The Office of U.S. Senator Joe Donnelly

Press Internship:

U.S. Senator Joe Donnelly’s Washington, DC office is seeking a full-time press intern, who can work 30-40 hours a week this summer. Responsibilities include assisting the press team with media monitoring, drafting social media, research, and other day-to-day operations and projects. Previous experience on Capitol Hill is not required, though applicant should have an interest in communications. Candidate should be a self-motivated team player with strong interpersonal skills, strong writing and oral communications skills, and the ability to handle multiple tasks with hard deadlines simultaneously. Familiarity with video editing, graphic design, and social media analytics is a plus, as well as proficiency using Excel. This internship is unpaid. Indiana ties are a plus. Interested applicants should send a cover letter, resume, two writing samples, and availability to application_donnelly@donnelly.senate.gov with the subject “Press Intern.” No drop-ins or phone calls.