

College of Agriculture

Public Policy Internship Application

Applications must be completed and emailed to CATE@purdue.edu by Sunday, September 30, 2018 by midnight and all required documents must be complete:

- **Updated résumé** including education, work history, extracurricular activities, volunteer experiences and any other information deemed relevant. Email to CATE@purdue.edu.
- At least **two letters of reference** (one academic - assessing student's academic capability and any noted leadership and/or communication skills from class; one professional - assessing student's work ethic, maturity, ability to work with others, and leadership and/or communication skills). See instructions in References section.

Eligible students include Purdue University College of Agriculture students who are at least 18 years of age, must have completed at least one semester of classes on the West Lafayette campus (with preference to sophomores, juniors and seniors returning for Fall 2019 semester), and have a current GPA of 3.0 or above.

If you have any questions or concerns, please contact Mary Helen Halsema at CATE@purdue.edu or 765-494-8476. Thank you for your interest in this program.

Your Information

First Name

Last Name

E-mail Address

Phone

Citizenship Status

Permanent Resident

US Citizen

International VISA Student

Which internship(s) are you applying for?

Indiana Farm Bureau Public Policy Internship - Spring 2019 Semester

Indiana Statehouse Public Policy Internship - Spring 2019 Semester

Washington DC Public Policy Internship - Summer 2019

For Spring Internships: Selected students will receive a \$4,000 stipend for living expenses, travel and housing for the semester in monthly payments by the College of Agriculture Office of Academic Programs. Housing must be secured by students choosing to relocate to Indianapolis for the spring semester which is a long session year for 2018. Students are expected to apply through the Office of Academic Programs and will then be interviewed by the internship host(s). Students will report to the Office of Academic Programs before the internship begins (establish goals, define structure of internship, etc.), at least twice during the spring internship (online reports), and at the conclusion of the internship (program evaluation, summary document of internship experience and meeting with program coordinators); as well as the internship host(s) during the agreed upon schedule of the internship.

For Washington DC Internship: Selected students will receive a \$2,000 stipend for living expenses and paid housing valued at \$4,000 total for two months in a residence hall room with an assigned roommate in DC paid by the College of Agriculture Office of Academic Programs. Students will be expected to secure their own internship which must be approved by the program coordinator. Students will be responsible to provide their own transportation to and from Washington DC. Students will report to the Office of Academic Programs before the internship begins (establish goals, define structure of internship, etc.), at least twice during the internship (online reports, phone calls and in-person visit), and at the conclusion of the internship (program evaluation, host evaluation review and in-person meeting with program coordinator). Students are also expected to enroll in an independent study course during the Fall 2019 semester and complete a summary document at the conclusion of the internship to the Office of Academic Programs.

I have read the above statements and understand my responsibilities if I am selected.

What is (are) your intended major(s)?

When is your intended graduation date from Purdue University?

Cumulative GPA

By selecting the box below, **I authorize the Program Coordinator to access my academic transcript** for Purdue University, which is required to be considered for this internship.

I agree to this authorization.

Portfolio Website URL (*LinkedIn, Portfolium, etc.; not required*)

References Instructions: To complete your required references, you must fill out the contact information for each individual below and distribute this link to send to your References for him/her to complete (submissions must be no later than Oct 3 by midnight) :
https://purdue.ca1.qualtrics.com/jfe/form/SV_0ARfN0peTcRD01v

I have copied the link to share with my References.

Academic Reference *(required)*

Full Name

Contact Information (email and/or phone)

Professional Reference *(required)*

Full Name

Contact Information (email and/or phone)

Personal Reference *(not required)*

Full Name

Contact Information (email and/or phone)

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Prompted Responses

Please list any Public Policy-related clubs, organizations, or any other extracurricular or co-curricular activities or programs in which you are/have been involved at Purdue.

What do you think is an important public policy issue and why? (This is not intended to be a research exercise, but rather an opportunity to explain an interest.)

Explain your reasons for applying for this internship and why you feel you are qualified to receive this opportunity.

I understand that if I am selected for any of these Public Policy Internship opportunities, I will be acting as a representative of Purdue University. I am expected to maintain professionalism, act with maturity and integrity, and perform my duties in an organized, timely manner to the highest quality of my ability.

I have read the above statement and I will meet the expectations if I am selected.

By typing my full name below, I certify that this application has been completed with accuracy and honesty to the best of my knowledge.

Date