Below are countries which have authority delegated to Department Heads in Agriculture for pre-travel expenses in accordance with Executive Memorandum C-10 as of the date of this memo provided they do not require approval by Sponsored Program Services.

- Australia  Greece  New Zealand
- Austria   Hungary  Norway
- Belgium   Iceland  Poland
- Bulgaria  Ireland  Portugal
- Canada*   Italy    Romania
- Czech Republic  Japan  Slovakia
- Denmark  Latvia  Slovenia
- Estonia  Lithuania  South Korea
- Finland  Luxembourg  Spain
- France  Malta  Sweden
- Germany  Netherlands  Switzerland

* considered domestic travel when examining required approvals for travel

- Airfare and registration can be purchased in advance of approval by the College of Agriculture for foreign travel to countries delegated by International Programs in Agriculture (IPIA) after traveler, comptroller designee and department head review and sign the form 17, provided that travel does not require approval by SPS.
- Form 17’s for international travel still requires approval of the Dean or his designee. When travelling to countries on the delegated list, forms will be routed through the College of Agriculture after pre-travel expenses may have been purchased. When travelling to countries NOT on the delegated list, form 17’s will route to the College of Agriculture and any appropriate offices beyond agriculture PRIOR to purchase of pre-travel expenses.
- The list of countries which have delegated approval for pre-travel expenses is dynamic and can be referenced at [http://www.agriculture.purdue.edu/ipia/index.shtml](http://www.agriculture.purdue.edu/ipia/index.shtml)

Approved:

![Signature]

Jess Lowenberg-Deboer
Associate Dean, Director IPIA

College of Agriculture Delegation: [http://www.ag.purdue.edu/ipia/Pages/travelauthority.aspx](http://www.ag.purdue.edu/ipia/Pages/travelauthority.aspx)

Executive Memorandum C-10: [http://www.purdue.edu/policies/pages/governance/c_10.html](http://www.purdue.edu/policies/pages/governance/c_10.html)