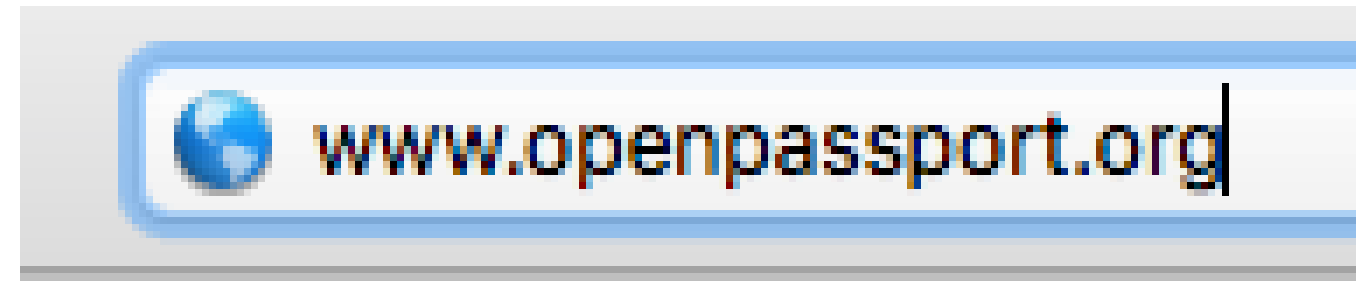# Student Instructions

Earning Passport Badges for the Leadership Development Certificate Program

Signing In
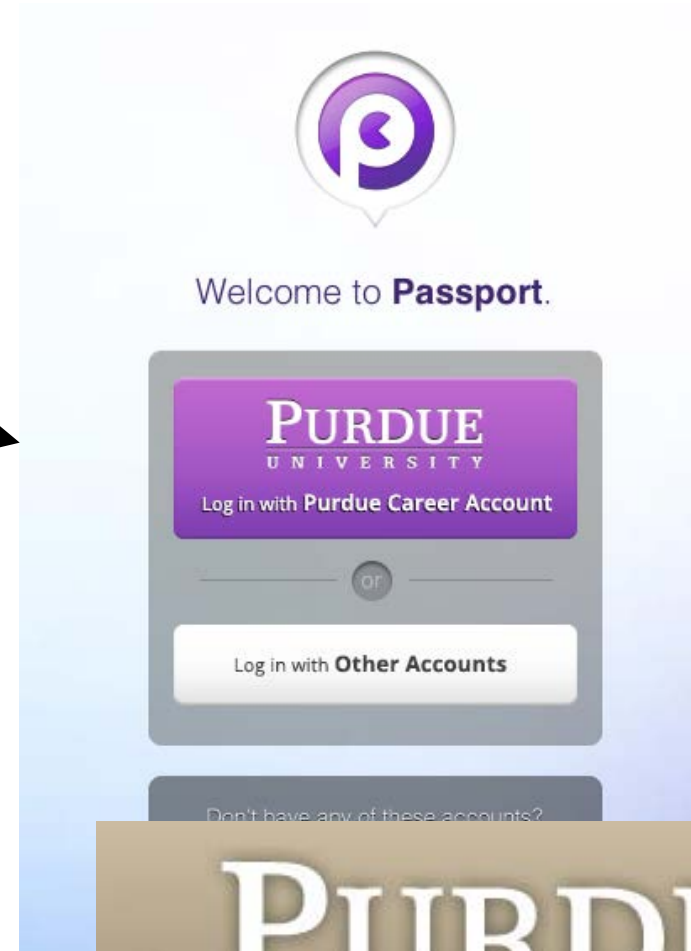
www.openpassport.org

Open a browser and enter "openpassport.org" into the address bar.
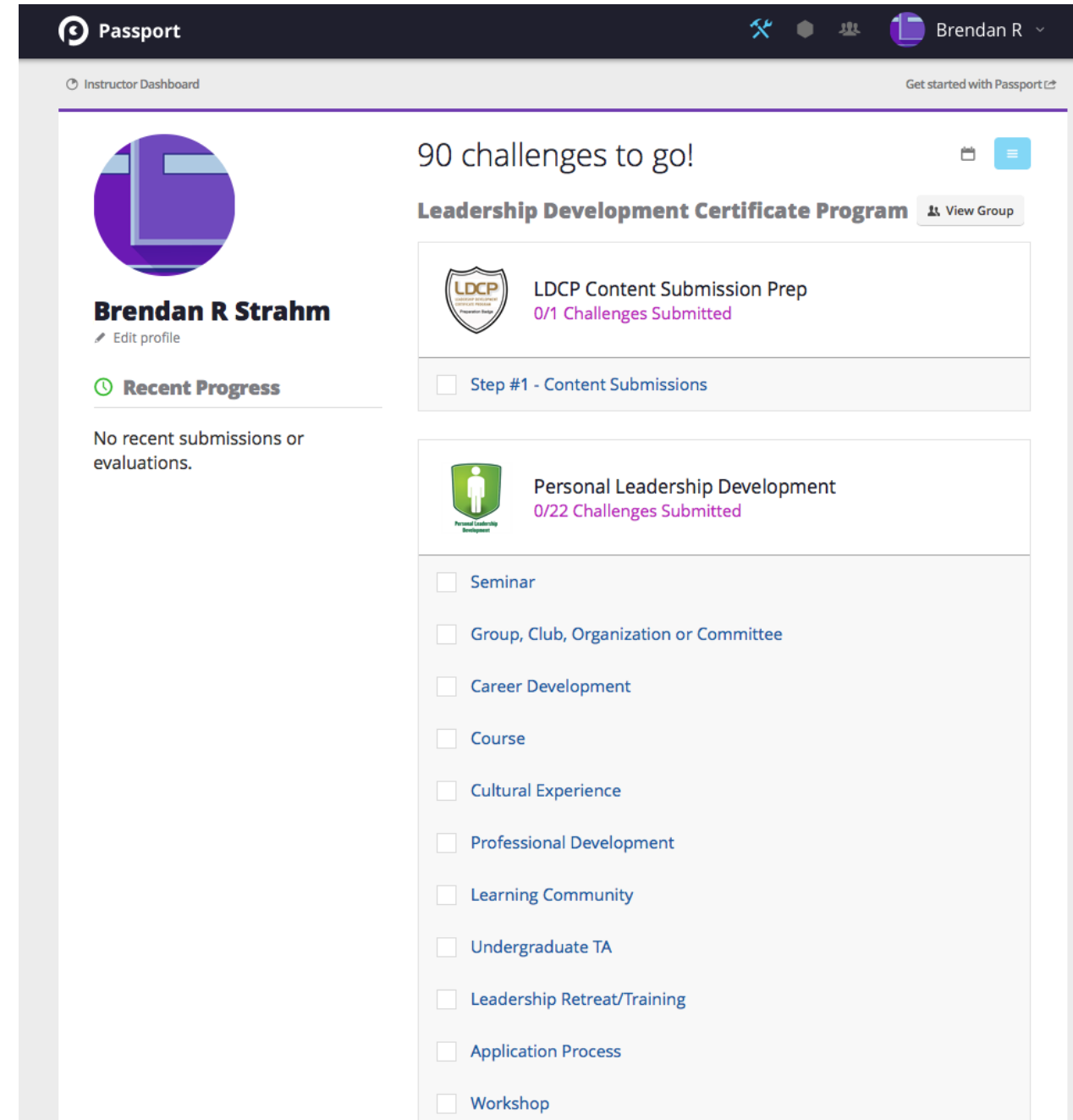
Signing In

Log in with your Purdue Career Account

Student Dashboard

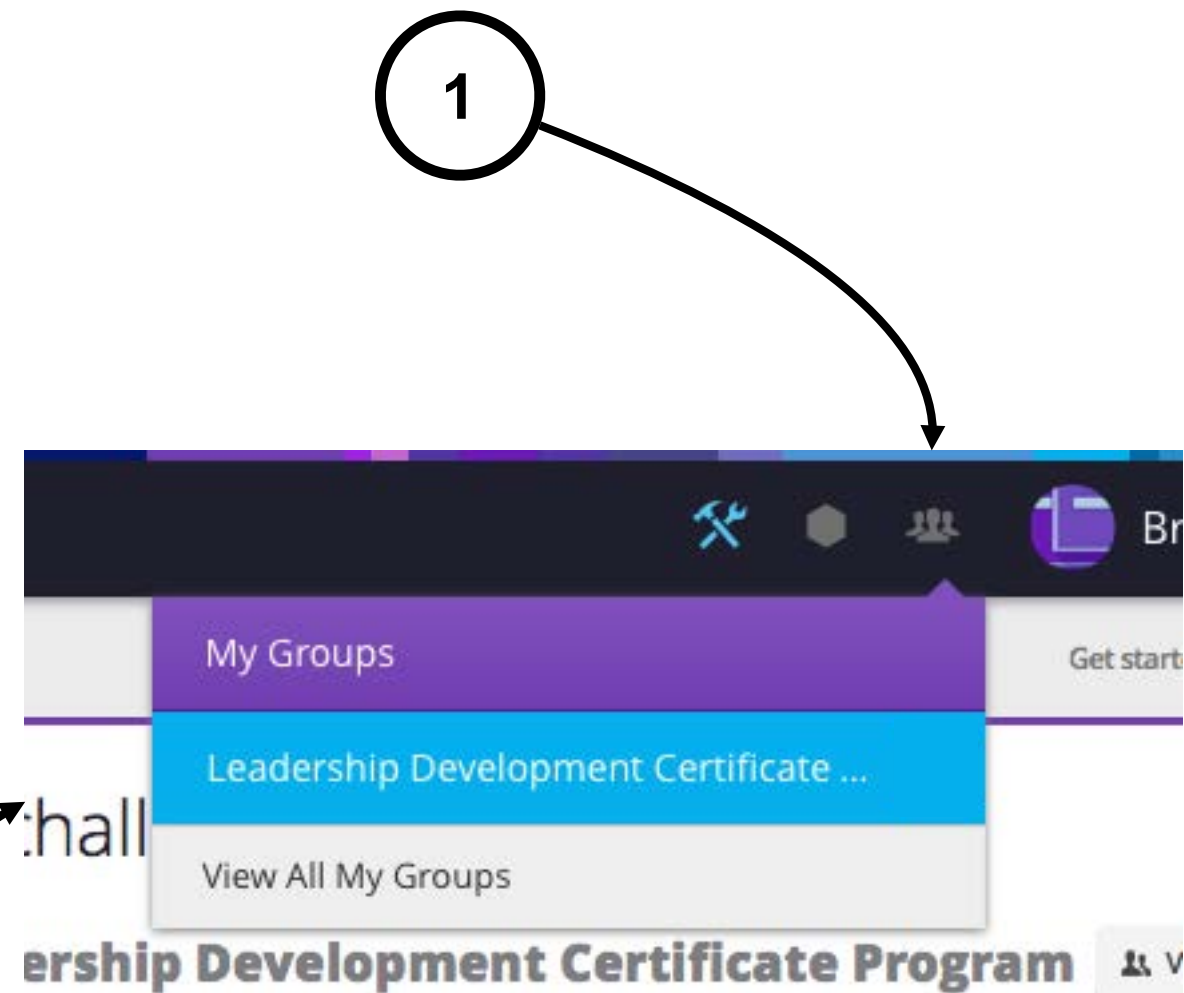See what challenges you have to complete on the right, and get updates on your submissions under "Recent Progress" on the left.

Getting to a Group

Hover over the groups icon in the top bar and click a group from the dropdown to go to that group's page.

1

2

My Groups

Leadership Development Certificate ...

View All My Groups

Passport

Brendan R ∨

GROUP MENU

Home

Badges   **6**

Members

Leadership Development Certificate Program

In LDCP you will gain leadership experience tailored to you and your situation, enjoy one-on-one coaching, and develop the "soft skills" employers today are looking for. And when you complete LDCP and earn your certificate, it will appear on your transcript.

Completing a challenge will earn you points towards one of four LDCP badges. Each badge takes 5 points to complete. Each challenge can be completed for mutliple badges, so click on the badge that you want it to count towards to go to a challenge page with further instructions for that badge.

CHALLENGES		BADGES
Seminar Worth 1 point — limit of 2 points total across all 4 badges	»	
Group, Club, Organization, Committee Worth 1 point — limit of 2 points total across all 4 badges	»	

Badges

LDCP Content Subm...

This badge has all of the forms that will need to be filled out and uploaded prior to starting the

Personal Leadership...

Includes valuing diversity, enhancing communication skills, conflict management.

Interpersonal Leade...

Includes valuing diversity, enhancing communication skills, conflict management.

This is a Group Page

Finding Challenges

Look for LDCP challenges in the group description. Find the challenge you want to complete and click on a badge to count its points toward.

1

complete LDCP and earn your certificate, it will appear on your transcript.

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CHALLENGES   **BADGES**

Seminar

Worth 1 point — limit of 2 points total across all 4 badges

»

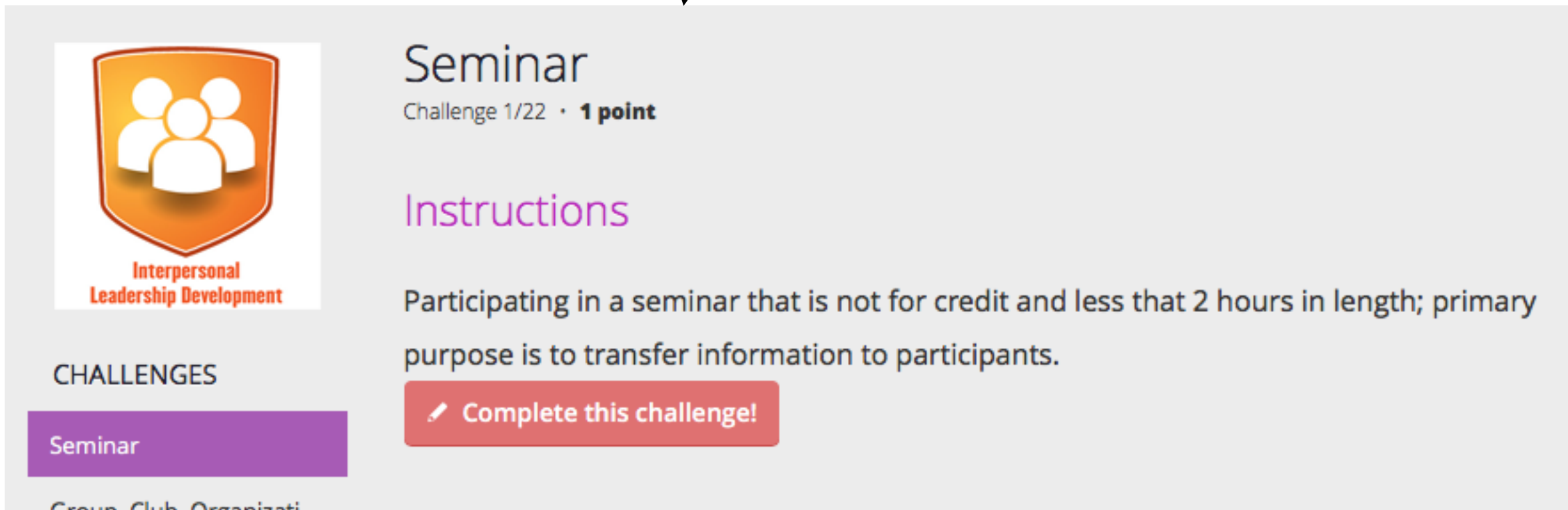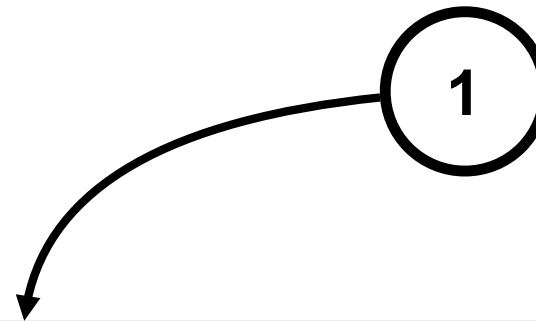Group, Club, Organization, Committee

Worth 1 point — limit of 2 points total across all 4 badges

»

Completing Challenges

Clicking on a challenge takes you to its description screen. Click on "Complete this challenge!" to continue.

1

Seminar
Challenge 1/22 · **1 point**

Instructions

Participating in a seminar that is not for credit and less that 2 hours in length; primary purpose is to transfer information to participants.

✎ **Complete this challenge!**

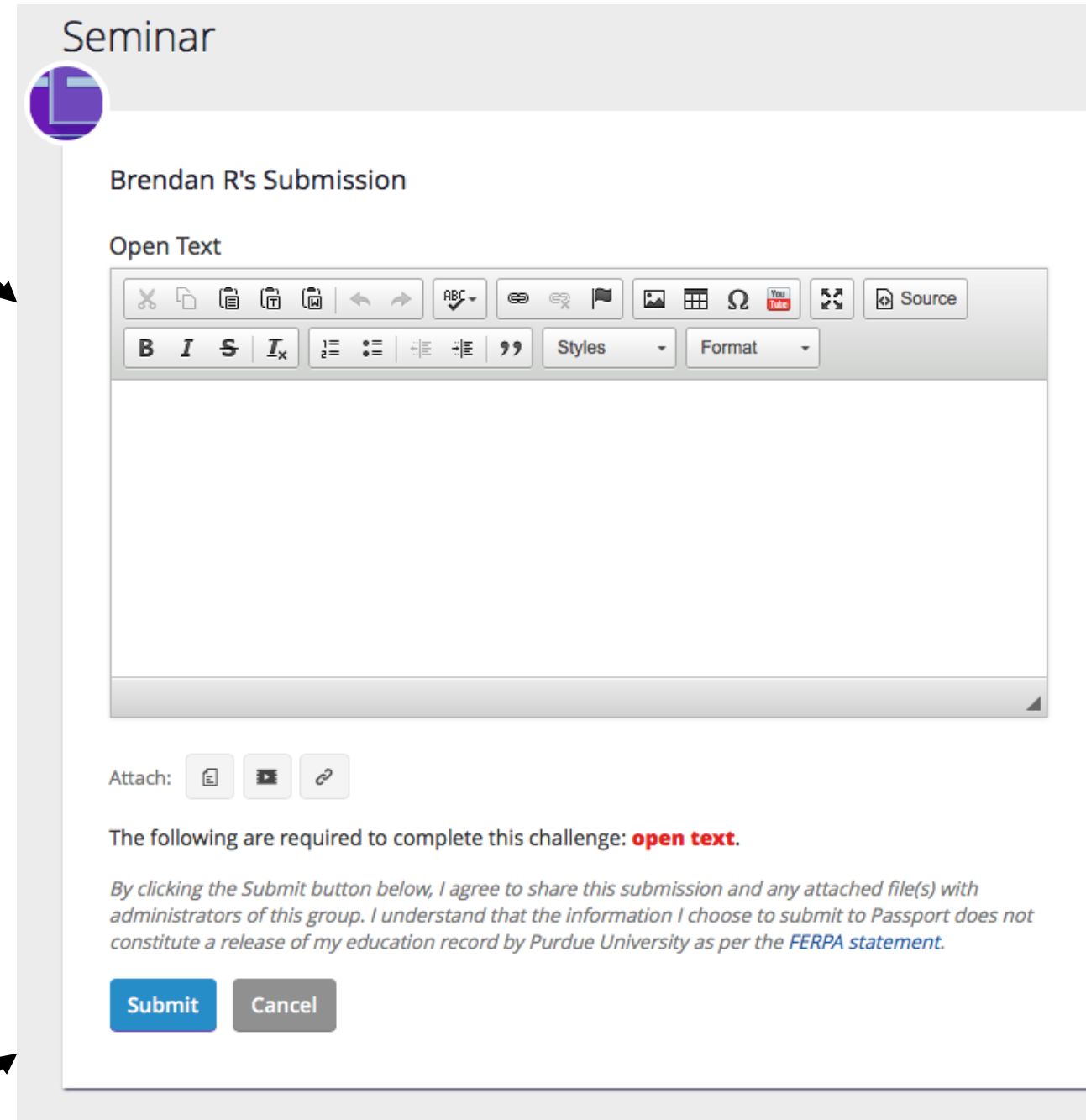**Interpersonal Leadership Development**

CHALLENGES

Seminar

Completing Challenges

Open text challenges require a written submission. Some open text challenges also accept attachments. Click Submit when you're done.

1

2

Seminar

Brendan R's Submission

Open Text

Attach:

The following are required to complete this challenge: **open text**.

By clicking the Submit button below, I agree to share this submission and any attached file(s) with administrators of this group. I understand that the information I choose to submit to Passport does not constitute a release of my education record by Purdue University as per the FERPA statement.

Submit   Cancel

Questions?

Contact Studio help at studiohelp@purdue.edu!