Student Instructions
Earning Passport Badges for the Leadership Development Certificate Program
Signing In

Open a browser and enter “openpassport.org” into the address bar.
Signing In
Log in with your Purdue Career Account
Student Dashboard

See what challenges you have to complete on the right, and get updates on your submissions under “Recent Progress” on the left.
Getting to a Group

Hover over the groups icon in the top bar and click a group from the dropdown to go to that group’s page.
Leadership Development Certificate Program

In LDCP you will gain leadership experience tailored to you and your situation, enjoy one-on-one coaching, and develop the “soft skills” employers today are looking for. And when you complete LDCP and earn your certificate, it will appear on your transcript.

Completing a challenge will earn you points towards one of four LDCP badges. Each badge takes 5 points to complete. Each challenge can be completed for multiple badges, so click on the badge that you want it to count towards to go to a challenge page with further instructions for that badge.

**CHALLENGES**

- **Seminar**
  Worth 1 point — limit of 2 points total across all 4 badges

- **Group, Club, Organization, Committee**
  Worth 1 point — limit of 2 points total across all 4 badges

**BADGES**

- LDCP Content Subm...
  This badge has all of the forms that will need to be filled out and uploaded prior to starting the

- Personal Leadership...
  Includes valuing diversity, enhancing communication skills, conflict management.

- Interpersonal Leade...
  Includes valuing leadership, enhancing communication skills, conflict management.

**Badges**
Finding Challenges

Look for LDCP challenges in the group description. Find the challenge you want to complete and click on a badge to count its points toward.

Completing a challenge will earn you points towards one of four LDCP badges. Each badge takes 5 points to complete. Each challenge can be completed for multiple badges, so click on the badge that you want it to count towards to go to a challenge page with further instructions for that badge.

<table>
<thead>
<tr>
<th>CHALLENGES</th>
<th>BADGES</th>
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<tbody>
<tr>
<td>Seminar</td>
<td><img src="image1.png" alt="Badges" /></td>
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<tr>
<td>Worth 1 point — limit of 2 points total across all 4 badges</td>
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<tr>
<td>Group, Club, Organization, Committee</td>
<td><img src="image2.png" alt="Badges" /></td>
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<tr>
<td>Worth 1 point — limit of 2 points total across all 4 badges</td>
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Completing Challenges

Clicking on a challenge takes you to its description screen. Click on “Complete this challenge!” to continue.

Seminar
Challenge 1/22 • 1 point

Instructions
Participating in a seminar that is not for credit and less than 2 hours in length; primary purpose is to transfer information to participants.

Complete this challenge!
Completing Challenges

Open text challenges require a written submission. Some open text challenges also accept attachments. Click Submit when you’re done.
Questions?

Contact Studio help at studiohelp@purdue.edu!