**Reception position at Purdue Small Animal Hospital**

Check Clients in/out, take payments, answer phones, scheduling, completing bills

**Hours:** Arranged but usually includes 2 Saturdays a month, 1 Sunday a month and 2-3 evenings (4-7) during the week

Approximately 12-20 hours per week - Year round position including summers and part of holidays and breaks

**Start ASAP**
Pay $9.25/hour

**Contact:** Cindy Misenhimer cmisenhi@purdue.edu (send resume please)