

**Job Title**

Greenhouse Production Lead

Reports To:

Assistant Head Grower

Job location

3820 Calvert St.

South Bend, IN 46613

Visible on job post: Yes

Remote work allowed: No

Hours, Pay and Benefits

Hours Per Pay Period: 80

Benefits: Dental insurance, Health insurance, Paid time off

Job Type

Full-time/Non-exempt

Job Description: Pure Green Farms' Greenhouse Production Lead is responsible for supporting the Head and Assistant Head Grower with the smooth and efficient flow of all departmental operations and production. This position requires no less than five working days per week and involves several additional duties and responsibilities that distinguishes it from the Greenhouse Team Member II position. The highest standard of pride in work performance and customer order execution will be expected and required in the successful execution of this role

The Company: At Pure Green Farms, our mission is to provide the most delightful and safest salad eating experience. We are more than just lettuce growers. We are agricultural innovators devoted to adopting the best technologies to consistently deliver clean, healthy, and fresh produce. Our team is committed to democratizing the produce industry by radically improving food supply chains. Providing produce year-round that is affordable, environmentally sustainable, and healthy is our passion.

Responsibilities and Duties:

- Maximizes efficiency and smooth, high functioning operations of all departmental functions
- Provide supervision, training and direction for all greenhouse machine operating team members



- Ensure the needs of sower are met by making sure they have seed, gutters, peat, and biologicals
- Accountable for ensuring all greenhouse spaces are kept clean and sanitized
- Quickly works to resolve any process automation errors with sense of urgency; accountable for monitoring department machinery and technology and coordinating maintenance upkeep ensure production downtimes are minimized
- Follow protocols for food safe environment in accordance with sanitation Standard Operating Procedures (SOP's) and the 5's of lean (value, value stream, flow, pull, and perfection).
- Partners with Office Manager and coordinates and proactively organizes department receiving & inventory functions, including Pathway to Log, and ensuring FIFO processes are implemented and followed
- Closely communicates with PGF Office Manager and outside vendors to guarantee adequate supply of inventory
- Keeps management informed of sowing errors, mixed varieties, and other unusual operational or production patterns
- Conducts trials on different growing substrates
- Maintains log of disc filter cleaning and other irrigation maintenance
- Ensures calibration of pH/EC meters; correlates pH/EC readings with Blue Lab meter
- Monitors all irrigation alarms
- Consistently collects and enters accurate and organized harvest data, including germination data, seeding verification, etc.
- Updates and log sower accountability form
- Monitors and communicate employee work performance with the growers.
- Track and follow IPM program as needed by growers
- Special projects and/or other duties as assigned in support of department needs and growth

Requirements:

- Self-motivated, reliable, punctual, open-minded, and positive attitude a must
- Demonstrates emotional maturity, self-control and sets professional example especially when communicating, interacting, training and/or supervising all PGF junior staff.
- Flexibility to work the hours necessary to meet the needs of Pure Green Farms, which may include overtime hours, daily and/or weekend.
- Must have manual dexterity and ability to operate and maintain repetitive processes
- Occasional forklift operation may be required
- Learning and following all food safety and quality policies and procedures



- Ability to make critical decisions quickly and repeatedly
- Ability to adapt and to be responsive in the face of changing and evolving order demands
- Demonstrated success in garden, greenhouse, agricultural setting or demonstrated performance as Greenhouse Team Member II is required

Working Conditions:

- Position requires sitting, standing, and walking on a regular basis for prolonged periods
- Must be able to lift 40 lbs

Education/Experience:

- Relevant college degree, post high school technical certifications or training, or commensurate agricultural/greenhouse experience required
- Former experience in garden, greenhouse or agricultural setting
- Forklift, tractor or farm equipment operator experience/training
- Passion for horticulture and agriculture and a passion for maintaining safe and pristine natural growing environments preferred

Send Cover Letter and Resume to Jay Paciorek: jpaciorek@gopgf.com

Job Open Until Filled