Shideler Grain Job Profile

Plant Intern

This position is a full-time internship for the fall 2020 semester.

This role has been established as a key contributing position in company operations. The management team will provide a learning environment for the benefit of the Intern so they may develop a strong working knowledge of the operational side of the grain elevator business. Additional opportunities may exist to learn about grain marketing and merchandising.

The Plant Intern position will be accountable for or assist with the following activities:

- Assist with the updating and implementation of safety programs.
  - Keep safety as the top priority.
  - Work with the other management team members to set safety policy and procedures.
  - Make sure all other people on the property are following our safety policies and procedures.
- Manage the Physical Inventory in conjunction with policy set by Executive Management.
  - Consult with the rest of the management team to designate bins by commodity and grade.
  - Measure, update, and record a current physical inventory.
- Segregate, Blend, Transfer, and Maintain grain quality in storage
  - Direct new grain to the correct destination.
  - Check and record quality of stored grain.
  - Load outbound grain at less than a 3 cent discount to the contract.
  - Load outbound vessels to legal weight or less.
- Operate and calibrate grain driers
  - Learn and apply the basic concepts of grain drying.
  - Study the operating and setup procedures for our dryers.
  - Dry to a target moisture agreed upon with the balance of the management team.
- Exhibit leadership with coworkers.
  - Actively contribute to the management team.
  - Provide a learning environment and guidance for part time and seasonal employees.
- Work proactively with customers.
  - Be courteous, accommodating and friendly with all customers.
  - Answer their questions or direct them to the appropriate person.
  - Inquire about their needs so we can better serve them.

Be flexible and eager to assist with other jobs as needed.

Participate in company initiatives as a key member of the Shideler Grain Management Team. Facilitate customer related events and workshops as necessary. Attend functions to represent the company (Field Days, Test Plots, Farm Festival, 4-H Fair)

Proactively manage personal professional development. Conduct business in a professional manor both internally among peers as well as externally among customers, competitors and general industry. Represent Shideler Grain Co., Inc. with the highest of standards at all times.

As a respected member of the Shideler Grain team, the Plant Intern will be accountable to reconcile the physical inventory to the company Daily Position Report (DPR) monthly. In addition, they will coordinate with their immediate supervisor for a personal performance appraisal.

This profile will serve as a guideline for simple structure for clear expectations for both employee and the company. Additional requirements and/or modifications can occur from time-to-time when necessary. At any time that the employee determines that the job profile is in conflict, they are encouraged to proactively communicate potential alternatives either temporary or permanent. Shideler Grain Co., Inc. will make every attempt to provide a work/life balanced environment whenever possible.

Contact Dave at dave@shidelergrain.com to apply