Angler Education Assistant at Ozark Regional Office, West Plains MO, 65775

**Position Type:** Temporary Part-Time

**Closing Date:** 4/15/2016

**Employer:** Missouri Department of Conservation

**Duties and Responsibilities:**

Under the supervision of Regional Fisheries Biologist this position will provide assistance in implementing angler recruitment and retention efforts in the Ozark Region. The part-time hourly rate is $9.42 from March 2016 through November 2016 working 40 hours/week. Flexible start date can be arranged.

- Conduct Discover Nature Fishing angler education programs.
- Recruit, train and maintain a cadre of active angler education volunteers by promoting Discover Nature Fishing program to various angling groups and interested individuals.
- Coordinate program schedule with volunteers, partners, participants, and numerous community groups.
- Coordinate program registration, complete activity reports, and locate angler education fishing ponds.
- Maintain region-wide record of all angler instructors, aides, participants, and courses.
- Assist with rod and reel loaner program by promoting to libraries, activity centers and any interested entities and maintenance of equipment.
- Maintain the Discover Nature Fishing rods and reels and teaching trunk equipment. Purchase fishing equipment and bait as needed.
- Assist Outreach and Education division with a limited series of one-day workshops to train teachers and other group leaders on how to teach the Discover Nature Fishing materials.
- Other duties as assigned.

**Qualifications**

- Some college in the area of Natural Resources or Education required.
- Public speaking skills and a basic knowledge of angling, angling techniques, and the ability to diagnose and do basic repair of fishing equipment is required.
- Angling knowledge/skills a must along with and strong interpersonal skills and the ability to work with volunteers of all ages and backgrounds.
- Strong interpersonal skills and the ability to work unsupervised with all ages and backgrounds.
• Experience working with volunteer organizations, either as a staff member or volunteer is preferred.
• Must be able to work nights and weekends.
• Knowledge of basic computer and excellent record keeping skills
• Knowledge of basic first aid.
• Ability to work outdoors in varied terrain and weather conditions.
• Must possess a Missouri vehicle operator’s license.
• Drug screening is a prerequisite prior to employment.

To Apply
Contact Mary Scott, (417) 256-7161 Ext. mary.scott@mdc.mo.gov
Please mail your resume/contact the above person to apply.