POSITION DESCRIPTION
CITY OF LAFAYETTE, INDIANA

POSITION: Seasonal Zoo Landscaper
DEPARTMENT: Parks and Recreation
WORK SCHEDULE: As assigned
JOB CATEGORY: U (Unclassified)

DATE WRITTEN: June 2001
DATE REVISED: November 2014

To perform this position successfully, an individual must be able to perform each essential duty satisfactorily.
The requirements listed in this document are representative of the knowledge, skill and/or ability required.
Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Incumbent serves as Seasonal Landscaper for the Columbian Park Zoo, responsible for general maintenance of the Zoo grounds.

DUTIES:

Maintains Zoo grounds through a variety of activities including digging, planting, pruning, weeding, watering, mulching, trimming, raking, rotor-tilling, shoveling and sweeping. Some heavy lifting is required.

Operates small power equipment.

Assists with various volunteers, interns and volunteer groups.

Assists with brief informational programs on plant-related concepts for zoo patrons.

Performs related essential duties as assigned.

I. JOB REQUIREMENTS:

High school diploma or GED preferred. Must be at least 18 years old.

Should have knowledge of and/or experience in landscaping, horticulture or natural resources. Knowledge of grounds maintenance and plant materials is required.

Ability to comfortably work around the public. Public speaking skills preferred, but not required.

Must possess strong communication skills, be responsible, self-motivated and dependable and have knowledge of customer service, communication and public relation skills.
Ability to follow and ensure compliance with all employer/department personnel policies and work rules, including but not limited to: attendance, safety, drug-free workplace, and personal conduct.

Working knowledge of standard English grammar, spelling, and punctuation, and ability to effectively communicate orally and in writing with co-workers and patrons, including being sensitive to professional ethics, gender, cultural diversities and disabilities.

Ability to understand and follow written and oral instructions/directions, and appropriately respond to constructive criticism.

Ability to work alone and with others in a team environment, and maintain appropriate, respectful interrelationships with co-workers. Ability to work on several tasks at the same time, often under time pressure, and complete assignments effectively amidst frequent distractions and interruptions.

Ability to work flexible hours, including holidays.

Possession of a valid driver’s license, demonstrated safe driving record.

II. RESPONSIBILITY:

Incumbent works according to a daily work schedule with priorities determined by supervisor and service needs of the public. Incumbent’s work is reviewed in progress and through random checks. Errors in work are usually prevented through standard safety procedures and complete prior instructions from supervisor, and are detected though supervisory review. Undetected errors may result in loss of property and/or endangerment of self and others.

Incumbent reports directly to Lead Landscaper.

III. PHYSICAL EFFORT AND WORK ENVIRONMENT:

Incumbent’s duties involve continuous physical exertion, standing/walking for long periods of time, lifting/carrying objects weighing more than 50 pounds, shoveling, raking, digging, planting, trimming, pushing/pulling objects, reaching, bending, and handling/grasping objects. Prolonged intense physical strain is not associated with normal duties.

Incumbent performs duties outdoors involving exposure to dust, dirt, grease, fumes, adverse weather conditions, extreme temperatures, power tools, and heavy machinery. Safety precautions must be followed at all times to avoid injury to self and others.

Incumbent may work extended hours and sometimes holidays.

APPLICANT/EMPLOYEE ACKNOWLEDGEMENT

The job description for the position of Landscaper for the Parks and Recreation Department describes the duties and responsibilities for employment in this position. I acknowledge that I have received this job description, and understand that it is not a contract of employment. I am responsible for reading this
job description and complying with all job duties, requirements and responsibilities contained herein, and any subsequent revisions.

Is there anything that would keep you from meeting the job duties and requirements as outlined?  
Yes_____  No_____  

To apply go to:  https://selfservice.lafayette.in.gov/MSS/employmentopportunities/default.aspx & enter Seasonal Landscaper.