



TO: Great Lakes Region Supervisors and Enumerators
FROM: Samantha Hendrixon, Row Crop CAPS Survey Statisticians
DATE: November 7, 2024
SUBJECT: 2024 Row Crop CAPS

GENERAL INFORMATION & INSTRUCTIONS

	ROW CROP CAPS
Stat Contact	Brandy Dishman, Samantha Hendrixon
Stat Phone	517-318-3192, 517-324-5323
Project Code	190
Sample Size	IN – 2299; MI – 1810; OH – 3,162
Mail Date	November 15
EDR Web Reporting	November 15 – January 17
CAPI – Non-Matches	January 2 – January 17
CAPI – December Matches	November 29 – December 17
CAPI – January Matches	December 30 – January 17
Last Day to Submit by CAPI	January 17
Tentative Release Date	TBD

FIELD INTERVIEWS: A small number of records will be eligible for field enumeration. Only one visit to the operation is allowed. A scheduled appointment is preferred, but supervisors can authorize cold visits if enumerators are unable to reach operators by phone.

***** STAFF NOTES – PLEASE READ *****

- The purpose of this survey is to obtain county level acreage and production data for corn and soybeans. The data will be used to set county estimates for these crops.
- Due to the change in the 2018 Farm Bill, Row Crops CAPS County Yields will no longer be the primary source of data for the Area Risk Protection Insurance policies administered by the USDA’s Risk Management Agency (RMA) as it states in the cover letter. The County Yield data will still be used for other USDA programs and drought and flooding impact assessments.
- There will be MATCHES with other surveys. Please follow the due dates for the other surveys on these records. If a record is a true inaccessible on the matched survey, meaning you find out that the operator will not be available during the survey period, go ahead and code the CAPS form as an inaccessible.
- Enter the data you collect into CAPI. An appropriate number of blank paper forms will be sent to each enumerator to use for questionnaire familiarity and backup if CAPI fails.
- Some records assigned for local enumeration have unresolved List Frame questions in their comments. Please answer the questions and help us clear up unresolved issues.

- Operators who are inaccessible at the end of the survey **do not** need to be submitted in CAPI unless there is a comment that needs to be passed on to the Regional Field Office pertaining to future contacts with that operation. In short, as a general rule, do not submit inaccessibles in CAPI.
- Please pay close attention to office notes and other comments associated with each record, as some notes may include special handling instructions for the forms.
- Refer to Chapter 9 in the 2023 Agricultural Survey Interviewers Manual for information related to collecting data for this survey.