ENERGY CORPS
AMERICORPS MEMBER POSITION DESCRIPTION

Name and location of host site: Beaverhead County Solid Waste Management – Dillon, MT

Title: Energy Corps Member – Solid Waste Management Assistant

Number of positions: One

Reports to: Energy Corps Program Director and Solid Waste Board Member & Beaverhead Recycling Committee President.

Term of service: June 1, 2018 – August 31, 2018

Anticipated service schedule: 450 hours over the course of service term. Roughly 40 hours per week. Occasional evening/weekend hours may be necessary.

Position Summary: The Solid Waste Department struggles with public education about what we can recycle here and how to keep our product viable by not recycling contaminated material. Our remote and rural location limits what we can recycle and we struggle with "wishful" recyclers. There are no incentives for local restaurants and food vendors, or rental units to use biodegradable single use items or recycle. Currently the culture of making sustainable choices over economic choices is lacking. The Energy Corps member will research these issues and develop effective ways to educate others and remediate the lack of sustainability and green practices.

Specific Position Responsibilities:

- The Energy Corps member will research and observe the current system on their own after a field trip type introduction.
- Member will identify challenges and opportunities, for example, find a tire recycler, and develop some communication tools to encourage a stronger culture of waste reduction and recycling throughout the county.
- Identify incentives the City and County could provide to food vendors in order to reduce use of plastic and Styrofoam and increase the use of biodegradable single use items.
- During the development phase, check in with the supervisor using Google Drive to ensure the right track is being followed and time is not being wasted.
- Once materials and messages are created to promote the reduce, reuse, then recycle concept, create presentations for Dillon Jaycees, Rotary, Summer YMCA programs, Dillon City Council, Beaverhead County Commissioners, and School Boards.
- Member may reach out to nearby towns in Madison County. Twin Bridges and Virginia City and their local organizations are served by Beaverhead County solid waste.
- Member will also incorporate a stronger message on the Solid Waste web page, and local social media pages.
- Develop a tracking system for solid waste and recycling volume that will be used to report to the DEQ.
Minimum Requirements:
- Ability to work independently with limited supervision
- Must be over 18 with a high school diploma or GED; some college or work experience preferred
- Ability to work as part of a team and individually
- Ability to relate to people from diverse backgrounds
- Strong organization, written, and communication skills, presents self in a professional manner, and is outgoing and personable
- Experienced public speaker and excellent presentation skills
- Familiarity with Microsoft Office Suite
- Proficiency in Word, Excel, and WordPress web design software, or basic familiarity with web software in order to learn WordPress
- Background and/or interest in energy conservation
- Member will have reoccurring access to vulnerable populations

Benefits: This Energy Corps position will receive the following benefits:
- Opportunity to make a difference in a community
- Green job training and professional development
- Living allowance of $3,158 over term of service
- An AmeriCorps Education Award $1,538 upon successful completion of service
- Health benefits and child care assistance if qualified

APPLICATION PROCESS: Applications will be accepted until a suitable candidate can be identified. Early applications are encouraged and applications will be considered as they are received. All persons interested in being considered for the position must submit an Energy Corps application form. The application form may be downloaded at [https://www.energycorps.org/pdf_positions/energycorps_app_0418.pdf](https://www.energycorps.org/pdf_positions/energycorps_app_0418.pdf) or requested from Lonni Starcevich, Energy Corps Program Director. Incomplete applications will not be considered. The completed application form can be emailed to lonnis@ncat.org or sent to:

Lonni Starcevich
NCAT Energy Corps Program Director
P.O. Box 3838
Butte, MT 59702

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