



TO: Great Lakes Region Field Enumerators and Supervisors
FROM: John Miyares, Agricultural Survey Statistician
DATE: May 5, 2022
SUBJECT: 2022 June Area Enumerator Memo

GENERAL INFORMATION & INSTRUCTIONS

	JUNE AREA & ACES – PHASES 2 AND 3
Stat Contact	John Miyares / Paul Goings
Office Phone	517-324-5300
Project Codes	Area: 124; ACES: 655
Segment Counts	Area: IN = 200, MI = 148, OH = 209 ACES: IN = 71, MI = 116, OH = 49
Enumeration Begins	Non-Ag Area & Early ACES: May 21 Ag Tracts for Area: May 28 New ACES for IN & MI: June 20
Last Day to Enumerate Segments	Area: June 9; ACES: July 19
Last Day to Submit Any Area Work in CAPI	Area: June 11; ACES: July 21
June Acreage & Grain Stocks Release Date	June 30

Your supervisor has schedule a mini-school to provide training for the June Area and ACES surveys. Be sure to communicate with them on the date, time, and location of your mini-school. Be sure to bring your completed quiz forms, a fully charged iPad, and all training materials sent to you to your mini-schools.

In addition to mini-schools scheduled by your supervisors, enumerators are authorized 6 hours of self-study time to review materials in this package, become familiar with the questionnaire, watch training videos, complete quizzes, and go through practice exercises. Enumerators who have worked two or fewer June Area surveys and enumerators who were not involved in prescreening for Area or ACES earlier this spring may have an additional two hours of home-study time. Use project code **124** for the Area self-study and **655** for ACES self-study, Please designate this time in iSolved by leaving a comment indicating “home study”. Please refer to the training and supporting material on the Purdue/GLR Website for detailed survey information.

Data Collection for June Area and ACES in 2022 will be conducted in a similar way to how it was done in 2021. Unless specifically pre-authorized, all data are to be collected by telephone on paper, then submitted through CAPI on a flow basis. If enumeration of the segment is impossible due to having more than 2/3 of the ag tracts in the segment not having telephones, AND there are at least three ag tracts in the segment, please reach out to your supervisor, who will discuss options with the Regional Office.

Data collection for June Area should be complete by June 9. The last day to submit data in CAPI for June Area will be June 11. All segment-level and tract-level data must be maintained on paper AND submitted in CAPI. Paper copies of the data must be maintained until June 18, 2022 in the event that a question is raised about the reported data. All paper forms and aerial photos must then be shipped back to East Lansing before June 30.

Materials and Photos for the new ACES Segments in Indiana and Michigan will be shipped to enumerators the week of June 6, once they become available.

Please monitor the June Area pages on the Purdue GLR Website as well as the Friday Feedback Newsletter for regular updates throughout the survey period. Finally, be sure to enter your time and mileage into iSolved on a daily basis.

Important Dates

- Supervisor Zoom Meeting with RFO Staff: May 4
- Training Website Complete with Pre-Screening Information by May 5
- All Area and ACES Segments Available in CAPI by May 5
- RFO Ships materials to Enumerators on or before May 6
- Minor Ag Tract/Non-Ag Tract Operators Mailed Info Packet May 14
- Enumeration of Minor Ag/Non Ag Tract Operators Begins May 21
- Major Ag Tract Operators (Crops, Hogs, Cattle) Mailed Info Packet May 21
- Primary Data collection for Area by Telephone May 28 – June 9.
- Last Day to Submit Any June Area Form into CAPI: June 11
- All June Area Paper forms and Photos shipped back to East Lansing to be sorted, filed, and eventually scanned once data collection and editing is over (Between June 20 and June 30)
- New ACES Segment Survey Materials (IN/MI) Shipped to enumerators Week of June 6
- Wave 3 Screening and data collection begins June 20 (IN/MI New ACES Segments)
- Primary Data collection for ACES by Telephone May 21 – July 19.
- Last Day to Submit Any ACES Form into CAPI: July 21
- All ACES paper forms and photos shipped back to East Lansing to be sorted, filed, and eventually scanned once data collection and editing is over (Between July 22 and July 30)