Welcome to the December edition of MUCH in OAP….

A reminder….Agricultural Faculty Meeting—Thursday, December 8th - starting at 3:30 p.m.—Deans Auditorium—PFEN.

Sunday, December 18th—Commencement—College of Agriculture—Division I
9:30 a.m.—Elliott Hall of Music

Commencement Reception—11:30 a.m. Ross Ade Pavilion, Shively Club—Reservations Required – Respond by December 9 to Debby Jakes, debby@purdue.edu

If you have an article, or photo, relating to our undergraduate/graduate programs, please feel free to share; we will do our best to incorporate in the newsletter. We do want to try and keep it simple, yet informative. Please note the parameters: we will need any information, that you would like to see in this newsletter, one week prior to the first Monday of each month. Please forward to Janet Ward at janetward@purdue.edu.

Friendly reminder that this newsletter will be linked and archived to the OAP website.

If you have an article, or photo, relating to our undergraduate/graduate programs, please feel free to share; we will do our best to incorporate in the newsletter. We do want to try and keep it simple, yet informative. Please note the parameters: we will need any information, that you would like to see in this newsletter, one week prior to the first Monday of each month. Please forward to Janet Ward at janetward@purdue.edu.

If you have an article, or photo, relating to our undergraduate/graduate programs, please feel free to share; we will do our best to incorporate in the newsletter. We do want to try and keep it simple, yet informative. Please note the parameters: we will need any information, that you would like to see in this newsletter, one week prior to the first Monday of each month. Please forward to Janet Ward at janetward@purdue.edu.

Friendly reminder that this newsletter will be linked and archived to the OAP website.

If you have an article, or photo, relating to our undergraduate/graduate programs, please feel free to share; we will do our best to incorporate in the newsletter. We do want to try and keep it simple, yet informative. Please note the parameters: we will need any information, that you would like to see in this newsletter, one week prior to the first Monday of each month. Please forward to Janet Ward at janetward@purdue.edu.

Friendly reminder that this newsletter will be linked and archived to the OAP website.

If you have an article, or photo, relating to our undergraduate/graduate programs, please feel free to share; we will do our best to incorporate in the newsletter. We do want to try and keep it simple, yet informative. Please note the parameters: we will need any information, that you would like to see in this newsletter, one week prior to the first Monday of each month. Please forward to Janet Ward at janetward@purdue.edu.

Friendly reminder that this newsletter will be linked and archived to the OAP website.

If you have an article, or photo, relating to our undergraduate/graduate programs, please feel free to share; we will do our best to incorporate in the newsletter. We do want to try and keep it simple, yet informative. Please note the parameters: we will need any information, that you would like to see in this newsletter, one week prior to the first Monday of each month. Please forward to Janet Ward at janetward@purdue.edu.

Friendly reminder that this newsletter will be linked and archived to the OAP website.

If you have an article, or photo, relating to our undergraduate/graduate programs, please feel free to share; we will do our best to incorporate in the newsletter. We do want to try and keep it simple, yet informative. Please note the parameters: we will need any information, that you would like to see in this newsletter, one week prior to the first Monday of each month. Please forward to Janet Ward at janetward@purdue.edu.

Friendly reminder that this newsletter will be linked and archived to the OAP website.

If you have an article, or photo, relating to our undergraduate/graduate programs, please feel free to share; we will do our best to incorporate in the newsletter. We do want to try and keep it simple, yet informative. Please note the parameters: we will need any information, that you would like to see in this newsletter, one week prior to the first Monday of each month. Please forward to Janet Ward at janetward@purdue.edu.

Friendly reminder that this newsletter will be linked and archived to the OAP website.
Winter Weather Procedures—Particularly the Teaching-related material

This message regarding Adverse Winter Weather Procedures and Announcements is being sent on behalf of Robert McMains, vice president for physical facilities. Please direct questions or comments to him at 494-8000.


Study Abroad

Study Abroad - Encourage your students to apply! Students can still apply for our Semester, Summer, and Maymester programs. The COA winter and spring break options are full at this time. During Maymester, our students can study in one of the following countries: China, Costa Rica, Ireland/England/Wales, Romania, Ukraine, England, and Italy. Our Summer programs range from eight to ten weeks and students have the ability to study in Honduras, Taiwan or France. There are many options available for students who would like the opportunity to study for a semester and countries represented.

The link for the Study Abroad page http://www.ag.purdue.edu/IPIA/studyabroad.

College of Ag Scholarships

The COA online scholarship application deadline for 2012-2013 academic year is February 1, 2012 (for incoming freshmen and current students). The online application will be available on December 12, 2011.
http://www.ag.purdue.edu/oap/Pages/scholarships.aspx
For students to be considered for university merit scholarships they must apply and have a completed admissions application on file by November 15th.
http://www.purdue.edu/admissions/undergrad/costs/merit_scholarships.html

The December Scoop....did you know?

December 1621 - Galileo invents telescope
December 1833 - Oberlin College in Ohio, 1st truly coeducational college opens
December 1877 - 1st sound recording made (Thomas Edison)
December 1898 - Scientists Pierre & Marie Curie discover radium
University Final Exam Policies

November 21, 2011

Dear Colleagues:

The end of the semester may seem far away, but it’s not, and I want to remind you of two policies. First, exams and quizzes are not to be given during the last week of classes proceeding the final examination period of the semester (examinations for laboratory, intensive, or mini-courses excluded). Instructional Data Processing will not accept Scantron sheets for quizzes and exams administered during this time period.

Second, students who have more than two final exams in one day “are entitled to reschedule any examinations in excess of two. Similarly, students faced with a direct exam conflict are entitled to reschedule either examination” (University Regulations Part 2, Section I, B, 5-6). Such arrangements should be requested before the last week of regularly schedule classes. When a student does make such a request of you, please work with them to make alternative arrangements for the exam.

Thank you for your attention to the policies – and to the well being of our students.

Sincerely,

Tim Sands
Executive Vice President for Academic Affairs and Provost

cc: T. Reed-Rhoads, Chair, Senate Educational Policy Committee
    B. Highley, President, Purdue Student Government
    M. Helgesen, Director, Center for Instructional Excellence
    C. Horan, Associate Registrar for Academic and Classroom Scheduling
Honors Course Solicitation

To: Faculty of the College of Agriculture
From: College of Agriculture Honors Committee
Subject: Solicitation for Maymester ’12, Summer ’12, Fall ’12 and Spring ’13 Course Proposals for Honors Courses

DUE DATE: December 16, 2011

Purpose of this Solicitation

This is a request for proposals for new honors courses to be taught during Maymester ’12, Summer ’12, Fall ’12, and Spring ’13. Proposals will be reviewed by the College Honors Committee and recommendations for funding will be sent to Dr. Marcos Fernandez, Associate Dean. Up to $5000* per course will be provided to the instructor for discretionary use.

NOTE: This solicitation is for the entire 2012-2013 academic year, beginning with summer session 2012.

Proposals are due to Tim Kerr in the Office of Academic Programs by Friday, December 16, 2011. Review of the proposals and awards will be made by the end of January 2012. Courses that meet the honors criteria for the College of Agriculture may be proposed at any time, but financial support is subject to the availability of remaining funds.

Here is a link to the Honors Course Proposal:
http://www.ag.purdue.edu/oap/Pages/HonorsCourses.aspx

December 8th - Fall 2011 Agriculture faculty meeting

Curriculum and Student Relations Committee Meetings 2012

From: "Barbara L. Golden" <barbgolden@purdue.edu>
Date: December 3, 2011 7:52:25 AM EST
To: "agrcurriculum@purdue.edu" <agrcurriculum@purdue.edu>
Cc: "Bigelow, Cale A." <cbigelo1@purdue.edu>
Subject: [Agrcurriculum] Scheduled! CSRC meetings for Spring 2012

Hi All,

CSRC meetings will be at 2:30 on Thursdays during the Spring 2012 semester. Please mark your calendars starting January 12.
Plan for Allocation of Dedicated Funds to Faculty Summer Salary for Instruction 2012

From: Ward, Janet L.  On Behalf Of Fernandez, Marcos
Sent: Tuesday, November 22, 2011 1:24 PM
To: 'AG Dept Heads (coa-acadheads@lists.purdue.edu)' (coa-acadheads@lists.purdue.edu)
Cc: 'coa-acadheadasists@lists.purdue.edu'; Fernandez, Marcos; Clawson, Matthew David; Ward, Janet L.
Subject: Plan for Allocation of Dedicated Funds to Faculty Summer Salary for Instruction 2012 - Deadline to the Office of Academic Programs - Monday, December 12, 2011

Good afternoon,

This message is being sent on behalf of Marcos.....

Please provide your courses projected to be taught in summer 2012 ... no later than Monday, December 12th, to Marcos Fernandez via Jan Ward at janetward@purdue.edu.

Thanking you in advance for your time and efforts.

-----------

Plan for Allocation of Dedicated Funds to Faculty Summer Salary for Instruction

Version: 11/22/2011

Problem Statement

Effective in summer 2007, the Provost has capped guaranteed support for summer salary at $3,000 in the college. This figure is based on a 3-year average of student credit hours generated. In addition to this baseline figure, the provost's office will provide $150.00 for each credit hour above 500 that is generated by the college. A plan needs to be put in place to determine how allocations of limited funds are made on a consistent basis.

Allocation Principles

1. Maintain college's ability to cover salaries for required components of curricula that are essential summer offerings
2. Prioritize support for essential summer curricula, even if not required
3. As needed, apply standards for compensation that are equitable and based on faculty time commitments (e.g., a faculty member teaching 5 weeks of a 3-credit experiential learning course with an enrollment of 100 versus 5 weeks of a 1-credit seminar course with an enrollment of 2)
4. If budgetary shortfalls occur,
   a. courses falling below a minimum criterion will not be eligible for college support;
   departments may need to allocate support for summer instruction

Implementation Plan

Provide OAP with list of courses projected to be taught in summer 2012 no later than December 12, 2011

M U C H I N O A P ...
Plan for Allocation of Dedicated Funds to Faculty Summer Salary for Instruction 2012

<table>
<thead>
<tr>
<th>Course</th>
<th>Instructor</th>
<th>Essential (Y/N)</th>
<th>Proj. Cost</th>
<th>Min Enrollment*</th>
</tr>
</thead>
<tbody>
<tr>
<td>AGRY XXX</td>
<td>Dr. Jones</td>
<td>Y or N</td>
<td>$7,500</td>
<td>10</td>
</tr>
</tbody>
</table>

A. Identify essential summer courses. Essential summer courses are those for which instruction during the academic year is not possible due to

The seasonal nature of the course (e.g., summer flora, crop phenology)

The necessity of extended laboratory or field sessions or case history studies that make scheduling during the academic year impractical

b. Apply objective and transparent compensation standards for courses not meeting the criteria of required or essential offerings. OAP will use these standards to provide departments with estimates of college funds available to support summer instruction. Estimates will be available by early April

c. Estimate minimum enrollment you anticipate the class will have, keeping in mind low enrollments may mean the class will need to be cancelled, failure to cancel classes falling below the minimums may impact funding.

Decisions on dealing with projected shortfalls in summer support (e.g., cancellation of a class, or support of summer salary from department funds) will be made by the department head in the affected unit

Distribution of Funds

The College of Agriculture receives base funding of $3,000 annually from the Office of the Vice Provost for Academic Programs to support the cost of teaching summer courses. Incremental funding of $150.00/CrHr is available for each student credit hour generated over an historic average of 500 CrHr.

A principle of the Office of Academic Programs and Department Heads is that courses taught during the summer for pedagogical or curricular reasons should not be negatively affected by the funding model. Therefore, salary support will be available upon department head request for instructors who teach "essential" courses and do not have Fiscal Year appointments. The maximum portion of the salary is prorated on the credit hour content of the course based upon the **standard that one 3-credit summer course (maymester or module 2&3) is eligible for 1 month of salary.**

- Up to .33 FTE for a 1-credit course,
- up to .67 FTE for a 2-credit course, and
- up to 1.00 FTE for a 3-credit course and above

Meeting the salary cost for essential courses will be the first priority. If the amount of funding received by the college does not meet this aggregated salary requirement, then the amount distributed will be reduced by the percent equal to the difference between what the college receives ($3,000 + incremental allocation) and the AY salary cost. Departments will be responsible to make up the difference in order to insure these essential courses are taught.

If the amount the college receives exceeds that required to meet the salary of instructors on AY appointment to teach essential courses, the second priority will be to meet the salary requirements of AY instructors teaching non-essential courses. Finally, if funds are still available, they will be utilized to incentivize the summer teaching model and grow enrollments.

*If the minimum enrollment for a course does not meet the minimum enrollment committed to in the fall request from Departments, the reimbursement from the college will be prorated at the level of actual enrollment/minimum projected enrollment.
This year’s deadline for Faculty Fellowships for Study in a Second Discipline is December 9, 2011. These awards offer faculty members an opportunity to extend their scholarship through study in a new but related discipline or area of study. This program was established to promote interdisciplinary teaching and research. I encourage those who are interested to apply by completing an application which can be found at https://sp2010.itap.purdue.edu/provost/fssd/default.aspx. Awards will be made for one semester or an academic year beginning August 2012 or January 2013. If you have any questions, please contact Vice Provost Beverly Davenport Sypher (bdsypher@purdue.edu).
CALL FOR PAPERS: ABSTRACTS FOR PRESENTATION AT THE 127TH ANNUAL ACADEMY MEETING,

The Indiana Academy of Science encourages abstracts and titles from field scientists, academic scientists, industry scientists, science educators, graduate students, undergraduate students, and other researchers whose work is of scientific interest to the membership. The following provides details regarding guidelines for Paper and Poster submission for the 127th Annual Academy Meeting, March 10, 2012. Abstract uploading and Meeting registration will be available beginning January 1, 2012.

For questions please contact your Section Chair (name and contact information to be found at www.indianaacademyofscience.org), or the Academy: execdir@indianaacademyofscience.org. Abstracts will be printed in the Program Book for the Annual Academy Meeting.

ORAL PRESENTATIONS

Criteria

- The research must be new and of sufficient scientific importance.
- Science presenters must be members of the Indiana Academy of Science. To register membership or renew your membership for 2012, go to http://www.indianaacademyofscience.org.
- All science presenters must register for the Annual Meeting and pay the Annual Meeting registration fee.

Oral Presentations will take place on Saturday March 10, 2012 (See the tentative Program Agenda), and should be presented within a 12 minute time limit. A 3 minute Q&A will follow each presentation.

Technical Requirements

Abstracts must be submitted on the on-line submission form which includes title, first author’s name, address, and email address, as well as co-author names, addresses, and email addresses.

Abstracts submitted are limited to 300 words (not including the title or author names).

A single individual may submit only one abstract as the first author. It is assumed that this individual will make the presentation.

ABSTRACT UPLOADING WILL BE AVAILABLE ON-LINE BEGINNING JANUARY 1, 2012; THE DEADLINE FOR RECEIPT OF PAPER AND POSTER ABSTRACTS IS FRIDAY, FEBRUARY 10, 2012.

http://www.indianaacademyofscience.org
Technology in the Classroom
http://www.itap.purdue.edu/learning/facilities/tic/

Technology in the classroom locations
http://www.itap.purdue.edu/learning/facilities/tic/locations/
iClicker information
http://www.itap.purdue.edu/learning/tools/iclicker/

Reserving an Instructional Lab
http://www.itap.purdue.edu/learning/facilities/instructionallabs/resources/request.cfm

Assistive Technology Center (ATC)
http://www.itap.purdue.edu/learning/support/atc/

Instructional Labs
http://www.itap.purdue.edu/learning/facilities/instructionallabs/

---

Fall 2011 Academic Calendar

<table>
<thead>
<tr>
<th>August</th>
<th>Monday 22</th>
<th>CLASSES BEGIN</th>
<th>7:30 a.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Friday 26</td>
<td>Last day for late registration</td>
<td>5:00 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>September</th>
<th>Monday 5</th>
<th>Last day to cancel a course assignment without it appearing</th>
<th>5:00 p.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Monday 5</td>
<td>LABOR DAY (No Classes)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Monday 19</td>
<td>Last day to cancel a course assignment without a grade, for course additions, change of level or change of pass/no-pass option</td>
<td>5:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>Friday 30</td>
<td>Reports of unsatisfactory work are to be issued as of this date</td>
<td>5:00 p.m.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>October</th>
<th>Monday 3</th>
<th>Last day for grade correction for 2010 spring semester and summer session</th>
<th>5:00 p.m.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mon-Tues 10-11</td>
<td>OCTOBER BREAK</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wednesday 19</td>
<td>Second Eight-Week Courses Begin</td>
<td>7:30 a.m.</td>
</tr>
<tr>
<td></td>
<td>Wednesday 26</td>
<td>Last day a course assignment may be cancelled (with passing or failing grade)</td>
<td>5:00 p.m.</td>
</tr>
<tr>
<td></td>
<td>Wednesday 26</td>
<td>Last day, under extenuating circumstances, for course additions, change of level or change of pass/not-pass option</td>
<td>5:00 p.m.</td>
</tr>
</tbody>
</table>

| November      | Thursday 17 | Deadline for pending incomplete grades to become failing grades | 5:00 p.m. |

<table>
<thead>
<tr>
<th>December</th>
<th>Saturday 10</th>
<th>CLASSES END</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sunday 18</td>
<td>COMMENCEMENT (1st Div.)</td>
<td>9:30 a.m.</td>
</tr>
<tr>
<td></td>
<td>Sunday 18</td>
<td>COMMENCEMENT (2nd Div.)</td>
<td>2:30 p.m.</td>
</tr>
<tr>
<td></td>
<td>Tuesday 20</td>
<td>GRADES DUE</td>
<td>5:00 p.m.</td>
</tr>
</tbody>
</table>