## Instructions:

1. Completed forms with requisite approvals are to be forwarded by the coordinator of the new major to the “Academic Department User” of the department that offers the new major.

2. Student academic records are to be forwarded by the coordinator of the old major to the coordinator of the new major.

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**Student Name** ________________________________________  **PUID** ____________________________

**Student Phone Number** ___________________________  **Student E-mail** ____________________________

**Student Signature** ________________________________________  **Date** ____________________________

Approved: __________________________________________________________ Old Major.

Coordinator

Approved: __________________________________________________________ New Major.

Coordinator

**Old Program Code:** _____________________________  **New Program Code:** _____________________________

**Old Major Code:** ______________________________  **New Major Code:** ______________________________

**New Academic Advisor Name(s): [As in University Record]**

__________________________________

__________________________________

__________________________________

__________________________________

**For Use by Office of Academic Programs**

**Record Updated** ____________________________  **Date** ____________________________

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*COA – Form 1 - August 18, 2008*
College of Agriculture

Additions or Deletions of Secondary Majors or Minors or Concentrations

Instructions: Completed forms are to be forwarded to the “Academic Department User” in the department of student’s primary major.

Student Name ________________________________________ PUID ________________________
Student Phone Number ________________________ Student E-mail ________________________
Student Signature ________________________ Date ________________________

Additions of Secondary Majors:

New Program Code: ________________ New Major Code ______________________________
New Advisor: ________________________________ Approved: __________________
Coordinator

Deletions of Secondary Majors:

Program Code: __________________ Major Code: __________________
Program Code: __________________ Major Code: __________________

Additions of Minors or Concentrations:

Minor/Concentration Code: ________________ Title __________________
Minor/Concentration Code: ________________ Title __________________
Minor/Concentration Code: ________________ Title __________________

Deletions of Minors or Concentrations:

Minor/Concentration Code: ________________ Title __________________
Minor/Concentration Code: ________________ Title __________________
Minor/Concentration Code: ________________ Title __________________