NASS Survey Training

ARMS II/FCUS General Survey Information



United States Department of Agriculture National Agricultural Statistics Service

Great Lakes Region





Survey Information

	ARMS II	FCUS
Project Code	906	141
Info Packet Mailed to Supervisors	9/15/2023	9/15/2023
Pre-Survey Letter to Operator	September 22	September 27
Data Collection Dates	Sep. 27 – Nov. 30	Oct. 1 – Dec. 29
Mini-Schools	Sept. 18 – Oct. 17	Sept. 18 – Oct. 17
Sample Size	MI = 399 OH = 446 IN = 250	GLR: 630





Benchmark Due Dates

	ARMS II	FCUS
Complete One Report	October 11	October 18
100% of interviews set up, refusal conversions discussed with supervisor	October 25	November 15
50 percent of good, complete interviews mailed to the NOD	November 8	December 9
100 percent of interviews complete; all good, completed forms mailed to the NOD.	November 30	December 29





Survey Procedures

- Supervisors will review at least one completed questionnaire from each enumerator.
- Supervisors will decide if more than one form requires review.
- Each supervisor will be doing at least one quality control contact per enumerator, either as a follow-up call, or shadowing an interview.
- The office will monitor survey progress daily.





Data Collection Process: ARMS 2 and FCUS

Operations that are complete, good responses

- Collect data on paper form
- Send to NOD for keying after quality control check.
- MI only send bubble sheets back to East Lansing





Data Collection Process: ARMS 2 and FCUS

Operations that are Refusal, Inaccessible, or Out of Business:

- Refusals, inaccessible, and OOBs should be submitted through CAPI along with a comment.
- Do NOT send these to the NOD for keying.
- Send Regional Out of Business form back to East Lansing.
- Labelled questionnaires can be destroyed when data collection ends (as long as data/comments have been entered in CAPI!).





Training Plan: ARMS 2 & FCUS

- 4 Hours Approved Home Study for ARMS II
 - Watch Video Content, Review Interviewer's
 Manuals, Write Down Questions, Take Enumerator
 Quiz, Verify Assignments
- 4 Hours Approved Home Study for FCUS
 - A lot of overlap between the two surveys
 - Practice exercise, 3 PowerPoint presentations on Purdue Site





What Will Enumerators Get?

- Blank Questionnaires and Respondent Booklets
- ARMS Supplements: Two of each Type
- FCUS Pesticide Supplement
- ARMS and FCUS Interviewer Manual
- Quizzes
- Michigan Only: Extra bubble sheets, letter with Seminar Codes

Resources Available – Purdue Site

- Enumerator Sites
 - Memos
 - Questionnaires & Letters
 - Supplements
 - Manuals
 - ARMS Training Videos
 - Paper Quizzes
 - Practice Exercises
 - Chemical Listings
 - Seminar Codes (MI)





No Kit Envelopes this Year

- Everything is in Order, but not Separated.
 - Labeled Questionnaire
 - Including any matched surveys
 - Screening Survey Information Form/Acreage Inserts
 - Data from ARMS Phase 1 or ELMO
 - Comment Sheet
 - Screening Form
 - If out of business, didn't grow the target crop, is an "abnormal" farm, or changes partners
 - Respondent Booklet
 - Consent Form
 - RUP Credit Application (Bubble Sheet MI Only)





Mind the Labels!

- ARMS 2: Significant number of operations never contacted for ARMS 1, but had their crop acres estimated from previously reported data such as Crops/Stocks, FSA, etc.
- Operations that did not complete an ARMS 1 form may need to be rescreened to see if they ever had the target crop.
- "ARMS1: Complete" means a good response,
 "Inaccessible" means a survey went out, but we never
 received data, while "PRD Used" means previously
 reported data was used and operation was not
 contacted.
- Label Also Shows Field Direction and Survey Matches.





Mind the Labels!

ARMS2 - OATS

POID: 26-300009680

Supervisor: RUGGLES, PAUL W

Enumerator: Chastain, Priscilla Ann

ARMS1: Inaccessible | Field: 1-NORTH

ARMS2 - OATS Hold

POID: 26-300023030

Supervisor: RUGGLES, PAUL W

Enumerator:

ARMS1: Complete | Field: 6-SOUTHEAST

ARMS2 - OATS

POID: 26-300025200

Supervisor: RUGGLES, PAUL W

Enumerator: Heldt, Patricia

ARMS1: PRD Used | Field: 1-NORTH

ARMS2 - OATS

POID: 26-300018060

Supervisor: CLARK, DIANE

Enumerator: LANGDON, TONYA R

ARMS1: PRD Used | Field: 3-EAST

ARMS2 - OATS

POID: 26-300023110

Supervisor: Snell, Peter

Enumerator: Snell, Peter

ARMS1: Inaccessible | Field: 2-SOUTH

ARMS2 - OATS

POID: 26-300029510

Supervisor: Vanover, Roy

Enumerator: FREDENDALL, DORIS(SAM)

ARMS1: PRD Used | Field: 4-WEST





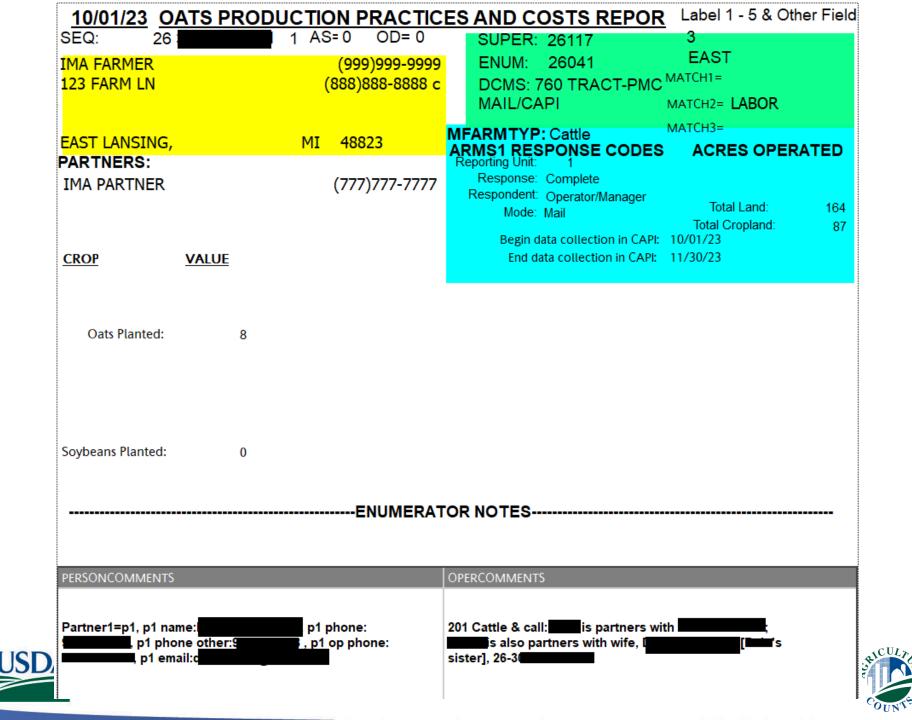
MILK

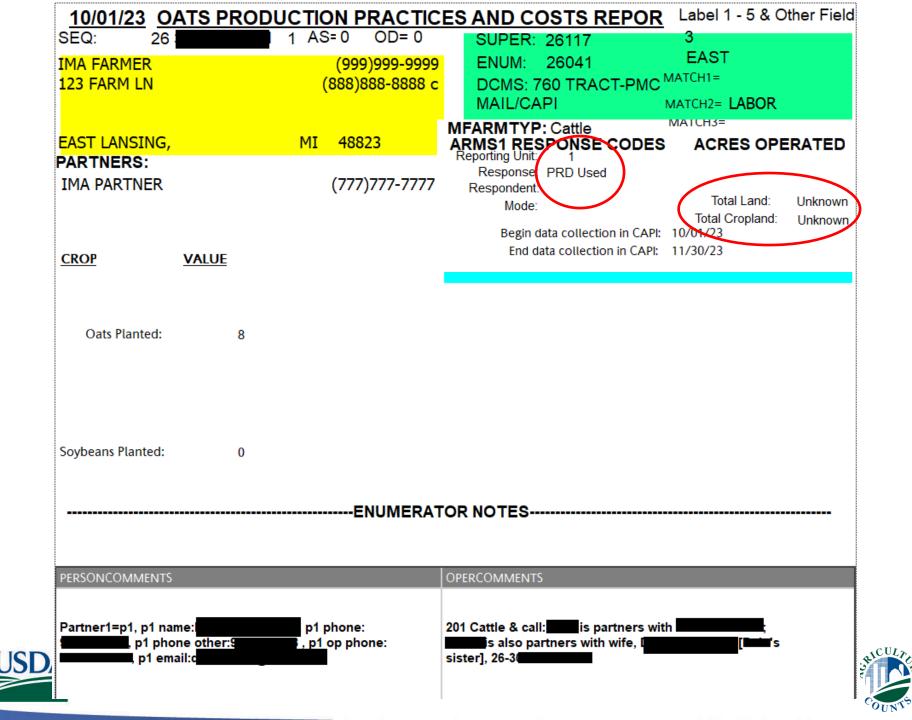
Mind the Inserts!

- Have operation ID's and operator/partner contact information on top left.
- Also have field assignments and matches on top right.
 - ARMS II has ARMS I response info on insert, FCUS does not
- Acreages of pertinent crops middle-left.
- Comments at bottom.
 - Sometimes have additional partner information.
- Updated format compared to last year.
 - Training video # 3 about the insert is out of date, but concept is the same









Review Your Work

After Completing the Questionnaire:

- Does the questionnaire make sense?
- Were unusual situations explained in comments?
- Were "Other Please Specify" situations explained in comments?
- Were all skip instructions followed?
- Were all address and phone updates noted?
- Were all other comments noted?





MDARD Recertification Record - MI Only

Procedures for 2023:

- Ask operators if they want or need the credits
- Complete Bubble Sheet
- Signatures Not Required
- Send Completed Bubble Sheets to East Lansing
 - ARMS II Last day to send November 30
 - FCUS Last day to send December 29
 - We will fill out a spreadsheet to send to MDARD

A supply of bubble sheets will be provided for you





MDARD Recertification Record - MI Only

- Items provided by Operator:
 - Name as it appears on applicator license
 - Applicator Number
 - Type of Certification
 - Standard Credits
- Seminar Code & Seminar Date
 - Review information provided by the Regional Field Office
- Location: Lansing, MI
- Seminar Credit(s):
 - ARMS: 1A, Commercial Core, Private Core
 - FCUS: 1B, Commercial Core, Private Core
- <u>Category</u> Credit = 2



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Purdue Site

Great Lakes Region Website (purdue.edu)

https://ag.purdue.edu/usda/gl/index.html



