The Adventure Education Specialist is our ropes course guru! This position works directly on managing our challenge course, coordinating and hosting groups, facilitating programs and mentoring staff. We hire for this position in August-November and March-May each year. Opportunities are available to commit to both fall and spring seasons with an automatic increase in pay for the second season.

Adventure Specialists:
Manage our challenge courses including maintenance and upkeep; Train and mentor staff on program philosophy, safety, and use; Coordinate and host Adventure Education groups for the season; Facilitate leadership development and team building programs; Work with a variety of clients including both youth and adults

Qualifications:
- Ability and willingness to learn and master designated program area.
- Ability and desire to work in a varied environment including some office work.
- Ability to work in a fast-paced environment that sometimes entails adverse weather.
- Ability to lift and move up to 30lbs at a time including tables/chairs, and ropes equipment.
- Current U.S. driver’s license (or ability to obtain one within two weeks of start date).
- Ability to work at least two weekends per month.
- Ability to provide outstanding customer service to all staff and guests and make decisions based on sound judgment.
- Ability to demonstrate professionalism at all times.
- Ability and willingness to serve others, be a team player, and take on leadership roles and responsibilities.

Duties and Responsibilities:
- Maintain equipment inventories including inspection reports and rope logs.
- Inspect equipment on a regular basis as per ACCT standards.
- Coordinate programs, host groups, and provide on-call support.
- Prepare staff for programs and provide coaching as needed.
- Problem solves issues that may arise with a client in a professional manner.
- Provide world-class customer service to all groups.
- Teach or facilitate individual groups as needed based on staff availability.
- Support other program areas as needed.

Knowledge and Skills Desired:
- ACCT Practitioner Level II or CCM
- Previous work managing a challenge course
- Demonstrated good customer service in previous jobs.
- Experience working with varied age groups including youth and adults in a learning environment.
- CPR/AED and basic first aid required.
- Wilderness First Aid and Lifeguard with Waterfront module highly desirable.

The above information has been designed to indicate the general nature and level of work performed. It is not designed to be comprehensive of all duties, responsibilities, and qualifications of the position.

Indiana University is an Equal Employment Affirmative Action Employer and encourages applications from women, minorities, and persons with disabilities.

www.bradwoods.org