Resource Technician at Eagle Bluffs CA, Columbia

Employer: Missouri Department of Conservation

Closing: 5/6/2016

Salary Range: $25,452 - $44,712

Beginning Salary: $25,452 - $26,976 depending upon qualification.

Location: Columbia, MO

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Duties and Responsibilities

Supervises salaried and hourly employees in implementing wildlife management plans on public areas, including prescribed burning, planting trees, shrubs and grasses, mowing, discing, manipulating water levels, building and installing wildlife nesting structures, applying fertilizer and ag lime and using chain saws. Assists with routine requests for services and/or materials from private landowners. Supervises and maintains public areas, including spreading road rock, grading roads, installing informational and boundary signs, maintaining buildings, controlling noxious and/or non-native plants, repairing, painting, supervising heavy equipment work, monitoring performance of maintenance contractors, picking up litter, building and repairing fences, maintaining parking lot(s) and maintaining shooting ranges. Maintains and repairs vehicles and equipment which includes pickups through 2-ton trucks, farm tractors, equipment trailers, mowers, planters, discs, plows, sprayers, chain saws, ATVs, lawn mowers, weed eaters and shop tools. Develops work schedules and assigns work activities. Contracts for materials and services as directed by supervisory staff. Bids and expends state funds according to policy. Provides safety training and reviews accident reports. Conducts annual wildlife surveys. Makes general presentations to the public. Work closely with the managed hunt programs, i.e., conduct daily morning draws for waterfowl hunting and other seasons as necessary. Performs other duties as required. EOE

Qualifications

Graduation from high school or G.E.D. equivalent and three (3) years or more experience in wildlife or farming; or an equivalent combination of education and experience.

Farming and supervisory experience along with knowledge of wetland management is highly desirable.

Special Ability Requirements

Ability to:
Accept all responsibilities of the job and assigned tasks.
Use provided computer technology to enhance the quality of work and programs.
Keep focused on understanding, anticipating and responding to the needs of customers.
Administer financial resources in a manner which instills public trust and accomplishes the Department’s mission.
Accept change and new information and cope with job pressure and stress.
Identify internal and external politics that impact the work of the Department.
Define a problem, analyze relevant information, develop solutions and solve problems.
Maintain focus and intensity, and remain optimistic and persistent even under adversity.
Develop and sustain cooperative working relationships.
Demonstrate technical proficiency in areas of responsibility.
Create and sustain an atmosphere in which timely, quality information flows between self and others and to express facts and ideas in a convincing manner whether one-on-one or within or before groups.
Take a long-term view of the Department’s or Division’s direction and articulate a vision which integrates key program goals, priorities, values and other factors.
Demonstrate regular and predictable attendance.
Communicate and coordinate activities effectively through staff contact, interaction, and through public speaking and in writing.
Obtain a Class A Commercial Driver License within six months of employment.
Work independently and adapt to a variety of job situations involving long hours, hazardous conditions and difficult circumstances.
Work eight to ten weekends per year and some holidays, and to travel and stay overnight and meet periodic needs for extended out-of-town travel.
Supervise and train others.
Operate various types of equipment in a safe and efficient manner, i.e., 1-ton goose neck, tractors, pickups, chain saw, ATV and power tools.
Obtain a herbicide license, and apply herbicides safely and efficiently.
Keep an accurate record of supplies and services.
Perform minor mechanical repairs on vehicles and equipment.
Work outdoors in extreme hot and cold temperatures.
Work effectively with diverse groups and individuals such as sportsmen, landowners, K-12 students and teachers.
Perform ArcView GIS proficiently, operate and map with a GPS, utilize spreadsheet and database management programs, and maintain and update an interactive internet web site.
Understand statistical methods and application.
Provide annual budget estimate needs and to coordinate and track expenditures.
Monitor existing projects, control plots or other protected sites.

**Exemption Status/Special Notes**

This position has been determined to be nonexempt according to the Fair Labor Standards Act. Employees must agree to accept compensatory time off in lieu of cash payments in accordance with the Department’s Compensatory Time Off and Overtime policy.
Smoking is prohibited in all owned, rented or leased Department of Conservation offices, buildings, and similar facilities, in Department aircraft, and in vehicles.
The Department of Conservation will hire only United States citizens and aliens authorized to work in the United States. All new employees will be required to complete an "Employment Eligibility Verification" (Form I-9) and produce requested documentation after employment.
Candidates seeking initial employment must submit to a drug screen following offer of employment.
All persons employed with the state of Missouri shall file all state income tax forms and pay all state income taxes owed.