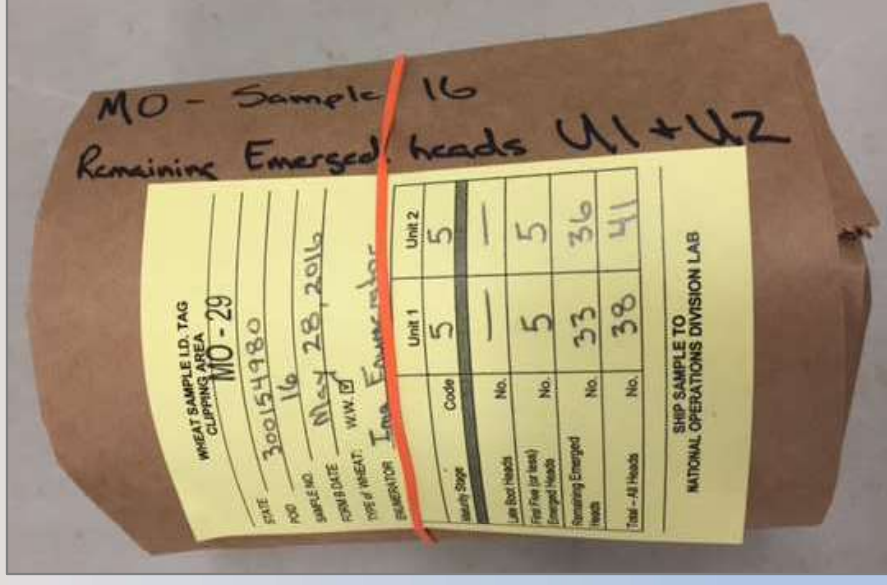
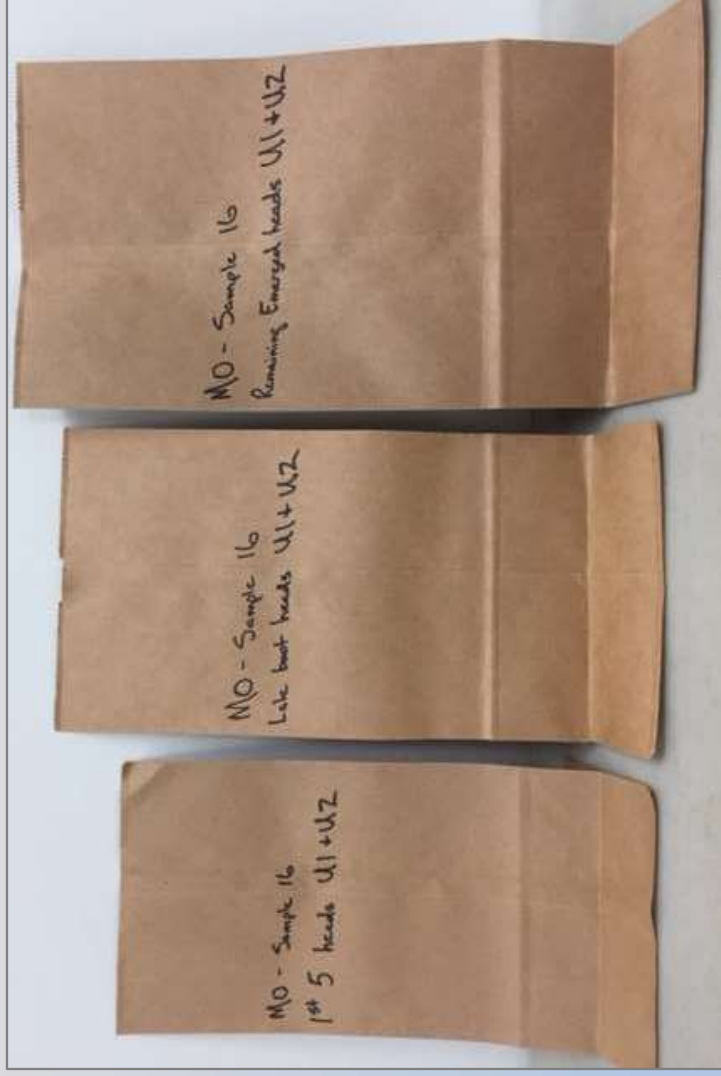


Sample Packaging Standards – Wheat OY

- Clip Area Samples – Maturity Codes 3, 4, and 5
 - **STEMS MUST BE CUT TO ½ INCH**
 - The clip samples from both units should be combined within one set of paper bags
 - Small Bag – First 5 heads from both units
 - Medium Bag – Late boot heads from both units
 - Large Bag – Remaining emerged heads from both units
 - Crop ID Tag (YELLOW)
 - Ensure all information is **CORRECTLY** filled out on ID Tag
 - STATE, POID, SAMPLE NUMBER, DATE, MATURITY CODE, HEAD COUNTS
 - Attach to **OUTSIDE** of bag, using one rubber band (**NO STAPLES**)

Sample Packaging Standards – Wheat OY

Clip Area Samples – Maturity Codes 3, 4, and 5

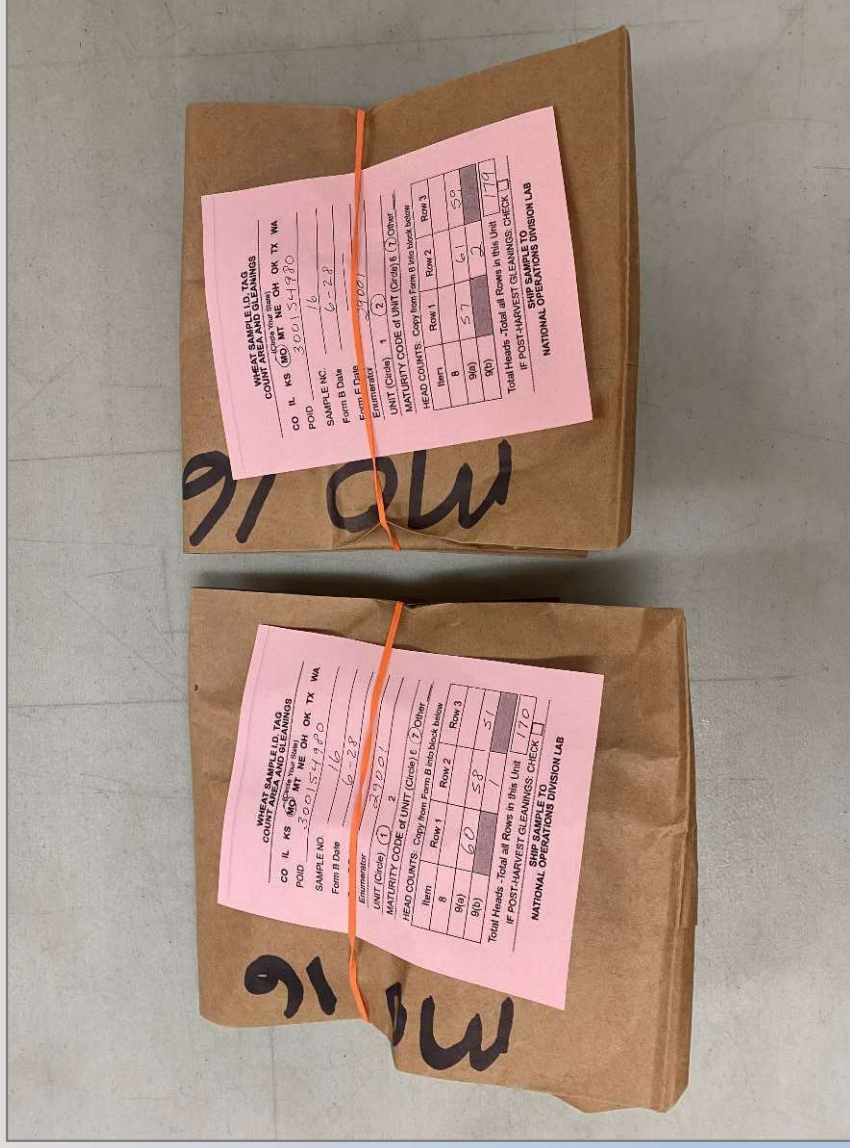


Sample Packaging Standards – Wheat OY

- Count Area Samples – Maturity Codes 6 and 7
 - **STEMS MUST BE CUT TO ½ INCH**
 - Heads bagged **SEPARATELY** for Units 1 and 2
 - **PLEASE COUNT WHEAT HEADS ACCURATELY**
 - Crop ID Tags (PINK – ONE ID TAG PER UNIT)
 - Ensure all information is **CORRECTLY** filled out on each ID Tag
 - STATE, POID, SAMPLE NUMBER, DATE, MATURITY CODE, UNIT, HEAD COUNTS
 - Total the Heads for each unit.
 - Attach to **OUTSIDE** of each bag, using one rubber band per bag (**NO STAPLES**)
 - When only one unit is harvested, include the second ID Tag explaining the status of the missing unit

Sample Packaging Standards – Wheat OY

Count Area Samples – Maturity Codes 6 and 7



Sample Packaging Standards – Wheat OY

- Gleaning Samples
 - Remove as much debris as possible
 - Do not send dirt, mud, sticks, rocks, etc.
 - Check Gleanings box on ID Tag
 - Place ID Tag on the **OUTSIDE** of the paper bag, using one rubber band
 - Ship E Form in Tyvek with sample
 - **DO NOT SHIP THE E FORM SEPARATELY**

WHEAT SAMPLE I.D. TAG
COUNT AREA AND GLEANINGS
(Circle Your State)

CO IL KS MO MT NE OH OK TX WA

POID 300154980

SAMPLE NO. 16

Form B Date 6-30

Form E Date 79001

UNIT (Circle) 1 2

MATURITY CODE of UNIT (Circle) 6 7 Other _____

HEAD COUNTS: Copy from Form B into block below

Item	Row 1	Row 2	Row 3
8			
9(a)			
9(b)			

Total Heads - Total all Rows in this Unit

IF POST-HARVEST GLEANINGS: CHECK

NATIONAL OPERATIONS DIVISION LAB

SHIP SAMPLE TO

Sample Packaging Standards – Wheat OY

- **NO tape**
- **NO staples**
- **NO wrapping of any sort**
- **One sample per Tyvek**



Common Problems from 2022 – Wheat OY

- Missing Maturity Codes
- Missing Form B Date
- Missing Sample Numbers on ID Tag
- Stems not clipped to ½ inch
- ID Tags placed inside bags

• PLEASE ADDRESS THESE ISSUES WHEN TRAINING

Shipping

- All samples will be shipped to the NOD for processing
- Ship lab samples promptly upon completion of field work
 - UPS 2nd Day Air
 - **UPS Next Day Air if field work is completed during the last two days of the survey period**
 - USPS is an option where UPS shipping options are limited
 - **SHIP EARLY AND OFTEN! DO NOT HOLD SAMPLES!**

Good Shipping Procedures:

- All samples must be sent the day of or the morning after they are collected up to the 1st of the month.
- All samples sent from the 1st of the month to the day prior to the preliminary summary must be sent next day air.
- All samples collected from the preliminary summary to the next survey period (usually the 24 or 25) must be sent the day or the morning after they are collected, using 2nd day air.

Reason for Good Shipping Procedures:

- To preserve sample quality
- Receive lab samples before final summary
- Keep costs reasonable
- To reduce transit time
- To reduce loss of samples whenever a shipping tag is damaged in transit

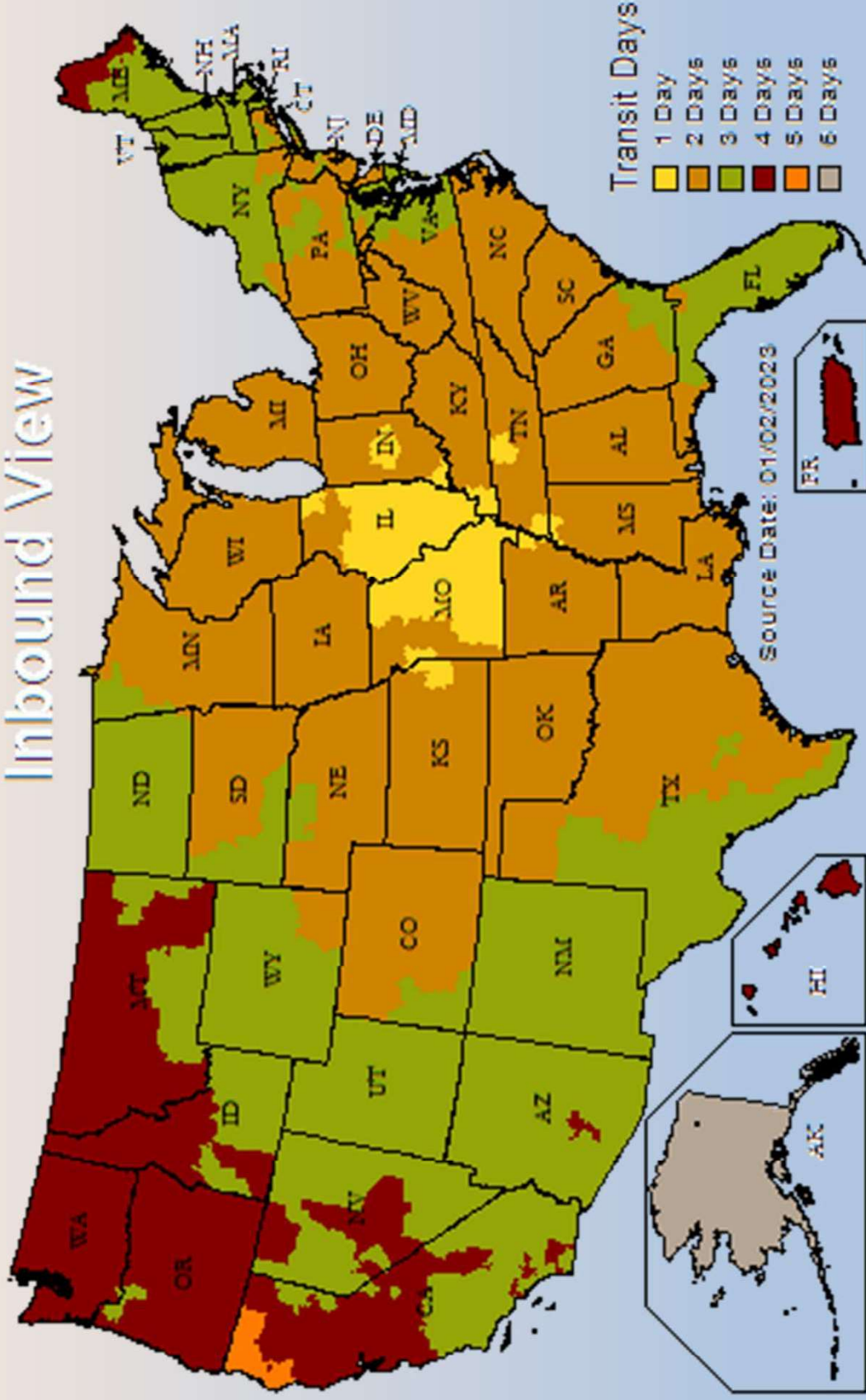
UPS and USPS

Keep track of shipping number
information

If UPS is unreliable or not available,
use US Postal Service

Shipping

Inbound View



Source: <https://www.ups.com/maps>



Shipping

**USDA-NASS
NATIONAL OPERATIONS CENTER
OBJECTIVE YIELD LAB
9700 PAGE AVE STE 400
ST LOUIS MO 63132-1555**