

2025 Guys and Dollies Summer Internships:

Purdue University's premier choice for student storage, moving and shipping.

About Guys and Dollies:

Guys and Dollies is a complete summer storage service. Since 2010, Guys and Dollies has helped students save time and money by making their move simple and stress-free! Here's how it works: Guys and Dollies will deliver free boxes to any student wanting to use our storage services and then come back and pick up the student's items during move out week in May. The items are stored for the summer months and then delivered back to the student when school starts in the fall. We will also store student's items for only part of the summer if they prefer that option, help the student's move from one apartment to another, and/or ship their items back home.

Summary of essential job functions

The concept of the job sounds simple, but the logistics behind moving, processing, and delivering over 1500 students' items is the unique interesting part. You will manage student move in and move out week, work with customers via phone and email to answer questions on storage, lead the team during the summer months, and complete 1-2 projects that will help the company in the future. The candidate or candidates should have the following characteristics:

- Strong entrepreneurship and communication skills
- Self-motivated and willingness to take initiative on any project with the ability to learn quickly
- Be able to manage people and work in fast-paced environment
- Team player
- Possess a positive, can-do attitude
- Be able to manage their time well and be organized
- Be committed to finishing jobs

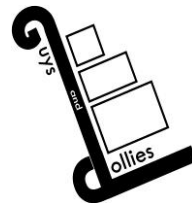
What you will gain from this internship:

You will not only learn more about Guys and Dollies, you will also learn how to run a business. Advertising, marketing, managing, customer service and many other aspects of a start-up business come to life while working for Guys and Dollies. This person or persons will gain a better understanding of how a small business works in a huge environment. Other perks include learning more about the Purdue area, a great way to diversify your resume, and a chance to make more Boilermaker friends.

Qualifications Desired:

- Live in the Purdue area summer 2025
- Management experience (desired, not required)
- Lift 70 pounds
- Ability to drive a box truck
- Valid Driver's License
- Understands basic Microsoft skills

Please check us out at www.guysanddollies.com for more information on the company. If you are interested in applying for this position please send your resume to: purdue@guysanddollies.com.



Primary Responsibilities:

Logistics (50%):

- Working in a team environment to accomplish Move in and Move out weeks for students
- Learning our organization method and adapting to new ways to improve this method every year
- Developing box truck routes to make each stop the most efficient
- Strengthening the relationship between Purdue University and Guys and Dollies to conduct more contract work for the University
- Coordinating supply drop offs for customers and preparing the customers for the move out date

Recruitment/Training (20%):

- Leading effort for recruitment and scheduling during the summer months. If able to help in April, that is a plus, but not a requirement
- Scheduling and conducting on-boarding and safety training videos with new hires
- Motivating employees to complete each task and care for all items

Customer Interaction (20%):

- Provide customers the opportunity to have the best experience possible and maintain a “yes” mentality.
- Scheduling appointments with customers to meet their needs
- Implementing a follow up communication to understand how our teams performed

Marketing/Advertising (10%):

- Spreading flyers and other marketing material across high traffic areas around Purdue University and apartment complexes
- Scheduling table talks with fraternities/sororities and apartment complexes to communicate the benefits of using Guys and Dollies
- Assisting our Head of Marketing in developing and creating new marketing materials and pursuing social media advertising

Schedule and Logistics:

- We have part time availability in April and then work as soon as finals are completed until August classes start
- Very flexible on start/end times. For example, if someone can only work from April to July, we would simply try to find someone else to work from July to August.
- Hours/Vacation are also very flexible and we try to set up a summer schedule that accommodates for time off
- During the busy weeks, we do work weekends and we do work long days.