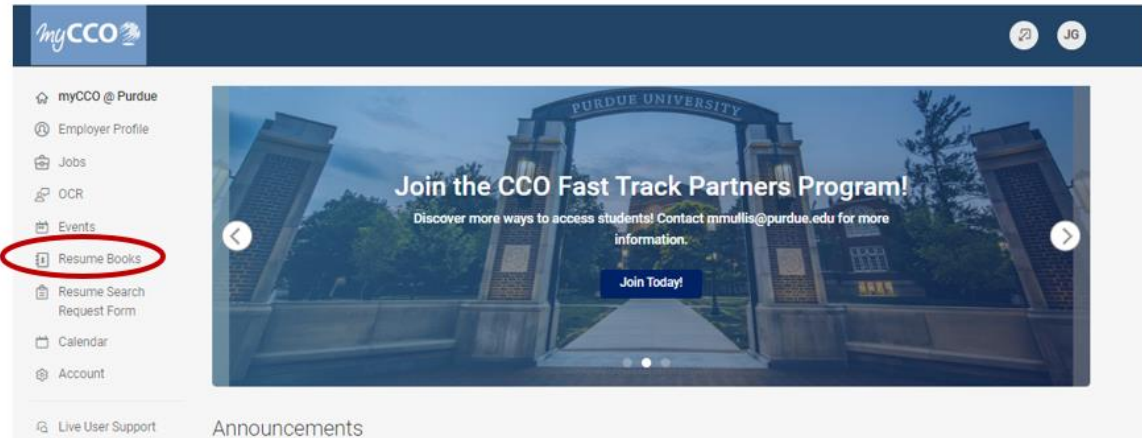
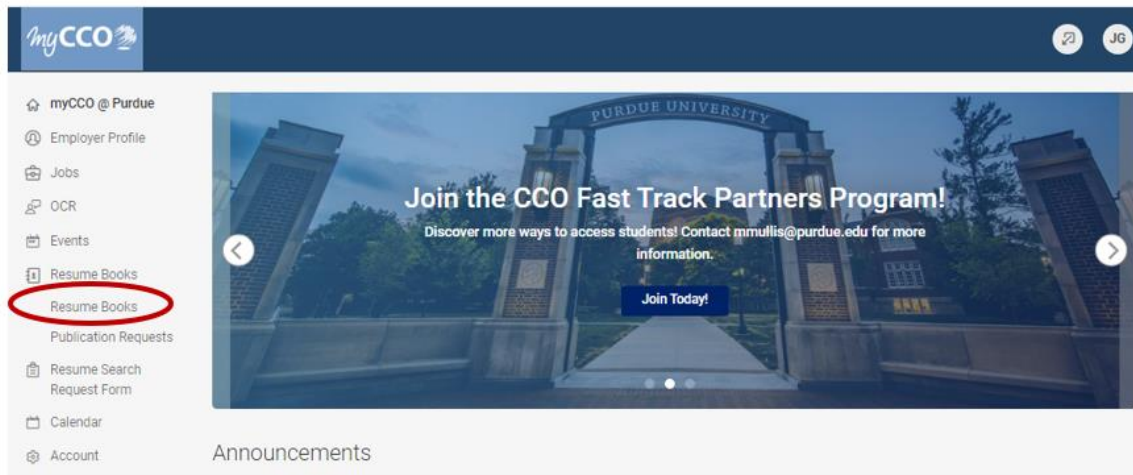


Instructions: To Access Resume Books

1. Log into: <https://www.cco.purdue.edu/Employers/myCCO>
2. Select the **RESUME BOOKS** tab:



3. Select **RESUME BOOKS** tab (from the dropdown):
4. Resume Books will be viewable for the specific fair. Dates Vary. For a Virtual Fair - Resume Books will be available 5 weeks before & after a fair. On-Campus Fairs - 2 weeks before a fair to 4 weeks after a fair.



5. Select the Resume Book to view.

myCCO @ Purdue Home / Resume Books

Resume Books

Resume Books | Publication Requests

2 results Name ▾

- * CCO Partner's Intern Resume Book**

Expiring on Sep 01, 2024 Created on Aug 01, 2023

Opt-In: No

All Majors - Interns August, 2024 - May, 2029 All Degrees included
- * CCO Partner's Full Time Resume Book**

Expiring on Sep 01, 2024 Created on Aug 01, 2023

Opt-In: No

All Majors included Dec, 2023 - May, 2024 All Degree levels included

6. There are several options:
 - a. Recruiters will be able to view the Student's Resume
 - b. View the Profile (if this feature has been activated by the student)
 - c. Batch Options (Email Students, Save as Excel, Generate Book)

myCCO @ Purdue Home / Resume Books

Resume Books

* CCO Partner's Intern Resume Book | Advanced Resume Search

Keywords (name and email)
searches student name and email address.

 ←

Resume Text Search
full text resume search.

 ←

Major (For a particular major, go to the appropriate cluster (ie - Engineering) and then select the major(s) in which you are interested.) Pay attention to the name of the Resume Book. Ex. A "Business" book only has "Business" majors.

Choose... ←

Search Clear More Filters ←

Batch Options ▾ 1222 selected Grad Date ▾ Show 20 ▾

- [Redacted]

Organizational Leadership

Graduation Date: August, 2024

Resume Modified: Aug 23, 2023, 2:23 PM

[View Resume](#) [Portfolio](#) [in LinkedIn](#)

IMPORTANT:

Resume Books are:

1. Time sensitive with Start/End Dates based on date of the fair unless you are a Fast Track Partner
2. On Campus Fairs: Visible **only** to the **one person** that registered for the career fair, so recommendation would be to download the file
3. **Employers** are able to target their search using major, grad dates, degree level and work authorization. (Keywords may be added, if helpful. We recommend against using GPA)
4. For emailing, please limit to target groups (do not mass email)
5. Send a personal message using the [fname] field. Example: Hi [Fname], we saw your resume on myCCO and we would like to meet you when we are at the fair. Please check out our intern posting on myCCO.