and indicate if you support the student's request. Once complete, email this form to [agoap@purdue.edu](mailto:agoap@purdue.edu) with "4<sup>th</sup> Attempt Request: STUDENT NAME" in the subject line.