



United States Department of Agriculture  
 National Agricultural Statistics Service  
 Great Lakes Regional Field Office  
 Cooperating with Indiana, Michigan, and Ohio



TO: Great Lakes Region NASDA Enumerators  
 FROM: Benjamin Weber  
 DATE: November 6, 2024  
 SUBJECT: 2024 December Agricultural Survey

**General Information & Instructions**

<b>December Agricultural Survey</b>	
<b>Stat Contact</b>	<b>Benjamin Weber</b>
<b>Stat Phone</b>	<b>517-324-5309</b>
<b>Project Code</b>	<b>127</b>
<b>Regional Sample Size</b>	<b>6501</b>
<b>Mail Date</b>	<b>November 18</b>
<b>Phone Enumeration</b>	<b>November 29 – December 17 @ 11:59 pm</b>
<b>Field Enumeration</b>	<b>November 29 – December 17 @ 11:59 pm</b>
<b>EDR (respondent web reporting)</b>	<b>November 18 – December 18</b>
<b>Last Day to Submit in CAPI</b>	<b>December 17</b>
<b>Release Date</b>	<b>January 10</b>

- Please refer to chapters 7 – 10 of the Ag Surveys Interviewer’s Manual for specific instructions on completing the June Agricultural Survey (which covers December as well).
- Enter survey data collected into the CAPI system on the iPad. Pay special attention to forms matched with other surveys. A limited number of blank questionnaires will be provided.
- Records coded as eligible for field enumeration will appear in CAPI without the green telephone icon.
- Please review the operation comments and make updates where appropriate. Also please continue to make good notes regarding unusual shifts in acreage, storage capacity or business practices. If the operator will not be actively farming in 2024, please be sure to take detailed notes on what will become of the operation. Be sure to use the “Out-of-business” form to probe for the potential for other agriculture, especially livestock and government program land (like CRP).
- Results of the survey are available on the internet and can be sent via e-mail.
- If phone contacts are unsuccessful, or if you suspect a phone number is disconnected, enter “Bad Ph” into the CAPI Attempted Contact Log by December 5. Regional Field Office (RFO) staff will research the records to determine if a better number is available to attempt. Do not code the form as inaccessible without first communicating with your supervisor or NASDA Coordinator or hearing word from the RFO that no new numbers were available.

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