Position open to both Internal and External Applicants
Position Opens: 8/27/15 Full -Time Position
Position Closes: 9/25/15 Exempt Status

EDWARDS AQUIFER AUTHORITY
JOB POSTING - PVA# 18-15

POSITION: Director – Refugia and Covered Species
REPORTING SUPERVISOR: Executive Director
DIVISION: Habitat Conservation Program
DEPARTMENT: Refugia and Covered Species
ANNUALIZED SALARY: $99,154.27
WORK HOURS: 8:00 am – 5:00 pm

BASIC FUNCTION:
High-level leadership position responsible for the implementation of scientific aspects of the Edwards Aquifer Habitat Conservation Plan (EAHCP) and related activities relevant to the Edwards Aquifer Authority (EAA) and other Parties to the Incidental Take Permit.

DESCRIPTION:
Manages the EAHCP Supporting Measures, specifically, the Salvage and Long-term Refugia programs, including the research and quality assurance aspects of the Refugia program and the oversight of the contract, species stock, and Refugia facility management; manages the Applied Research, Ecological Model, Biological, and supports Water Quality Monitoring programs; serves as an EAHCP liaison for the Hydrologic Modeling process and the Science Committee research and information process; manages all aspects of EAHCP scientific data, including data analysis; serves as a liaison for the Water Quality and Biological Monitoring Work Groups and oversees the implementation of any recommended modifications or additions to existing EAHCP science programming; presents information and reports to the EAA board of directors, the EAHCP Implementing and Science Committees, and other governmental bodies as may be necessary; may be required to facilitate public meetings; promotes effective communications, cooperation, and coordination with governmental bodies; participates in the establishment and achievement of short and long-range goals; provides senior level leadership within the EAA structure, implementing, demonstrating and upholding the organization’s core values and mission; prepares annual budgets; performs assignments independently, often with minimal or no supervision; assigns and coordinates responsibilities of subordinate staff; and performs other duties as assigned by the supervisor.

EDUCATION/EXPERIENCE REQUIREMENTS:
Bachelor’s degree in biology, environmental biology, aquatic or environmental science, aquatic ecology, zoology, aquaculture, applied biology or closely related field plus minimum of eight years of progressive responsibility of which five years must be performed in a supervisor capacity; or Master’s degree plus minimum of six years of progressive responsibility of which five years must be performed in a supervisor capacity; or a Doctorate degree plus minimum of four years of progressive responsibility of which four years must be performed in a supervisor capacity, including experience in supervising subordinate staff; PhD is preferred; experience in project and program management and in drafting and editing of technical documents, reports, and work plans, specific experience in drafting multi-year research plans is preferred; a thorough understanding of characteristics, operations and activities of refugia for endangered species, an understanding of water related issues throughout the state and region; strong analytical and problem solving skills; proficient in utilizing Microsoft suite of products to produce correspondence, reports, presentations; strong oral, written and organizational skills; ability to work well with groups or individuals with diverse interests; ability to exercise initiative; independent judgment and responsibility; a valid driver’s license; and the ability to operate a vehicle.

PHYSICAL REQUIREMENTS:
Job performance requires: listening, seeing, sitting, talking, occasional reaching, grasping, lifting, handling, standing, stooping, walking, pulling or pushing, balancing and carrying of items with weights not exceeding 50 pounds; long workdays, irregular work hours frequently totaling more than 50 hours per week with high levels of stress due to short deadlines, special interest groups and executive requirements; facilities job may consist of up to 50% work in an office environment and 50% work at offsite outdoor facilities and other locations; and limited exposure to extremes in weather and hazards such as insects and snakes.

Applications will be accepted through 4:30 p.m September 25, 2015. Completion of an application is required. Applications may be obtained from our website, www.edwardsaquifer.org, at the Edwards Aquifer Authority located at 900 E. Quincy, San Antonio, TX 78215 or by calling (210) 222-2204.
EOE/Drug Test Required
www.edwardsaquifer.org