JOB ANNOUNCEMENT

Title: Stewardship Assistant

Date Open: January 15, 2016

Date Closed: May 15, 2016 or when the position is filled.

Status: Full-time hourly for Summer Season (actual start and end dates to be determined).

Compensation: $10.00 per hour, no benefits. Vehicles provided or mileage paid for all work-related travel as needed. Housing option available.

Job Description:
The Little Traverse Conservancy (LTC) is recruiting a seasonal full time staff person interested in land conservation in Northern Michigan to help manage approximately 200 nature preserves throughout a five-county area (Charlevoix, Emmet, Cheboygan, Mackinac, and Chippewa Counties).

Preserve management work includes installing signs, gates, fences, barricades, boundary markings, etc.; building, mowing, and maintaining hiking trails, boardwalks, and other preserve infrastructure; vegetation management; the use of power tools, mowers, brush hogs, chainsaws, ATV and other motorized equipment; some heavy lifting; maintenance of equipment, checking for and following up on preserve use violations; clean-up and restoration projects; coordinating/supervising volunteers; inventorying natural resources; and assisting staff with development of management plans.

The job will be primarily field-oriented, with minimal office work and approximately 40 hours per week. As such, the work will be highly dependent on weather and other factors, with irregular hours and schedules. Some weekend work will be necessary.

Desirable skills, etc.:
- An interest in, and knowledge of, natural resources and conservation
- Flexibility regarding work hours and schedules
- Basic carpentry and mechanical skills
- Ability to use GPS in the field
- Comfort in working alone in remote wooded areas
- Good organizational, observational, map reading, written, verbal, and interpersonal skills
- Strong attention to detail
- Ability to work both independently and as a member of a team
- Good physical condition
- Comfort in driving a pickup truck and trailer
- A valid driver's license and good driving record

To Apply:
Please send resume and cover letter to Kieran Fleming, Director of Land Protection and Stewardship (kcfleming@landtrust.org.)