

# THE CREEK

## INDIAN CREEK SCHOOLS

### **Nineveh-Hensley-Jackson United School Corporation**

802 South Indian Creek Drive | Trafalgar, IN 46181

317-878-2100 (p) | 317-878-2109 (f) | [www.indiancreekschools.com](http://www.indiancreekschools.com)

**TITLE:** Director of Agricultural Education

#### **QUALIFICATIONS:**

1. B.S. in agriculture related field preferred
2. Previous leadership experience in the field of agriculture
3. Preferred (but not required) experience or credentials in education
4. Excellent communication skills

#### **REPORTS TO:**

Superintendent of Schools

#### **OVERSEES:**

The primary purpose of this position is to provide direction, guidance, analysis, and accountability at a master strategic planning level in the areas of our Farm-to-Table program (i.e. Creek Cattle Co.), greenhouse activities, and other Agricultural programming demonstrating collaborative leadership and impeccable organizational skills.

#### **JOB GOAL:**

To use leadership and administrative skills to promote agricultural education in the K-12 setting and to provide the overall vision and direction for agricultural education, including but not limited to, Creek Cattle Company, FFA, the NHJ campus greenhouse, and professional development of staff members in order to provide student learners with the greatest opportunity to master content knowledge and skill sets in the field of agriculture.

#### **PERFORMANCE RESPONSIBILITIES:**

- Develop, analyze, assess, and report on the progress of the master strategic plan for the Agriculture educational department.
- Provide direction and coordination with the annual evaluation and improvements of the Agriculture curriculum, faculty, and facilities.
- Develop and analyze the implementation of respective business plans for usage of our newly constructed greenhouse and our Farm-to-Table program (i.e. Creek Cattle Co.) that are submitted by our Agriculture Education faculty.
- Collaborate with the Director of Communication to promote agricultural initiatives and promote success stories at all buildings.
- Collaborate with the Director of Food Services to provide Creek Cattle Company beef, as well as future greenhouse items.

- Collaborate with building level leadership and staff to implement comprehensive K-12 agricultural education initiatives.
- Collaborate with the building level leadership to seek out professional development activities for the betterment of the professional staff.
- Collaborate with the Ag Advisory Board and its President in the creation of agendas and scheduling and conducting of quarterly business meetings, representing the best interests of the corporation.
- Oversee scheduling at the Creek Cattle Company barn and NHJ campus greenhouse.
- Orient newly hired teaching staff, in collaboration with the building level leadership, and assist in their development of agricultural education, as appropriate.
- Coordinate and plan (with appropriate building level leadership and staff) agricultural events. Agriculture faculty are still responsible for the implementation and supervision of classroom activities (i.e. cattle feeding, watering plants, etc.).
- Organize and purchase necessary equipment, supplies, crops, animals, etc. to comply with the master strategic plan within our Agriculture department, specifically in the areas of our Farm-to-Table program and greenhouse facility.
- Pursue available fundraising and grant opportunities for agricultural initiatives at all buildings.
- Any other duties as assigned by the Superintendent.