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| Job Title: | Camp Counselor | Job Category: | General |
| Department/Group: | Agriculture based STEAM Education | Job Code/ Req#: | 000326 |
| Location: | 1648 Sheldon St. | Travel Required: | Occasional |
| Level/Salary Range: | \$15/hr. | Position Type: | Summer |
| HR Contact: | Kyla Jefferson kyla.jefferson@felegehiywot.org | Date posted: | As Needed |
| Will Train Applicant(s): | Yes | Posting Expires: | When Filled |
| Internal posting URL: | https://fhcenter.org/ | | |
| Applications Accepted By: | | | |
| EMAIL: kyla.jefferson@felegehiywot.org Subject Line: Job Application Attention: Aster Bekele | | MAIL: Felege Hiywot Center 1648 Sheldon St Indianapolis, IN 46218 | |
| Job Description | | | |
| <p>SUMMARY</p> <p>We are seeking a high-energy, creative individual to join our STEAM Summer Camp team as a Camp Counselor for highschool aged students. This summer-time staff person works closely with the Camp Director and this position requires extensive contact with Education partners and facilitation of student team members. Workdays are Tue-Sat 8am-5pm.</p> <p>RESPONSIBILITIES</p> <p>Leadership:</p> <ul style="list-style-type: none"> • Felege Hiywot Center Youth Camp Counselors must be positive role models demonstrated through behavior and attitude and enforce rules and regulations of FHC STEAM camp to maintain discipline and ensure safety. • Demonstrate to camper participants curiosity, the beauty of discovery, asking questions, etc. • Actively lead and participate with students in all activities. • Assist in executing a curriculum delivered by camp partners: Purdue University Agriculture college, Farm Bureau, Major Tool and Machine, other camp volunteers, and community leaders in the Summer Camp setting. • Participate fully in one week of orientation training for Summer Staff at the end of May. • Lead a team of approximately 8-10 students in the months of June & July for seven weeks. • Organize, lead, and promote interest in recreational activities, such as STEAM activities, games, discussions, and sports. • Help students develop knowledge and experience in sustainable and healthy lifestyle practices. • Work to develop positive healthy relationships with kids of all backgrounds. • Be curious about science and the wider world. • Communicate and work with FHC team members to improve and develop programs for youth. • Be a compassionate communicator who enjoys interacting with students as well as team members at FHC. | | | |

- Practice good work habits: showing up on time as scheduled, follow directions given by crew leader and other FHC leaders, etc.
- Participate in youth development and training programs provided by FHC.

Work Activities

- Documenting information - observing, receiving, and obtaining information from all partner educators
- Thinking Creatively - support new ideas of campers, teamwork, and artistic contributions.
- Communicating with Supervisors, Peers, and partners – Provide information to supervisors, and co-workers in written form, email or in person.
- Following Scheduled camp activities - follow and enforce scheduled events, programs, and activities.
- Establishing and Maintaining Interpersonal Relationships – Developing and cooperative working relationships with others and maintaining them over the duration of the camp.
- This position requires constant contact with students, FHC staff, and partners.
- Ability to effectively work in a team is required.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

Camp counselors will be thoroughly committed to the FHC mission. Concrete demonstrable experience and other qualifications include:

- University degree in the STEAM field preferred or current college student.
- Unwavering commitment to quality programs and production.
- Ability to manage multiple tasks.
- Strong written and verbal communication skills.
- Ability to work effectively in collaboration with diverse groups of people.
- Passion, idealism, integrity, grit, positive attitude, mission-driven, and self-directed.

PREFERRED SKILLS

- Using computers and computer systems to enter data or process information
- Ability to Use Microsoft Word & Excel Programs
- Processing information-Compiling and verifying information or data
- Documenting/Recording information

ADDITIONAL NOTES

- The Camp Counselor works Tuesday - Saturday , 8am – 5pm, but additionally may occasionally work evenings, and any additional hours necessary to accommodate activities such as camp program events.
- Applicants must be eligible to work in the United States.