



## LANDSCAPE DESIGNER (LANDSCAPE ARCHITECT-IN-TRAINING)

Bolton & Menk is now accepting applications for an **Entry Level Landscape Designer** for our Des Moines, IA location! As a StarTribune Top175 Workplace, this is a fantastic opportunity to work with a great team of professionals and help make a difference in our local communities!

As a **Landscape Designer (Landscape Architect-in-Training)** you will be on a progressive learning track toward professional licensure, performing assignments designed to develop professional work knowledge and abilities in the field of landscape architecture.

You will be part of our company's landscape architecture work group and will work with a team of Landscape Architects, Engineers, Planners, and Technicians in a variety of multidisciplinary projects. You will be responsible for various project elements including graphics, planning, and developing and completing landscape architecture projects. In addition, you will assist with project design and preparation of plans and specifications, prepare cost and quantity take-off estimates, travel periodically to work sites and other project related locations, perform detailed observation and project documentation, and provide graphics support and development. This position interacts with City staff, City residents, contractors, and sub-contractors.

### What We Are Looking For:

- Bachelor of Science Degree in Landscape Architecture from an accredited post-secondary institution.
- Experience in landscape architecture
- Working knowledge and skills in CAD and standard design software as well as standard office software (MS Excel, Word, PowerPoint, and Outlook)
- Strong Attention to detail
- Good Problem-Solving Ability
- Strong verbal and written communication skills
- Ability to physically assess project sites for design and construction QA/QC review
- Must possess a valid driver's license and their own transportation
- GIS experience is preferred

***Interested candidates are required to upload 3 work samples (portfolio) in pdf. format with their resume.***

**APPLY ONLINE: [https://www.appone.com/MainInfoReq.asp?R\\_ID=4365347](https://www.appone.com/MainInfoReq.asp?R_ID=4365347)**

## **WHY BOLTON & MENK?**

For over 70 years Bolton & Menk, Inc. has served public and private clients with comprehensive planning, design and construction engineering and surveying services. The employees at Bolton & Menk are seeking hard working and ambitious co-workers to join us to deliver tomorrow's leading infrastructure projects. Bolton & Menk is employee-owned, is ranked among ENR's Top 500 Design Firms and is a Star Tribune Top175 Workplace in Minnesota. With over 700 employees in Minnesota, Iowa, North Dakota, North Carolina, and South Carolina, there are always new challenges and career development opportunities available. Learn more about our history here: <https://www.bolton-menk.com/about-us/>

## **OUR BENEFITS**

At Bolton & Menk, we value our people and provide an exceptional Total Compensation and Benefits Package to protect our most valuable asset. We are committed to the well-being of our employees and their families. Perks of being a Bolton & Menk employee include peace of mind with our benefits package and competitive compensation plan, flexible schedules, and career development opportunities. Learn more here: <https://www.bolton-menk.com/careers>

We thank all applicants in advance for their interest in this position, however, only those selected for an interview will be contacted.

Bolton & Menk does not accept unsolicited resumes from individual recruiters or third-party agencies in response to Bolton & Menk job postings. No fee will be paid to third parties who submit unsolicited candidates directly to our hiring managers. Pre-approval from the Bolton & Menk Talent Acquisition team is required before any external candidate can be submitted and such candidate must be submitted to the Bolton & Menk Talent Acquisition team.

Bolton & Menk, Inc., is an Equal Employment Opportunity / Affirmative Action Employer.