



INDIANA FFA
FOUNDATION

Career Announcement for Director of the Indiana FFA Leadership Center

Posting Date: 2/23/24

Application Deadline: 4/1/24

Employment Beginning Date: Position is available for immediate employment upon hire no later than July 1, 2024

Job Description:

The Indiana FFA Leadership Center is located near Trafalgar, Indiana with 170 acres including a 5 ½ acres lake, several buildings including cabins, a lodge, a conference center, and several recreation areas. This retreat facility is used by both FFA members and non-FFA clients. Owned and operated by the Indiana FFA Foundation. The Director of the Leadership Center is responsible for the daily operations of the facility within the policies set out by the Indiana FFA Foundation.

Responsibilities will include but are not limited to:

1. Management of the Indiana FFA Leadership Center personnel including hiring, training, development, and evaluation;
2. Driving strategy including oversight and implementation of facilities initiatives, sales & marketing including website, social media platforms, and technology strategies;
3. Financial oversight of the facility including budget management and compliance with Non-profit requirements;
4. Optimize the client experience and utilization of the Center with targeted clients and audiences;
5. Active communications internal and external.
6. Grants including development, implementation and managing
7. Overseas & manage the lagoon
8. Oversee volunteer groups
9. Other duties as assigned

Qualifications Desired

- Promotions and Marketing Experience
- Facilities Management Experience
- Client Relations Experience
- Building and Project Management Experience
- Leadership Program Development and Delivery
- Management and Leadership Experience
- College degree preferred or equivalent professional experience

Salary & Benefits

- Compensation based on experience and performance
- Health, dental & life insurance
- Retirement benefits
- Travel & business-related expenses
- Office space furnished on-site

Accountability

The Director of the Indiana FFA Leadership Center will report directly to the Executive Director of the Foundation and Indiana FFA Leadership Center Chairman and will be evaluated annually and compensated based on a performance evaluation each fall.

Submit a cover letter and resume electronically or by US mail to:

*Lisa Chaudion
Indiana FFA Foundation
P.O. Box 9
Trafalgar, IN 46181
lchaudion@inffa.org*

**Resume should include a contact number, education, prior employment, and at least 3 references with telephone numbers and emails.*

Policy Notification Statement:

It is the policy of the Indiana FFA Foundation, Inc. not to discriminate on the basis of race, color, religion, sex, national origin, including limited English proficiency, age or handicap, in its educational programs or employment policies as required by the Indiana Civil Rights Act (I.C. 1971, 22-9-1), Public Law 218 (I.C. 1971 Title 20), Titles VI and VII (Civil Rights Act 1964), the Equal Pay Act of 1973, Title IX (1972 Education Amendments), and Section 504 (Rehabilitation Act of 1973).