Seasonal Worker - Emergent Tower - Canopy Walk Monitor (arboretum - 2017)
Position Title: Seasonal Worker
Department: Guest Relations – Monitors (040907)

Objective
Holden Forests and Gardens (Holden Arboretum & Cleveland Botanical Garden) is looking to fill multiple Emergent Tower/Canopy Walk Monitor positions. The Emergent Tower / Canopy Walk Monitor will assist in monitoring the operations of the Emergent Tower and Canopy Walk. This position requires a flexible schedule which may include early mornings and / or evening. Weekend work will be required.

Supervisor
- Manager, Guest Relations
- Assistant Manager
- Guest Relations Representative(s)
- Works with Volunteers

Work Location
- The Holden Arboretum – Kirtland, Ohio – less than 30 miles east of Cleveland.
- Encompassing more than 3,600 acres of cultivated gardens, woody plant collections and natural forested areas
- The Holden Arboretum / Cleveland Botanical Garden recently integrated, making the organization the 12th largest public garden in the U.S.

Responsibilities
- Receives guests at structures, providing prompt and courteous service.
- Ensure proper admittance policies are being followed by guests and staff.
- Ensure safety practices are being followed by guests and staff.
- Ensure cleanliness of structures, which will include weather-related debris and trash removal.

Qualifications
- Strong customer service skills and experience working with the general public.
- Excellent verbal communication skills.
- Ability to work within a team, as well as independently.
- Ability to effectively solve small to complex problems.

Requirements
- Ability to understand basic instructions using the English language
- Acceptable driving record (3 points or less)
- Must pass a criminal background check and substance screening

Physical Demands
Must be able to perform with or without reasonable accommodation:
Ability to be on either structure for extended periods of time
  - Emergent Tower – 120’ high, 200 stairs
  - Canopy Walk – 65’ high
Stand and/or sit for extended periods of time
Effective vision and hearing
Hand and arm dexterity
Walk and work on wet, uneven, slippery terrain
Regular lifting and carrying up to 10 lbs
Kneeling, bending, stooping, grabbing, and reaching

Work Environment
- Perform required tasks in all weather conditions
- Ability to a flexible schedule
- March through November (until end of November, weather permitting)
- Seven days per week operation
- Full time or part time
- Approximately 16 – 40 hours per week

Wages:
- Candidates start at $8.50

Apply
Review of applications with begin immediately and continue until the position is filled.

Qualified applicants should submit a resume online:
http://www.holdenarb.org/about/work-with-us/

This position will be employed through a staffing agency service.

Posting Date: August 2017
Closing Date: Until Filled

Holden Forests and Gardens (Holden Arboretum / Cleveland Botanical Garden) is an Equal Opportunity Employer committed to hiring a diverse and talented workforce. We seek skilled, knowledgeable and experienced individuals to join our staff and enhance our reputation as one of the country's foremost arboreta.