Natural Resources Specialist
- Opt 2

Agency: Illinois Department of Natural Resources

Closing Date/Time: Tue. 05/10/16 5:00 PM Central Time

Salary: $4,377.00 - $6,581.00 monthly

Job Type: Full-Time

Location: Richland County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 12-46-4960

**Description of Duties/Essential Functions**

Under the general supervision of the Regional Wildlife Resources Administrator, provides professional, highly complex and comprehensive wildlife resource management and related outdoor recreation planning services to public and private landowners within the District; recommends Departmental positions on land, water and wildlife resources pertaining to private lands; provides technical direction to other district assigned personnel providing wildlife resource planning and management expertise to private landowner; assists in the preparation of the operations budget for the district; has discretionary spending authorities.

**Minimum Requirements:**
Requires knowledge, skill and mental ability equivalent to a master's degree in wildlife resource mgt. or a directly related biological science; or requires a bachelor's degree in the field supplemented by two years of directly related professional experience. Requires possession of an appropriate driver's license valid in IL. Requires thorough knowledge of, and skill to use, specialized conservation techniques and equipment operation & maintenance. Requires extensive knowledge of flora, fauna & modern wildlife mgt. techniques. Requires extensive knowledge of division objectives, programs and services. Requires extensive knowledge of state/federal laws & regulations pertaining to wildlife mgt. Requires ability to collect information & assist in analyzing & evaluating technical data/reports. Requires ability to prepare records & written reports. Requires working knowledge of public relations principles, techniques, theories & practices, including the ability to deliver informational presentations. Requires ability to maintain satisfactory working relationships with federal, state & local governments, conservation organizations, Natural Resource employees, & the general public. Requires ability to work under adverse environmental conditions. Requires ability to lift loads which exceed 60 lbs., to traverse rough and broken terrain on foot without mechanical assistance to use various equipment and to negotiate a variety of natural obstacles while using, carrying or otherwise transporting a variety of equipment.

### Work Hours & Location/Agency Contact:

**WORK HOURS**
Monday - Friday, 8:30 am to 5:00 pm, 1 hour lunch, Saturday & Sunday off

**WORK LOCATION**
1231 S. West St.
Olney, IL (Richland County)

**WHERE TO APPLY**
Department of Natural Resources
Attn: Ed Zwicker
Division of Wildlife Resources
Beaver Dam State Park
14580 Beaver Dam Ln.
Plainview, IL 62685
Phone: 217-502-4449

**Current State Employees:** Submit an Official Position Vacancy Bid Form and CMS 100 Employment Application to the Agency Contact address listed above. A separate Bid form and Application is required for each Posting/Bid ID or your bid will be rejected. Current state employees seeking a promotion should also submit a CMS 100B Promotional Application to CMS (address found in upper right corner of CMS 100B form).

**FAILURE TO COMPLETE AND SUBMIT THE NEW CMS-100 DATED 12/2013 OR NEWER, WILL RESULT IN**
YOUR APPLICATION BEING REJECTED.
EFFECTIVE IMMEDIATELY, FAXED APPLICATIONS ARE NO LONGER ACCEPTED.

If you are a current State employee wishing to transfer, you must submit an Employee Transfer Request and Bid Form. If no Employee Transfer Request form is submitted, you will not be considered for the position.

Non State Employees: Follow the HOW TO APPLY instructions/link below.

How to Apply:

Click Here for Applicant Information and Grading Procedures
This position may require a current grade from Central Management Services (CMS), Division of Examining and Counseling, to be deemed qualified and available for employment consideration. For more information, please refer to the Work4Illinois website at Work.Illinois.Gov and select 'Application Procedures'. Additional information may also be obtained from the Agency Contact listed above or by contacting CMS, Division of Examining and Counseling at Work4Illinois@Illinois.gov or (217) 782-7100, (217) 785-3979 (TDD/TTY), (800) 526-0844 (TTY Only).

Additional Documentation for Natural Resources Specialist:

Option 2 - Wildlife

Class Specification
Additional Title and Exam Information

These documents are in PDF format and can be viewed using Adobe Reader.

NOTE: Salary amounts shown are only to be used as a guide; actual salary will be determined at the time of hire based on current salary plans and/or collective bargaining agreements, if applicable.