

# CAREER FAIR PLUS FAQ

## 1. DO I NEED TO UPDATE MYCCO ACCOUNT AND THE CAREER FAIR PLUS ACCOUNT?

Yes. To gain the maximum exposure to employers, you should update your myCCO, upload your resume and upload your resume to Career Fair Plus (CFP). Your myCCO account is universal and is accessible to employers all year. Your CFP information is targeted to employers for a specific fair.

## 2. HOW CAN I VIEW WHICH EMPLOYERS ARE ATTENDING THE FAIR?

On **February 6**, the list of employers registered for the career fair will become active on Career Fair Plus. You may visit the student Ag career page or use the CFP app to view the list and learn more about each employer.

## 2. DO I NEED THE CAREER FAIR APP?

It is highly recommended that you use the Career Fair Plus app. *It is available to download in the App Store or Google Play Store.* The purpose of the app is to make the fair more interactive. The app allows you to view information about employers, upload your resume from your device, drop resumes to employers, and view a map to locate employer booths at the event.



Career Fair Plus  
app icon

## 3. MUST YOU BE ON A COMPANY CAREER FAIR PLUS (CFP) SCHEDULE TO ENTER THE FAIR?

No, but it is recommended for a more engaging experience.

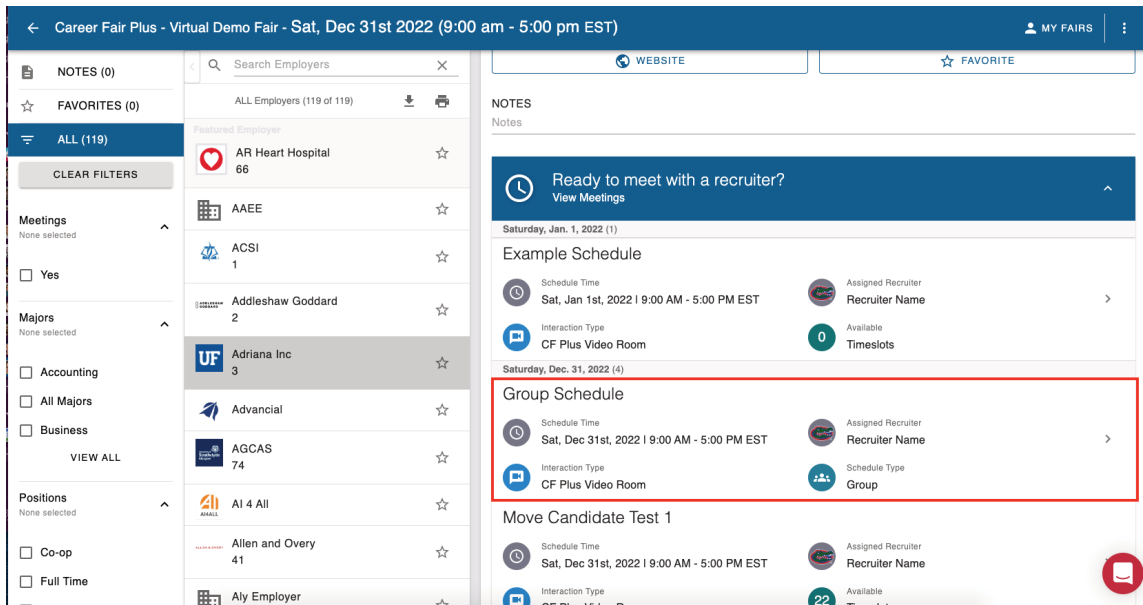
## 4. CAN I USE CFP TO DROP MY RESUME DURING THE FAIR?

Yes, you can digitally drop your resume to employers during the fair. You may also use CFP to drop your resume in advance. This allow employers plan for the number of interested candidates and communicate with you.

## 5. HOW DO I SIGN UP FOR A COMPANY SCHEDULE?

On Career Fair Plus, employers have the option to create "group schedules" -- this is the same as the traditional open 'walk-up' fair format. Another benefit to sign-up on the "group schedule" is employers can see your information after the fair.

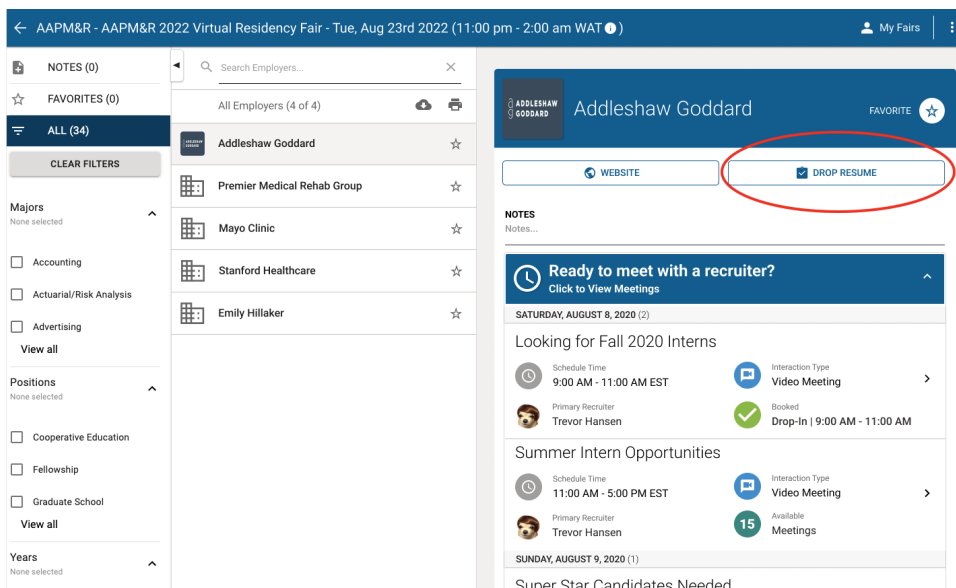
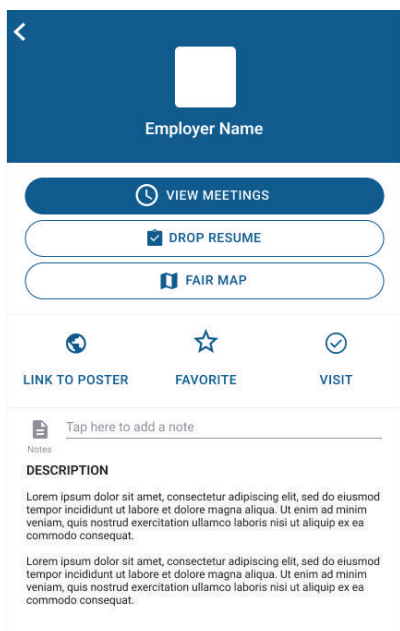
*View the images below for a visual guide on how to sign up.*



## 6. HOW DO I ADD MY RESUME TO THE RESUME DROP ON CFP?

See the instructions below.

- Drop your resume to each employer by clicking on their profile and selecting the 'Drop Resume' option.
- If you are prompted to "Book a spot", you may do this in order to reaffirm your interest in the company, however, it will not be required to speak to employers. It also confirms your intent to attend the fair.



**7. CAN I TALK TO A COMPANY IF I AM NOT ON THEIR CFP SCHEDULE?**

Yes. While dropping your resume and joining a company's group schedule on CFP is encouraged, the career fair will be conducted in a traditional open 'walk-up' format.

**8. SHOULD FRESHMEN LIST THEIR HIGH SCHOOL GPA? IF LEFT BLANK, DOES IT LIMIT THEIR OPTIONS?**

There are many variables that determine what information is important to list on a resume. The resume is a 'living' document and should be adjusted for each application.

The answer depends on the industry you're pursuing and what other qualifications you have. If an employer explicitly asks for your GPA, then provide it. If your GPA is less than a 3.0, then consult a career advisor in the CCO about how to best communicate your accomplishments.

If you would like help preparing your resume, you may schedule a Resume Review appointment with the CCO.

**9. HOW DO I SCHEDULE AN INTERVIEW WITH AN EMPLOYER?**

Employers are not using CFP to schedule interviews. CFP is a tool that allows you to express interest in a company by dropping a resume and joining group schedules. Some employers may elect to schedule on-campus interviews the day following the fair, **February 23**. Voice your interest with the company representative and schedule an interview at the career fair.

The College of Agriculture will use Career Fair Plus as a part of the college's contingency plan if it becomes necessary for the Ag Career Fair to move to a virtual format. Students, please view the current Protect Purdue policies and procedures [at this link](#).



College of Agriculture

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