Position Description

Title: Field Coordinator

Reports to: AZCC Program Director

Status: Full-Time; One-Year Term; Exempt

Start Date: Early September 2015

Location: Safford, AZ

Position Summary:

The Field Coordinator is responsible for coordinating the work of field crews conducting habitat improvement projects throughout the Gila Watershed. They will serve as a liaison between Arizona Conservation Corps and the Gila Watershed Partnership with the goal of ensuring quality work and support to the field operations. The Field Coordinator will also participate in Gila Watershed Partnership (GWP) committees and activities.

Duties & Responsibilities:

- Work under the direction of the GWP Restoration Coordinator
- Coordinate field crew activities with public land managers and private landowners
- Communicate work plans to field crews ensuring that they are prepared and knowledgeable of landowner properties prior to treatment
- Perform quality control checks on habitat improvement projects to ensure contractor obligations are being met
- Participates in crew training and evaluation
- Collect treatment information and data from field crews weekly; coordinate data with Restoration Specialist
- Manage proper use and storage of herbicides in a safe and effective manner
- Maintain truck and clean weekly
- Update treatment schedule and data spreadsheets weekly

Preferred Qualifications:

- Bachelor’s Degree in Biology, Conservation, or relevant field
- Experience working with a conservation corps or AmeriCorps program
- Two years minimum applied field experience in the field of habitat restoration
- General computer skills including Microsoft Office and data management; ability to maintain data in a consistent manner
- Strong interpersonal skills and an ability to interact with a wide variety of constituents
- Chainsaw experience preferred
Work Environment

- Moderate to high physical effort is required
- Assignments involve substantial outdoor work and seasonal extreme temperatures
- Safe use of hand tools, herbicide application equipment, power tools, and heavy machinery is required
- Necessary safety equipment and risk management training will be provided
- A valid state driver’s license will be required, and experience driving 4-wheel drive and trailers is preferred

This position is available to all eligible applicants without regard to race, color, national origin, disability, age, sex, political affiliation, sexual orientation or religion.

Compensation:

- Salary Group: 2 ($30,000 – $33,000 annually DOE)
- Conservation Legacy Benefits package

If interested, send cover letter and resume to Shawn Stone, Restoration Specialist at Gila Watershed Partnership (shawn@gwpaz.org)